

AGENDA
NOVEMBER 7, 2016
REGULAR COUNCIL MEETING
JOHN A. ALOISI COUNCIL CHAMBERS

CITY COUNCIL MEETING – 7:30 P.M.

- I. **Meeting called to order**
- II. **Pledge of allegiance**
- III. **Invocation**
- IV. **Roll call**
- V. **Mayor's remarks**

- VI. **Consent Agenda**
 - 1. Approve Minutes - Regular Meeting held October 17, 2016
 - 2. Approve Christmas Tree Lot
 - 3. Approve Sub Recipient Agreement/Blessed Hope Church
 - 4. Approve Special Event/Penny Drop
 - 5. Solicit Bids/KMB doors

- VII. **Action Items**
 - 1. Award Bid/Demolition
 - 2. Approve Purchase/Police Vehicles (4)
 - 3. Amend DDA By-Laws
 - 4. Schedule Special Meeting
 - 5. Contract Renewal Option/City Planner

- VIII. **Accounts & Claims Payable (over \$25,000)**
- IX. **City Manager Report**
- X. **Department Head Report –Library**
- XI. **Citizens Communications**
- XII. **Oral Reports of the Mayor and Council**
- XIII. **Adjourn**

THOMAS E. KARNES, MAYOR

DONNA BREEDING, CITY CLERK

DEADLINE FOR SUBMISSION OF AGENDA ITEMS IS TWO (2) FRIDAYS PRIOR TO THE NEXT REGULAR COUNCIL MEETING AT 11:59 P.M.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

PLEDGE OF ALLEGIANCE TO THE FLAG.

INVOCATION by Reverend John Peck of Bethel Assembly of God

ROLL CALL

MAYOR'S REMARKS

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council.

1. Approve Minutes - Regular Meeting held October 17, 2016
2. Approve Christmas Tree Lot
3. Approve Sub Recipient Agreement/Blessed Hope Church
4. Approve Special Event/Penny Drop
5. Solicit Bids/KMB doors

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the minutes of the Regular Meeting held under the date of October 17, 2016 be approved as recorded.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

Lincoln Park, Michigan
October 17, 2016

REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend Gary Schippling of Blessed Hope Church

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto, Mark Kandes, Larry Kelsey,
Thomas Murphy and Elliott Zelenak

ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and City Clerk Donna
Breeding

Mayor's remarks

Presented "Pride in Property Award" to Randal Antonishak, 775 Merrill

Proclaimed the month of November as "National American Heritage Month"

RESOLUTION 2016-318 Approve Consent Agenda

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the following items listed under the consent agenda be approved as presented to
the Mayor and City Council:

1. Approve Minutes – Regular Meeting held October 3, 2016
2. Approve Minutes – Special Meeting held October 10, 2016
3. Appointment/Parks & Recreation Commission/Jeffery Comer

Motion unanimously carried.

Ca-1 **RESOLUTION 2016-319 Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of October 3, 2016 be
approved as recorded.

Approved

ca-2 **RESOLUTION 2016-320 Minutes/Special Meeting**

RESOLVED, that the minutes of the Special Meeting held under the date of October 10, 2016 at
6:30 p.m. regarding Community Center Operations and Distressed Cities Grant Submissions be
approved as recorded.

Approved

ca-3 **RESOLUTION 2016-321 Appointment/Parks & Rec. Commission**

RESOLVED, that Jeffrey Comer, 2954 Alper Ave, Lincoln Park, MI 48146 is appointed to the
Parks and Recreation Commission with a term set to expire October 17th, 2019.

BE IT FURTHER RESOLVED, that said appointment be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

RESOLUTION 2016-322 Attend Training/Fire Dept.

By Councilman Kelsey, supported by Councilman Dardzinski

WHEREAS, the Lincoln Park Fire Department is requesting approval to send two Firefighters to the Fire Officer I & II training, and

WHEREAS, they will demonstrate knowledge, and skills to safely work as members of a firefighting team. When hazardous activities are engaged, it will also allow firefighters to function under general supervision.

BE IT RESOLVED, that approval be granted for Firefighters Adam Amrozi and Paul Pavlovich to attend the Fire Officer I & II course at Schoolcraft College Fire Technology In-Service Training, to be held in Livonia, MI from October 31st thru November 21, 2016. The cost of the training is \$850.00 this includes all materials needed for the course. A city vehicle will be utilized. Funds to come from Acct. # 101-340-960.

Motion unanimously carried.

RESOLUTION 2016-323 Attend Training/Police Dept.

