

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY**  
**Draft MEETING MINUTES**  
**Regular Meeting of December 10, 2015**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, December 10, 2015 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5:07 pm, when a quorum was present.

PRESENT: Lynch-Wilson, Galley, Romain, Fox, McLain, Karnes and Steele, Moraitis

ABSENT: None

EXCUSED:

ALSO PRESENT: Attorney William Look and Giles Tucker, Executive Director

Motion by McLain, supported by Lynch-Wilson  
RESOLVED, that the agenda be approved as presented.

Motion by McLain, supported by Lynch-Wilson  
RESOLVED, that the minutes of the regular meeting of November 13, 2015 be approved as presented.  
Motion unanimously carried.

Motion by Karnes, supported by McLain  
RESOLVED, that the Board table the \$100 payment to ICSC membership renewal to the January DDA Meeting.

Motion by Karnes, supported by McLain  
RESOLVED, that the following claims and invoices be approved as presented conditioned upon the approval of the Emergency Manager:

1657 Fort Street (Special Assessment)	\$ 1.24
Graybar (982294068)	\$ 200.00
Lacaria Cement	\$ 32,916.00
US Lawns (Christmas Decoration Install)	\$ 1,161.95
Angel's Bake-n-Cakes (Tree Lighting)	\$ 95.00
King Kurb	\$ 4,400.00
Lincoln Park Painters Supply Deco Center	\$ 26.77
Legal Services for Nov. 12 DDA Meeting	\$148.75
<b>TOTAL</b>	<b>\$ 38,051.04</b>

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

Motion by Karnes, supported by McLain  
RESOLVED, that the Finance Report be accepted as presented. Further clarification was requested by Fox in regards to the Tax Billing line.  
Motion unanimously carried.

Motion by Romain, Supported by McLain  
RESOLVED, that the Board accept the proposal from Marygrove Awning Company in the amount of \$8,566.00 for the replacement of awnings at City Hall.  
Motion unanimously carried.

Motion by Karnes, supported by Romain  
RESOLVED, that the Board contribute up to \$2200 towards a new trailer for the Farmers Market  
Motion carried, Lynch-Wilson, Galley, Fox, McLain, Karnes, Steele, and Moraitis votes YES.  
Romain votes NO.

Motion by Karnes, supported by Romain  
RESOLVED, that the Board discuss the Strategic Plan presented by Beckett-Raeder at the January Meeting.  
Motion unanimously carried.

Motion by McLain, supported by Romain  
RESOLVED, that the board accept the 2016 DDA Meeting dates, and direct Tucker to publicly post these meeting dates.  
Motion unanimously carried.

Motion by McLain, supported by Romain  
RESOLVED, that the Board allow Steele to meet with George Cretu with the EDC and City Manager Matt Coppler to discuss the Contract of Director Tucker.  
Motion unanimously carried.

Karnes informed the board that the 25<sup>th</sup> District Court is undergoing a feasibility study. The involvement of the DDA was brought up during these discussions. Karnes will keep us informed as this develops.

During the Public Comments Councilman Dardzinski advertised the upcoming "Penny Drop" event on New Year's Eve. Councilman Kelsey emphasized the importance of greater communication with the City Council.

Lynch-Wilson expressed the shortcomings of the Tree Lighting Ceremony and its coverage within the News Herald. Lynch-Wilson recommends the board move forward with its intentions to move the Tree Light Ceremony to a new location.

McLain asked Tucker to contact her in regards to a ribbon cutting ceremony for a new pharmacy.

Motion by Romain, supported by Fox  
RESOLVED, that the meeting adjourn at 6:32 PM  
Motion unanimously carried.

Respectfully submitted,

Giles Tucker  
Executive Director, DDA