



2016 Vendor Registration Form

Welcome to the Lincoln Park Farmers Market Application
 "Painter's Supply Parking Lot", corner Fort Street & Southfield, Lincoln Park

CONTACT INFORMATION

Farm / Business Name _____ Applicant Name _____
 Mailing Address _____
 City _____ State _____ Zip _____ County _____
 Phone (business) _____ (home) _____ (cell) _____ FAX _____
 Email _____ Web Site _____
 Designated On-Site Contact _____ On-Site Contact Phone _____

MARKET CATEGORIES

Please check appropriate category

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Produce (fruits and vegetables)
<input type="checkbox"/> Specialty Foods (bakery, eggs, honey)
<input type="checkbox"/> Michigan Made | <input type="checkbox"/> Flowers (landscape, baskets, cut and potting flowers)
<input type="checkbox"/> Arts & Crafts: _____
<input type="checkbox"/> Non-Profit Organization |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

PRODUCT DESCRIPTION

FOOD

- Vegetables
- Fruit
- Honey / Jams / Syrups
- Cert. Organic Produce
- Herbs / Spices / Teas / Coffee
- Baked Goods
- Other (list below)

PLANTS

- Perennials
- Bedding Plants
- vegetables
- annuals
- herbs
- Trees / Shrubs
- Other _____

SET-UP

Please describe your stall arrangement & requirements to help in assigning spaces. Describe canopies, table set-ups, etc. Weights required for canopies.

DATES STALL SPACE NEEDED

- Entire season (23 market days) Selected days (circle days)

06/05 06/12 06/19 06/26 07/03 07/10 07/17 07/24 07/31 08/07 08/14 08/21 08/28 09/04
09/11 09/18 09/25 10/02 10/09 10/16 10/23 10/30

PAYMENT

Vendor fee's will be collected the day of the market unless paid in advance. Fee's will be paid to the Market Master. Please make checks payable to Lincoln Park Farmers Market.

Daily Vendor rate - \$10 for single (10' x 10') space, \$20 for double (10' x 20') space.
Early Bird Special, Full Season Fee – Due March 31, 2015 - \$150.00
Pre-Paid Full Season Fee – Due May 1, 2015 - \$185.00

Canopy Rental - (We Set-Up & Take Down) - \$10 per day.

Make checks payable to: **Lincoln Park Farmers Market**

Mail to: Friends of Lincoln Park Farmers Market
PO Box 1160
Lincoln Park, MI 48146

Info: lpfm@inbox.com / 313-427-0443

HOLD HARMLESS AGREEMENT

Hereby assume all risks and liabilities arising out of my/our participation in the Lincoln Park Farmers Market. We also agree to release, hold harmless and indemnify the Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park and their officers, agents, and employees from all liability or responsibility whatsoever, for injury (including death) to persons and for any damage to any City of Lincoln Park property or to the property of other arising out of/or resulting from participation in this farmers market.

I/WE further hereby release, and forever discharge said Friends of Lincoln Park Farmers Market, Lincoln Park Farmers Market, the City of Lincoln Park, and their officers, agents, members and employees from any and all claims, demands, actions, causes of actions, damages and liabilities resulting or arising directly or indirectly out of My/our participation in the Lincoln Park Farmers Market.

Vendor Signature _____ Date _____

VENDOR REQUIREMENTS

Produce & food vendors must comply with Michigan Department of Agriculture requirements.

http://www.michigan.gov/mdard/0,1607,7-125-1568_2387_46671_46672-169336--,00.html

Foods produced in the home must follow the Michigan Cottage Food Law requirements and labeling.

http://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html

Vendors shall sell only fresh, wholesome produce and products.

All items that are unpasteurized must be labeled as such and in accordance with Michigan Department of Agriculture regulations.

Vendors are required to provide copies of all relevant licenses, certifications and permits.

For more information contact:

Michigan Department of Agriculture: 1-800-292-3939

Wayne County Health Department: 734-727-7100

MARKET RULES

1. Hours of Operation / Location

Markets are Sundays, starting June 5, 2016, running weekly, until October 30, 2016. Weekly market time is 11:00 am to 4:00 pm. Leaving early will not be permitted unless with permission of the Market Manager. Vendor is expected to stay during the entire time the market is open unless completely sold out, at which time the vendor may leave with permission of the Market Master. In the event of inclement weather, the Market Master will make the determination regarding closing the entire market early.

2. Set-Up / Tear-Down

Set-Up time is 9:30 am – 11:00 am. The market must be vacated by 5:00 pm.

3. Vendor Spaces

Vendor spaces are equal to one 10 foot x 10 foot parking space. Vendors may pay for an additional space.

4. Vendor and Customer Parking

No vendor vehicles in selling area. All vendor vehicles must be parked in the other side of the lot or along Forrest Avenue from bowling alley and down. Customer parking is along Forrest Avenue from Southfield to bowling alley as well as at the museum. Customers are not allowed to drive into the market to pick up items.