By Councilman Kelsey, supported by Councilman DiSanto

RESOLVED, that Mayor and Council authorize Sergeant Patrick Culter and Sergeant Joseph Galbreath to attend "First Line Supervision School" being offered at the Troy Police & Fire Training Center in Troy, Michigan on Tuesday, October 25, 2016 through Thursday, October 27, 2016. The cost of the school for both Officers is \$590.00. Meals for the Officers will be subject to the City travel policy. A Police Department vehicle will be used to commute daily.

BE IT FURTHER RESOLVED, Funds to come from the Police Department's Training Account 101-305-960.

Motion unanimously carried.

RESOLUTION 2016-324 Budget Amendment/Comm. Ctr. Operations

By Council President Murphy, supported by Councilman Kelsey

RESOLVED, that the Finance Director be and is hereby authorized to make adjustments to the Fiscal Year 2016/17 revenue and expenditure line items as proposed:

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board and the Michigan Department of Treasury.

Motion unanimously carried.

RESOLUTION 2016-325 Set Public Hearing/Alley Vacation

By Councilman Dardzinski, supported by Councilman Kelsey

WHEREAS, the Mayor and Council have been requested to vacate a certain alley in the City of Lincoln Park, Wayne County, Michigan, hereinafter described; and

WHEREAS, it is deemed advisable to vacate this certain alley hereinafter described.

NOW, THEREFORE, BE IT RESOLVED, that it is advisable to vacate this certain alley described as follows, to-wit:

The 18ft wide public alley from Howard St. on the west to Lafayette St. on the east, between Cleophus Pkwy. on the north, and Philomene Blvd. on the south, adjacent to Lots 262 through 303, inclusive, of the Geo P. Emrick's Maplelawn Subdivision.

Full width of said alley to be retained as an easement for the installation and maintenance of public utilities.

BE IT FURTHER RESOLVED, that the City Council shall meet on the 5th day of December at 7:30 P.M., or as soon thereafter as the ordinary order of Council business shall permit, in the John A. Aloisi Council Chambers of the City Hall, 1355 Southfield Rd., Lincoln Park, to hear objections to the vacation of said alley as above described,

BE IT FURTHER RESOLVED, that this resolution, as notice of the aforementioned meeting, be published in the official newspaper of the City of Lincoln Park, as required by Charter.

Motion unanimously carried.

RESOLUTION 2016-326 Support Taxpayers for MI Const. Gov

By Mayor Karnes, supported by Council President Murphy

WHEREAS, the TMCG is a registered, Michigan 501©(3) non-profit corporation organized for the purpose of, amongst other things, raising public awareness of errors discovered in the State's calculation of minimum percentage payments due to municipalities under the Headlee Amendment, as well as seeking court intervention to compel the State of Michigan to provide local municipalities with the minimum percentage payment dictated by the Headlee Amendment (which is 48.97 percent of monies raised through state taxes and local governments). ("Litigation Program")

WHEREAS, the TMCG's continuing efforts are dependant, in large part, upon volunteers, charitable and "in-kind" donations from individuals, as well as association dues paid by its Associate Member municipalities;

WHEREAS, TMCG's efforts, if successful, will greatly benefit the general public, City, all other municipalities throughout the State of Michigan;

WHEREAS, TMCG's By-Laws provide for a municipality to become an Associate Member so long as the Municipality is a local government as the term is defined in Article IX, Section 33 of the Michigan Constitution of 1963 and makes a one-time dues payment of \$1,500.00.

WHEREAS, the City would like to support the efforts of the TMCG's efforts although constrained by financial restrictions State Government oversight.

NOW THEREFORE, the City of Lincoln Park is supportive of the efforts of the TMCG on the terms and consideration contained herein:

SUPPORTIVE MEMBERS shall not be represented on the Board of Directors of TMCG, shall not hold ownership interest in TMCG, and shall not be permitted to vote on the operations of TMCG. Associate Members and supporters have the right to participate in Membership meetings and discussions, but have no right to vote on any matters to be decided in connection therewith.

PUBLICITY. City may, in its discretion, make public announcements or press releases concerning this Association.

1. LITIGATION PROGRAM: City and TMCG acknowledge and agree that TMCG is not acting as legal counsel for the City, is not representing its interests, and that the City shall not be named as a "party" in any future lawsuit filed by TMCG. Further, TMCG acknowledges that the City is not obligated in any way to fund any such lawsuit in any manner. Finally, nothing contained in this resolution is intended to create an attorney/client relationship by or between City or TMCG, or TMCG's attorneys.
2. NO EMPLOYMENT/AGENCY RELATIONSHIP. Nothing in this resolution is intended to give rise to or create an agency relationship between the Parties, nor does either Party have authority to bind the other.

3. GOVERNING LAW. This resolution shall be construed and controlled by the laws of the State of Michigan, without reference to conflict of laws principles.

Motion carried.

NO: Councilman Dardzinski

RESOLUTION 2016-327 Auction DPS Equipment

By Councilman Kelsey, supported by Councilman Dardzinski

WHEREAS, the City of Lincoln Park's semi-tractor is no longer safe, MDOT repairable, road worthy, or cost effective to repair, and

WHEREAS, it is the recommendation of the Director of Public Service that the vehicle be declared surplus and sold for the greatest value.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council declare the following vehicle to be surplus equipment and sold in the prescribed manner with the proceeds from this sale to be placed in Account Number 410-001-649000 (Sales of Used Equipment).

M-76 1994 Ford LT 9000 , VIN 1FTYU90RORUA28603 , mileage 181,937

BE IT FURTHER RESOLVED, the Director of Public Services is authorized to offer the aforementioned surplus equipment for sale through public auction; and

BE IT FURTHER RESOLVED, prior to the auction of this surplus property, the Director of Public Service set an acceptable minimum bid (\$1,000.00) for this vehicle that shall be met and if the minimum bid is not received or no bid is received for a particular item, the Director shall be authorized to sell this vehicle for salvage value; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

RESOLUTION 2016-328 Accounts & Claims Payable

By Councilman Kelsey, supported by Councilman Kandes

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

Al's Asphalt	2016 Asphalt Resurfacing Program	\$394,037.05
GV Cement	2016 Utility Repairs	\$134,620.19
Great Lake Water Authority	August 2016 Water	\$194,986.64
Hennessey	Constructions Management & Project Administration	\$115,318.00
Wayne County	October 2016 Excess Flow	\$ 70,161.00
Wayne County	August 2016 Sewage/User Fee	\$110,048.42

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – DDA/EDC

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

RESOLUTION 2016-329 Adjournment

By Council President Murphy, supported by Councilman Dardzinski
RESOLVED, that the meeting be adjourned at 9:26 p.m.

Motion unanimously carried.

THOMAS E. KARNES, MAYOR

DONNA BREEDING, CITY CLERK

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that Vince DiSanto, 69457 Meadowbrook, Bruce Twp., MI 48065, be granted permission to have a Christmas Tree Lot on the property adjacent to 3313 Dix from November 8th, thru December 31, 2016. Deposit fee of \$100.00 will be forfeited if lot is not clean of debris on or before December 31, 2016.

fee paid / deposit

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: November 7, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the standard Sub Recipient Agreement dated July 1, 2016 between the City of Lincoln Park and Blessed Hope Church/Food Pantry, is hereby approved with a budget allocation of \$4,500 and the Mayor and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City. Funds to come from the 42nd Program Year CDBG Budget Account Number 24942-75614 Blessed Hope Church.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



November 7, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, Michigan 48145

SUBJECT: Approve Sub Recipient Agreement with Blessed Hope Church/Food Pantry.

Background:

To approve the standard annual Sub Recipient agreement with Blessed Hope Church/Food Pantry for the 2016/17 fiscal year.

Budget Impact:

The City allocated and authorized \$4,500.00 for this use during the regular CDBG budgeting process last spring.

Recommendation:

It is recommended that the Mayor and City Council adopt the proposed resolution to approve the Subrecipient agreement with the Blessed Hope Church/Food Pantry.

Respectfully Submitted,

Doreen P. Christian
Director
Community Planning & Development.

Attachments:

Proposed Resolution authorizing the Mayor and City Clerk to sign the Sub Recipient Agreement.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that Special Event Permit #21 be approved for the DDA –“New Year’s Eve Penny Drop” to be held in the City of Lincoln Park on December 31, 2016 from 10:00 p.m. to 1:00 a.m. Warwick St adjacent to 1660 Fort St. under the following conditions:

1. Applicant shall be responsible for clean-up of all debris associated with event from surrounding properties

Application filed/permit fee to be paid by DDA

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

DATE OF EVENT: 12/31/16 FORM MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT. **APPLICATION FEE IS NON-REFUNDABLE.**

COST RECOVERY MUST BE PAID PRIOR TO SUBMISSION FOR MAYOR & COUNCIL APPROVAL.