4. Products to be Sold

To encourage economic development, the market will favor vendors that manufacture and grow items in Michigan which include the following; fruit, vegetables, edible grains, plants, trees, shrubs, cut flowers, dried flowers, herbs, apiary products, cider, honey, maple syrup, dried fruits and nuts, baked goods, dressings and sauces, jams and jellies, eggs and cheese. Our emphasis is on locally grown farm fresh produce. The market is not an outlet for resale or wholesale produce or merchandise.

Produce - Vendors are allowed to supplement their products with other locally grown products.
(example: a neighboring farmer)

Florists - Flower vendors are welcome to bring plants that they buy from a wholesaler.

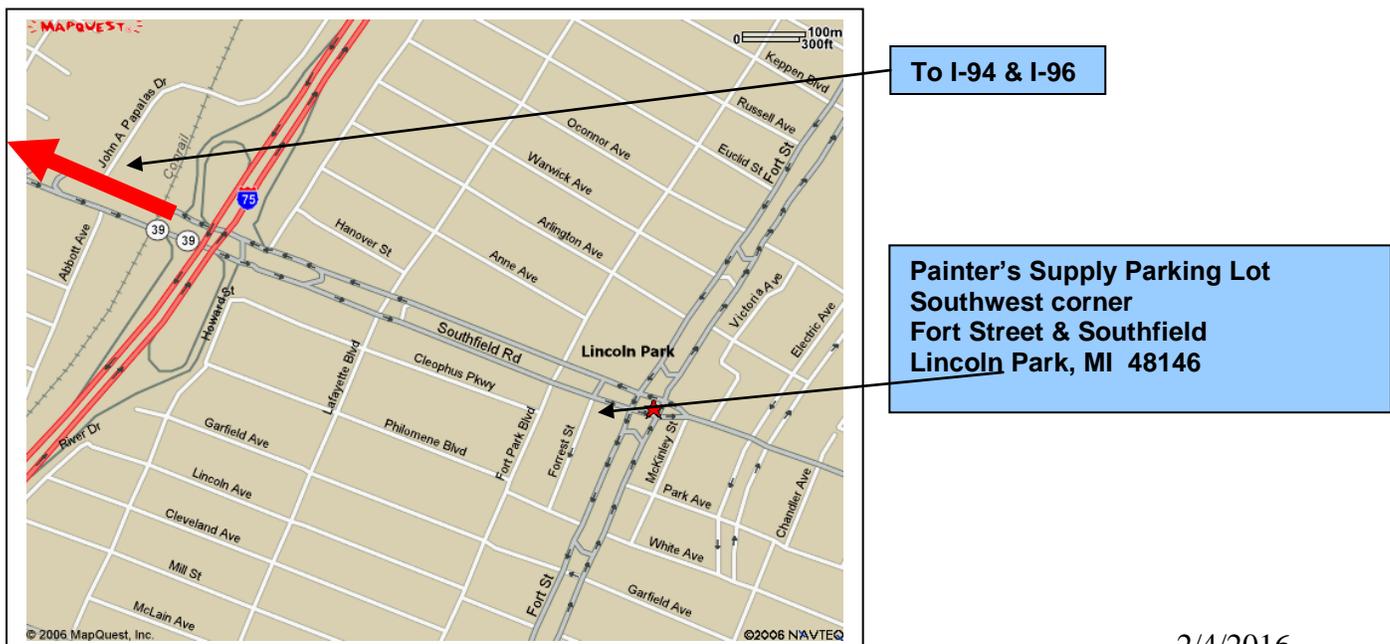
Food Items - Food items as described above are welcome. These items must have the appropriate licenses to be sold at the market or qualify under the Michigan Cottage Food Law.

Organic Products - Products that are marketed as 'Organic' need to be certified by the USDA Organic Certification Program.

5. Rights reserved by the Market

- a) Market reserves the right to reject a vendor application if the goods and merchandise are not compatible with the market concept.
- b) Market reserves the right to deny a vendor the privilege of selling at the market if; products are misrepresented, poor quality & services of products and/or produce, non-payment of fee's.
- c) Fee's are non-refundable and will be enforced whether vendor shows or not. This includes early closing of market due to bad weather or any other emergency situation.
- d) Vendors are responsible for their own sales taxes, licenses, permits and fees required for operation and will abide by all laws and regulations as applicable.
- e) Food & drink samples at the market need to be done in accordance with Michigan Department of Agriculture rules & regulations.
http://www.michigan.gov/documents/mda/MDA_FdSmpIngFarmMkts5-09_279110_7.pdf
- f) Each vendor is responsible for keeping his/her own area clean and attractive. Trash containers are provided at the market for vendor and customer use.
- g) Vendors must bring their own equipment; tent, chairs, display racks & signage, customer bags and money for change. Stakes may not be driven into the pavement, lawn, or dirt areas of the Market premises. **Tents must be anchored with weights to avoid injury.**

These rules and regulations are subject to change at the discretion of the Friends of Lincoln Park Farmers Market



2/4/2016