Permit # _____

Date: _____

SPECIAL EVENT APPLICATION

APPLICANT INFORMATION:

Name: Giles Tucker Phone #: (313) 386-1800 Ext 126

Address: 1355 Southhill Rd, Lincoln Park MI 48146

ORGANIZATION/BUSINESS SPONSORING EVENT:

Name: Lincoln Park Downtown Development Agency Phone #: X1289

Address: 1355 Southhill Rd, Lincoln Park, MI 48146

Description of Event: Lincoln Park Penny Drop New Year Celebration

Location of Event: 1660 Fort St, Lincoln Park, MI 48146

Permission for: Temp. Road Close: Warwick (from Fort St to Fort St)
(food/beer/alcohol sales, etc.)

Number of Participants: 100

Estimated Attendance: 100

Date(s) of Event: 12/31/16 Hours of Event/Start Time: 10pm - 12:15am UNTIL: 11 P.M.
(See Ordinance 666.04 (a)2 Noise)

Estimated Time for Set-Up: 15 minutes Clean-Up: 15 minutes

Proposed Plans Attached for:

- Security NA
- Crowd Control NA
- Insurance (naming City as additional insured) DOA/City Insurance
- Traffic Control See Attached
- Parking for Participants no need (parking is available in Arlington/Warwick Lot)
- Sanitation Facilities inside Fort Street Brewery
- Noise Control noise will be kept low
- Clean-Up Procedures Barricades will be stored at Fort Street Brewery and other

Impact on adjacent commercial, industrial and residential property: None Surrounding
businesses will be closed to the public and have to be event

Will Music be Provided? Yes No
 Live Amplification Recorded Loudspeakers

It is understood that this Special Event will (will not) involve our establishment/premises

Municipal Code 878.06: It is understood that the organization/business sponsoring this event **IS RESPONSIBLE FOR ESTIMATED COST RECOVERY PRIOR TO APPROVAL OF MAYOR AND COUNCIL. YOUR FINAL BILLING WILL BE ADJUSTED TO REFLECT THE ACTUAL COST TO THE CITY.**

[Signature] 10/18/16
Authorized Signature Date

THIS FORM WILL BE CIRCULATED TO THE PARKS AND RECREATION DEPARTMENT, POLICE DEPT., DEPT. OF PUBLIC SERVICES AND FIRE DEPT. FOR ESTIMATED COST RECOVERY. ALL BUSINESSES MUST BE CURRENT ON ALL TAXES AND REGISTRATIONS. PLEASE CONTACT THE CITY CLERK'S OFFICE ON THE WEDNESDAY PRIOR TO YOUR SCHEDULED EVENT FOR FINALIZATION AND PAYMENT ON YOUR ESTIMATED COSTS.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/7/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor
Karnes

RESOLVED, that the Mayor and City Council hereby authorize the Director of the Department of Public Services to solicit bids for the replacement and installation of new sliding doors for Room A at the Bandshell Building.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor
Karnes



City of Lincoln Park
Department of Public Services
& Engineering
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

November 7, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, MI

Subject: Request to solicit bids for sliding doors, Bandshell Room A

Background:

The DPS Building and Grounds personnel have attempted to repair the sliding doors located at the Bandshell Building Room A. The current doors are beyond repair and do not stay on the track of the doorway, and we are unable to keep them locked. This causes a safety hazard to employees and visitors to the building.

Fiscal Impact:

The DPS estimates the cost for this project to be approximately \$12,000 - \$12,500, and was inclusive in the present budget.

Recommendation:

It is my recommendation that the Mayor and City Council authorize the Director of Public Services to solicit bids for the replacement and installation of new sliding doors at the Bandshell Room A.

John Kozuh
DPS Director
500 Southfield Road
Lincoln Park, MI 48146

Attachments:

1. Resolution



Office of Community Planning & Development

3240 Ferris
Lincoln Park, MI 48146
(313) 386-3100
Fax: (313) 381-3202

November 7, 2016

Honorable Mayor and City Council

Subject: Award Bid to demolish 1911 Paris and 1573 Pagel

Purpose: To award the bid to demolish 1911 Paris and 1573 Pagel.

Budget Impact: Will result in the expenditure of already budgeted funds from the 2014-2015 Fiscal Years.

BACKGROUND: The Mayor and Council gave authorization to solicit bids for the demolition of structures located at 1573 Pagel and 1911 Paris on October 3, 2016, resolution #2016-298

Recommendation: It is recommended that the McMillian Group be awarded the bid for demolition of the structures as they are the lowest bidder that meets all specifications. The Excluded Parties Listing of the Federal Government was checked.

Respectfully submitted,

Doreen P. Christian
Director

Attachment: Proposed Resolution and bid tabulations

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: November 7, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that McMillian Group be awarded the bid for the demolition of 1573 Pagel and 1911 Paris for a cost not to exceed \$ 21,366.00, as they are the lowest bidder that meet all specifications of the City. Funds to come from CDBG Budget Account Number 249-040-75521 Building Department Demolitions.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**DEMOLITION BID
TALLY SHEET - 11-2-16**

Company	1573 Pagel	1911 Paris	Total Bid	abatement \$	Section 3	Bid Bond
Direct Construction Services	\$12,462.50	\$8,900.00	\$21,362.50		yes	no
McMillian Group	\$11,498.00	\$9,868.00	\$21,366.00	PASI/\$5305	no	Cert Ck
International Construction	\$14,600.00	\$12,400.00	\$27,000.00	BBEK Envir./\$5935	no	yes
Blue Star	\$16,200.00	\$12,600.00	\$28,800.00	BDAS/ TBD	no	yes
Able Demolition	\$20,490.00	\$16,500.00	\$36,990.00	Quality Envir./\$7760.	no	yes

Abatement amount if provided by contractor using subcontractor.

AGENDA STATEMENT

To: Mayor Karnes and City Council

From: Chief of Police Raymond Watters

Subject: Purchase of 3 Patrol Vehicles and 1 Ordinance/Animal Control Vehicle

Date: October 21, 2016

cc: City Manager, City Clerk and City Attorney

Purpose:

The Lincoln Park Police Department is requesting permission to purchase four new vehicles. The vehicles to be purchased will be three 2017 Ford Explorers to be used as patrol vehicles and one 2017 Ford F-150 to be used as an ordinance/animal control vehicle. All vehicles will be purchased from Gorno Ford. Gorno Ford participates in the State bid pricing.

Fiscal Impact:

The cost for the three 2017 Ford Explorers is \$78,987.00. The funds will come from the Police Department's Forfeiture Capital Account 265-320-983. The cost for the 2017 Ford F-150 is \$26,790.00. The funds will come from the Motor Pool Capital Account 661-932-983.

Policy Changes:

The Police Department is asking to waive the bid process and use Gorno Ford as it is a dealership who participates in the State bid pricing.

Background:

n/a

Attachments:

Resolution, Cover Letter, Quotes

PROPOSED RESOLUTION

LINCOLN PARK CITY COUNCIL

DATE: November 7, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that Mayor and Council authorize the Police Department to purchase three 2017 Ford Explorers for a total of \$78,987.00 and one 2017 F-150 for \$26,790 from Gorno Ford, a qualifying State bid pricing dealership.

BE IT FURTHER RESOLVED, Funds for the purchase of the three 2017 Explorers to come from the Police Department's Forfeiture Capital Account 265-320-983 and funds for the 2017 F-150 to come from the Motor Pool Capital Account 661-932-983.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



City of Lincoln Park

Department of Police

1427 Cleophus
Lincoln Park, Michigan 48146
313-381-1800

October 21, 2016

Honorable Mayor Karnes and Council
City of Lincoln Park
1355 Southfield
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission from Mayor and Council to waive the bid process to purchase four new vehicles for the police department. The police department is requesting permission to purchase one 2017 Ford F150 to be used for Ordinance/Animal control and three 2017 Ford Explorers to be used for police patrol. The police department would purchase the vehicles from Gorno Ford who has provided a "State Bid Quote" on all three vehicles.

The cost for the three Ford Explorers is \$78,987.00 which will come from the police department's forfeiture capital account # 265-320-983. The cost for the Ford F150 is \$26,790 and will come from the motor pool capital account # 661-932-983

A handwritten signature in black ink, appearing to read "Ray Watters", written over a horizontal line.

Raymond Watters
Chief of Police

MICHIGAN CONTRACT HOLDER

Robert K. Alderman
Government Sales
Gorno Ford
Woodhaven, Michigan
Bus: 734-671-????
Cell: 313-587-4770
Fax: 734-

LINCOLN PARK POLICE DEPT
LINCOLN PARK, MI
BUS: 313-
EMAIL: Jlavis@citylp.com

ATT: CHIEF RAY WATTERS

2017 FORD INTERCEPTOR UTILITY

3.7 L V6
6SPD AUTO TRANS
POWER WINDOWS, DOOR LOCKS, MIRRORS
POWER DRIVERS SEAT
AM/FM CD STEREO
VINYL FLOORING
DUAL SPOT LIGHTS
HEATED EXTERIOR HEATED MIRRORS
REAR FLOOR PLATE
DARK CAR FEATURE (COURTESY LIGHTS IN-OP)
CARGO LIGHT
REAR DOOR HANDLES INOPERABLE / LOCKS OPERABLE
LIFTGATE DISABLE
REAR WINDOW DELETE / OPERABLE FROM DRIVERS DOOR SWITCHES
ENGINE IDLE
F.O.B. DELIVERED TO LINCOLN PARK MI.....\$ 26,329.00
(MSRP= \$33,290.00)

THANK YOU

ROBERT ALDERMAN GORNO FORD 734-671-4017

Robert K. Alderman
Government Sales
GORNO
Woodhaven, Michigan
Bus: 734-671-4017
Fax: 734-671-4375

LINCOLN PARK POLICE DEPT
LINCOLN PARK, MI
BUS: 313-381-1800
rwatters@citylp.com

ATT: CHIEF RAY WATTERS 10-06-16

2017 FORD F-150 4X4 SUPERCAB PICKUP W/6 FT BED

3.5L V6
6 SPD AUTO
3.73 AXLE RATIO
145"WB
POWER EQUIPMENT GROUP
TILT STEERING WHEEL
6,300# GVWR
265 / 70R-17 A/T
AM/FM STEREO
TOTAL DELIVERED TO LINCOLN PARK, MI\$ 26,200.00
(MSRP 38,985.00)

RECOMMENDED OPTIONS

5.0L V8	\$ 1,695.00
CLASS IV TRAILER PACKAGE	\$ 95.00
RUNNING BOARDS	\$ 250.00
BACK UP CAMERA	\$ 470.00
RADIO EQUIPMENT CONSOLE STARTING FROM	\$ 595.00
FLOOR MATS	\$ 125.00
BACK UP ALARM	\$ 175.00
BEDLINER, PLASTIC DROP-IN	\$ 350.00
SPRAY IN LINER	\$ 495.00

THANK YOU

ROBERT K. ALDERMAN

734-671-4017

\$ 26,790



October 26, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, Michigan

Subject: Amendment to LPDDA Bylaws to Establish Standing Committees

Budget Impact:

This request has no impact on the budget.

Recommendation:

The proposed amendment to the LPDDA Bylaws outlines the establishment of Standing Committees Organization, Design and Physical Improvements, Marketing and Promotion and Business Development. These committees will seek to accomplish the functions set out by the LPDDA's 2015 Strategic Plan. Establishing Standing Committees will allow for greater access and input to residents and business owners interested in the growth of a more vibrant Lincoln Park downtown. I recommend that the City Council approve this amendment to the LPDDA Bylaws.

Respectfully Submitted,

Giles Tucker
Executive Director
Economic Development Corporation
Brownfield Redevelopment Authority

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE:

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS, Article IX of the City of Lincoln Park Downtown Development Authority Bylaws states that, "There may be special committees established by the BOARD as the BOARD may deem necessary. Membership of these committees may be from within or outside of the membership of the BOARD," and does not include language establishing Standing Committees.

WHEREAS, Article X of the City of Lincoln Park Downtown Development Authority Bylaws states that any amendments to these Bylaws is subject to the approval by the City Council of the City of Lincoln Park.

RESOLVED, that the Lincoln Park City Council approve the amendment to Article IX of the City of Lincoln Park Downtown Development Authority Bylaws to read as follows:

ARTICLE IX: COMMITTEES

Section 1. Purpose

The DDA shall have the following Standing Committees: Design and Physical Improvement, Business Development, Marketing and Promotions, and Organization with duties as described in the sections below. Standing Committees will set goals, and make recommendations to the DDA board.

The BOARD may also establish or designate special committees to advise the BOARD as the BOARD deems necessary. Membership of these committees may be from within or outside of the membership of the BOARD.

Section 2. Standing Committees

- a. The Design and Physical Improvement Committee will coordinate design development for all Authority projects, solicit input from the city, citizens and interested groups, set DDA maintenance priorities and prepare design recommendations for the Authority.
- b. The Business Development Committee will develop and recommend programs and strategies to recruit, retain and assist DDA businesses.
- c. Marketing and Promotions Committee will create and maintain a brand identity for Downtown Lincoln Park that supports the DDA area economy. Its responsibilities will include developing marketing and promotions plans, improvement to the Authority's webpage and social media presence, and special events.
- d. The Organization Committee is responsible for any changes in governance and organizational matters, including committees, bylaws, district boundaries, tax levies, policies and procedures. The will also be responsible for grant research, volunteer recruitment and organizing technical assistance and training for the DDA and its Committees.

Section 3. Membership

Membership of Standing committees may be from within the BOARD or outside of the membership of the BOARD. Each committee must including at least one BOARD member. The DDA Chair shall appoint the members of the Committees with the consent of the majority of the board of directors.

Section 4. Chairpersons

The DDA Chair shall appoint the members of the Committees with the consent of the majority of the board of directors.

Section 5. Quorum

A majority of the whole committee shall constitute a quorum and acts of a majority of the members present at a meeting shall be the acts of the committee.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that a special meeting for the Mayor and Council on November 15, 2016 at 6:30 PM in the John A. Aloisi Council Chambers 1355 Southfield Road. The purpose is a study session for the following topics:

1. 2017 Road Reconstruction Program
2. Downriver Utility Wastewater Authority Service Agreement

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS the City in December of 2015 entered into a professional Services Agreement with Beckett and Raeder, Inc., for Planning and Economic Development Services;

WHEREAS the contract is set to expire December 31, 2016 but can be extended for an additional term of one year;

WHEREAS Beckett and Raeder, Inc. agrees to keep the same Service Fee Structure as agreed to in their proposal of 2015; and

WHEREAS the City Manager recommends to the Mayor and City Council to extend the Services Agreement for an additional term of one year;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Lincoln Park hereby extends the Professional Services Agreement with Beckett and Raeder, Inc., for one additional year pursuant to the terms and conditions of the original Agreement for Professional Services dated December 18, 2015; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



October 3, 2016

Honorable Mayor and Council Members
City of Lincoln Park
Lincoln Park, Michigan

Subject: Resolution Extending the Agreement with Beckett and Raeder, Inc., for Professional Services Related to Planning and Economic Development Services

Last fall, the Emergency Manager authorized the City to solicit request for proposals from qualified companies that provide Planning and Economic Development Services. Based upon the result of that selection process, Beckett and Raeder, Inc., was awarded the contract for providing Planning and Economic Development Services. Prior to this solicitation, the City utilized the services of McKenna Associates but had not bid the service since prior to 2000.

The Agreement between the City and Beckett and Raeder allows for the two one year extensions after the initial term set to expire at the end of this calendar year. Beckett and Raeder agreed to keep the charges for services the same as what was put in place for the first year of the agreement.

In the first ten months of this agreement, the City has spent \$6,871.53. The City has budgeted \$16,000 for planning services in Fiscal Year 2016-17.

Budget Impact:

The extension of this contract will stabilize the cost of services for planning and economic development services for both the City and users of development services, allowing the City to stay within budgeted amounts.

Recommendation:

It is recommended that the Mayor and City Council adopt the attached resolution extending the Planning and Economic Development Services Agreement with Beckett and Raeder, Inc., for one more year.

Respectfully submitted,

Matthew W. Coppler
City Manager

Attachment(s):

1. Resolution
2. Planning and Economic Development Services Agreement

Office of the City Manager
1355 Southfield Road
Lincoln Park, Michigan 48146

Phone: (313) 386-1800 Ext 1230
mcopler@citylp.com
www.citylp.com

Professional Service Fee and Structure Planning Consultant Services

Beckett & Raeder, Inc. is pleased to submit for consideration the following fees for professional services and time / material services:

MONTHLY RETAINER:

Monthly Retainer

A Monthly Retainer is not required by our firm. If a Monthly Retainer is desired, we will negotiate a fee with you. Beckett & Raeder prefers to establish long-term relationships with our clients. When we are called, we respond to your needs and will provide an estimate for the service you require at the time.

OFFICE HOURS: *(If Planner is contracted for office hours then the Planning and Zoning Review fees are reduced by 25%)*

½ Day per Week	\$350.00
Full Day per Week	\$500.00

PLANNING and ZONING REVIEWS:

Applicant Meeting	\$75.00 Hour
Rezoning Review	\$350.00
Residential Site Condominium, Plat, or Multiple	\$400.00 plus \$5.00 per Lot / or \$5.00 per Unit
Commercial Site Plan	\$450.00 plus \$10.00 per Acre
Industrial Site Plan	\$450.00 plus \$10.00 per Acre
Additional Reviews of Above Site Plans	50% of Initial Review Fee for 2 nd Review 40% of Initial Review for 3 rd or subsequent reviews

SPECIAL SERVICES

Community Master Plan Update	Negotiated with Client as Not To Exceed Amount
Zoning Ordinance Revisions	Negotiated with Client as Not To Exceed Amount
DDA Development Plan and TIF Plan	Negotiated with Client as Not To Exceed Amount
Special Studies	Negotiated with Client as Not To Exceed Amount

HOURLY SERVICES AS REQUIRED BY CLIENT:

Partner	\$140.00 Hour
Senior Associate	\$110.00 Hour
Associate	\$ 95.00 Hour
Project Manager	\$ 90.00 Hour
Senior Project Planner	\$ 85.00 Hour
Senior Project Landscape Architect	\$ 80.00 Hour
Project Landscape Architect	\$ 75.00 Hour
Project Planner	\$ 75.00 Hour
Computer Technician/Cad Technician	\$ 65.00 Hour
Clerical	\$ 55.00 Hour
Interns (non-degreed)	\$ 40.00 Hour

Blueprints	At Cost
Printing and Duplicating	At Cost
Photography	At Cost
Postage / UPS / FedEx	At Cost
Mileage	Current Reimbursement Rate Allowed by the IRS

AGREEMENT FOR PROFESSIONAL SERVICES
Lincoln Park Planning and Economic Development Services

Dated: 12/18/15

For project known as: **City of Lincoln Park Planning and Economic Development Services**

Term: One calendar year (2016) with an option to renew for an additional term of one year, and the successive option to renew for an additional one year, solely upon terms mutually acceptable to both parties.

Termination: This agreement may be cancelled by either party upon tendering of thirty (30) days notice, in writing, without cause.

Parties:

Beckett & Raeder, Inc.
535 West William, Suite 101
Ann Arbor, MI 48103
734-663-2622

City of Lincoln Park
1355 Southfield Road
Lincoln Park, MI 48146
313-36-1230

Scope of agreement and description of services:

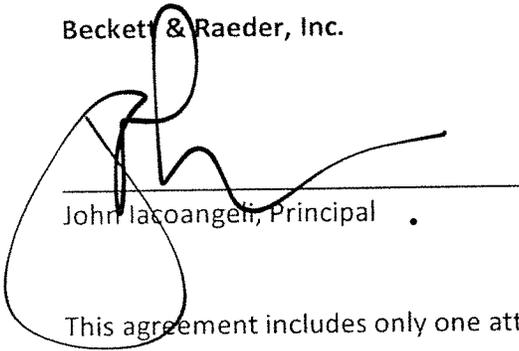
Provide as needed community planning and economic development services as authorized by the City Manager. Profession activities to include, but not limited to, planning and zoning services and reviews, special services, zoning and master plan revisions, and economic development services. City has unlimited access to professionals via phone, cell and e-mail during regular business hours and on an emergency basis. All professional activities shall be performed pursuant to supervision and direction of the City Manager.

Compensation:

Beckett & Raeder, Inc., shall be compensated for services rendered in accordance with the attached schedule "A", and shall submit statements for services rendered to the City Manager. Beckett & Raeder further agrees to advise the City Manager in advance when the fees, costs and expenses cumulatively for any project or assignment shall, in their fair and approximate estimate, exceed \$5000.00.

Signatures:

Beckett & Raeder, Inc.



John Iacoangeli, Principal

City of Lincoln Park



Brad Coulter, Emergency Manager
Pursuant to Statutory Authority

This agreement includes only one attachment, designated herein as "A"

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: November 7, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

25 th District Court	November 2016 payment	\$ 34,575.00
City of Riverview	September 2016 Services	\$ 31,142.75
Downriver Community Conference	2016/2017 Dues	\$ 25,431.47
Gorno Ford, INC	2 Ford F-550	\$162,036.00
GV Cement	Water and Sewer Concrete Repairs	\$ 72,062.68
Plante & Moran	Progress Billing FY 15/16 Audit	\$ 29,500.00
RVP Construction	Pagel Street Reconstruction	\$989,953.80
Safebuilt	September 2016 Building Svc	\$ 53,067.70
Wayne County	October 2016 Excess Flow	\$ 70,161.00

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



November 7, 2016

Honorable Mayor and City Council
City of Lincoln Park
Lincoln Park, Michigan

Subject: Approval of Accounts & Claims Payable Over \$25,000

Background:

Pursuant to Emergency Manager Order #60, all purchases of goods or services with a value exceeding \$25,000.00 is subject to approval. A resolution has been prepared with the vendor name, a brief description of payment and the amount of payment for your consideration.

The proposed payments are for the dates of October 18, 2016 through November 7, 2016. A full listing of the entire Accounts & Claims payable will continue to be provided to Mayor and Council for review.

Budget Impact:

The proposed items for payment are all budgeted in the Fiscal Year 2016/2017 budget.

Recommendation:

It is recommended that Mayor and Council adopt the attached resolution approving the Accounts & Claims Payable over \$25,000.00.

Respectfully Submitted,

Lisa Griggs
Director of Finance and Operations

Attached: Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/072016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Library

CITIZENS COMMUNICATIONS (City related matters only.)

ORAL REPORTS OF THE MAYOR AND COUNCIL

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 11/07/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the meeting be adjourned at _____ p.m.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes