

AGENDA
OCTOBER 3, 2016
REGULAR COUNCIL MEETING
JOHN A. ALOISI COUNCIL CHAMBERS

CITY COUNCIL MEETING – 7:30 P.M.

- I. **Meeting called to order**
- II. **Pledge of allegiance**
- III. **Invocation**
- IV. **Roll call**
- V. **Mayor's remarks**

- VI. **Consent Agenda**
 1. Approve Minutes - Regular Meeting held September 19, 2016
 2. Approve Minutes – Special Meeting held September 19, 2016
 3. Adopt Ordinance Amendment//Chapter 1488/Fines-Certificate of Approval
 4. Adopt Ordinance Amendment/Chapter 1482/Fines-Rental Inspections
 5. Solicit Bids
 - a. CDBG Demolitions
 - b. IT Services
 - c. Grounds Maintenance
 - d. LP Pride Contractor
 - e. Janitorial Services
 6. Participation/Residential Rehab Loan Program
 7. Special Event Permits
 - a. Ghost Walk
 - b. Community Campfire
 8. Set “Trick or Treat” Hours

- VII. **Action Items**
 1. Adopt Policy/Fund Balance
 2. Approve Helicopter Landing
 3. Schedule Special Meeting
 4. Award Bid/Retention Basin Repairs
 5. Attend Training/DPS

- VIII. **Accounts & Claims Payable (over \$25,000)**
- IX. **City Manager Report**
- X. **Department Head Report –Police Dept.**
- XI. **Citizens Communications**
- XII. **Oral Reports of the Mayor and Council**
- XIII. **Adjourn**

THOMAS E. KARNES, MAYOR

DONNA BREEDING, CITY CLERK

DEADLINE FOR SUBMISSION OF AGENDA ITEMS IS TWO (2) FRIDAYS PRIOR TO THE NEXT REGULAR COUNCIL MEETING AT 11:59 P.M.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

PLEDGE OF ALLEGIANCE TO THE FLAG.

INVOCATION by Reverend Bill Clark of First Baptist Church

ROLL CALL

MAYOR'S REMARKS

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council.

1. Approve Minutes - Regular Meeting held September 19, 2016
2. Approve Minutes – Special Meeting held September 19, 2016
3. Adopt Ordinance Amendment//Chapter 1488/Fines-Certificate of Approval
4. Adopt Ordinance Amendment/Chapter 1482/Fines-Rental Inspections
5. Solicit Bids
 - a. CDBG Demolitions
 - b. IT Services
 - c. Grounds Maintenance
 - d. LP Pride Contractor
 - e. Janitorial Services
6. Participation/Residential Rehab Loan Program
7. Special Event Permits
 - a. Ghost Walk
 - b. Community Campfire
8. Set “Trick or Treat” Hours

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the minutes of the Regular Meeting held under the date of September 19, 2016 be approved as recorded.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

Lincoln Park, Michigan
September 19, 2016

REGULAR MEETING

The meeting was called to order at 7:33 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend Patrick Bossio, Sr. of CHRIST Family Church

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto, Thomas Murphy and Elliott Zelenak

ABSENT: Councilpersons Mark Kandes, and Larry Kelsey

ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and City Clerk Donna Breeding

Mayor's remarks

Proclaimed the week of September 17-23, 2016 as "Constitution Week"

RESOLUTION 2016-284 Approve Consent Agenda

By Mayor Karnes, supported by Councilman Dardzinski

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council with the removal of item #3 to be considered as the last item of business.

1. Approve Minutes - Regular Meeting held September 6, 2016
2. Approve Minutes – Special Meeting held September 12, 2016
- ~~3. Recognize Non-Profit Group/LP Booster Club~~
4. Publicly Funded Health Insurance/ 80%/20% option

Motion unanimously carried.

ca-1 **RESOLUTION 2016-285 Approve Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of Tuesday, September 6, 2016 be approved as recorded.

Approved

ABSTAINED: Councilman DiSanto

ca-2 **RESOLUTION 2016-286 Approve Minutes/Special Meeting**

RESOLVED, that the minutes of the Special Meeting held under the date of September 12, 2016 at 6:30 p.m. regarding Community Center Operations be approved as recorded.

Approved

ca-4 **RESOLUTION 2016-287 Publicly Funded Health Ins./80-20%**

WHEREAS, the State of Michigan has adopted Public Act 152 (the “Act”), which limits the amount a public employer shall pay towards the cost of health insurances;
WHEREAS, the Act contains three options for complying with the requirements of the Act;
WHEREAS, the City of Lincoln Park has previously and presently provides employees with health insurance benefits subject to the 80%/20% selection;
WHEREAS, consistent with the above the City of Lincoln Park is required to adopt a resolution in order to be in compliance with the provisions the Act;
NOW, THEREFORE, BE IT RESOLVED the Lincoln Park City Council hereby adopts this resolution in accordance with the terms of the City of Lincoln Park Health Insurance Plan.
BE IT FURTHER RESOLVED, the City of Lincoln Park elects to comply with the requirements of Public Act 152, the Publicly Funded Health Insurance Contribution Act, and shall continue to apply the 80%/20% option for the medical benefit plan coverage year.
BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.
Approved

RESOLUTION 2016-288 PILOT Policy/Guidelines– FAILED

By Councilman Zelenak, supported by Mayor Karnes

WHEREAS, City Staff is recommending the adoption of application and review guidelines for individuals and corporations that wish to submit an application for Payments in Lieu of Tax agreements; and

WHEREAS, guidelines will provide for a consistent and predictable process that insures appropriate information is provided to the Mayor and City Council during their consideration of a Payment in Lieu of Tax agreement.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council approve the Guidelines for Application for Payments in Lieu of Tax provided as Attachment “A”; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

By Council President Murphy

Motion to postpone action on the establishment of PILOT Guidelines

MOTION DIED DUE TO LACK OF SUPPORT

Roll Call on Original Resolution

YES: Councilman Zelenak & Mayor Karnes

NO: Councilpersons Dardzinski, DiSanto & Murphy

MOTION FAILED

RESOLUTION 2016-289 Prop. Ord Amend/Ch 1488/Fines

By Council President Murphy, supported by Councilman Dardzinski

WHEREAS, the Mayor and City Council wish to promote the health, safety and welfare of the people of the City of Lincoln Park by enhancing the City Code that requires Certificate of Approvals for the transfer of a dwelling.

NOW THEREFORE BE IT RESOLVED, that ‘AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1488 INSPECTIONS OF RESIDENTIAL DWELLINGS PRIOR TO SALE OR TRANSFER, SECTION .02, CERTIFICATE OF APPROVAL REQUIRED, (c) PENALTY’ be given its first and second reading.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by repealing and replacing to Title Eight, Housing and Exterior Property Maintenance, Chapter 1488 Inspections of Residential Dwellings Prior to Sale or Transfer, Section .02, Certificate of Approval Required, (c) Penalty is hereby amended by the following:

(c) Penalty. Any person who shall fail to obtain a Certificate of Approval as required by this section, or who shall fail to correct any violations within the time required in this section, or who shall violate any of the terms of this section shall be guilty of a Municipal civil infraction. **The fine for failure to obtain a Certificate of Approval shall be five hundred dollars (\$500.00).** The penalties imposed by this section shall not limit any other statutory or common-law right or action that any person or entity may have.

Motion unanimously carried.

RESOLUTION 2016-290 Prop. Ord. Amend/ Ch 1482/Fines

By Council President Murphy, supported by Councilman Dardzinski

WHEREAS, the Mayor and City Council wish to promote the health, safety and welfare of the people of the City of Lincoln Park by enhancing the City Code that requires Certificate of Approvals for the transfer of a dwelling.

NOW THEREFORE BE IT RESOLVED, that ‘AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1482 RENTAL DWELLINGS, SECTION .99, PENALTY AND SANCTION – MUNICIPAL CIVIL INFRACTION - MISDEMEANOR,’ be given its first and second reading.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by incorporating an amendment to Title Eight, Housing and Exterior Property Maintenance, Chapter 1482 Rental Dwellings, Section .99, Penalty and Sanction – Municipal Civil Infraction - Misdemeanor is hereby amended by the following:

Any Person who violates this Ordinance shall be responsible for a municipal civil infraction subject to the procedures and sanctions contained in Section 202.101. **The civil infraction fine for failure to obtain a Certificate of Compliance shall be five hundred dollars (\$500.00).**

Increased civil fines shall be imposed for repeated violation, which means a second or subsequent municipal civil infraction violation committed by a Person within any twenty-four (24) month period and for which a Person admits responsibility or is determined to be responsible. After the third violation of this Ordinance committed by a Person within any twenty-four (24) month period, that violation shall be punishable by a misdemeanor with fines up to \$500.00 and/or 90 days in jail.

The imposition of penalties provided herein shall not preclude the initiation of appropriate legal action to restrain, correct or abate a violation, to prevent illegal occupancy of a rental dwelling or to stop an illegal act, conduct of a business or use of a structure.

Motion carried.

NO: Councilman DiSanto

RESOLUTION 2016-291 Award Bid/Garage Demolitions

By Councilman Dardzinski, supported by Council President Murphy

WHEREAS, the Mayor and City Council hereby award the Garage Demolitions Project to Blue Star, Inc., as submitted, for any/all work not exceed \$15,800.00

WHEREAS, the Mayor and Council authorize the funds to be taken from Account 101-380-962D00 (Demolition).

BE IT RESOLVED, the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

RESOLUTION 2016-292 Animal Shelter Contract/Taylor

By Councilman Dardzinski, supported by Council President Murphy

WHEREAS, The City of Lincoln Park is no longer able to utilize the Downriver Central Animal Control Authority's shelter for housing of animals that are picked up by Animal Control or Police Offices during the normal course of their business, or by residents that find stray animals or wish to surrender unwanted animals; and

WHEREAS, staff has worked with the City of Taylor to develop a partnership that will provide animal sheltering that was otherwise provided by the Downriver Central Animal Control Authority; and

WHEREAS, the City of Taylor will charge \$100 per animal received from the City of Lincoln Park as compensation for providing this service per the agreement.

NOW, THEREFORE BE IT RESOLVED, that Mayor Thomas E. Karnes and City Clerk Donna Breeding are authorized to execute on behalf of the City of Lincoln Park an agreement for animal sheltering with the City of Taylor; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

RESOLUTION 2016-293 Recognize Non-Profit/LP Booster Club

By Mayor Karnes, supported by Councilman DiSanto

RESOLVED, that the request from Lincoln Park Auxiliary Booster Club, Inc., asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be approved.

Motion unanimously carried.

RESOLUTION 2016-294 Accounts & Claims Payable

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

| | | |
|-----------------------------|------------------------------------|--------------|
| Great Lakes Water Authority | July 2016 Water | \$197,033.55 |
| G.V. Cement Contracting CO. | Sep. 2016 Pavement Utility Repairs | \$ 28,456.10 |
| Wayne County | Feb & Mar 2016 Prisoner Housing | \$ 38,045.00 |
| Wayne County | July 2016 Sewer/User Fees | \$110,144.66 |

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Fire Dept.

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

RESOLUTION 2016-295 Adjournment

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the meeting be adjourned at 9:29 p.m.

Motion unanimously carried.

THOMAS E. KARNES, MAYOR

DONNA BREEDING, CITY CLERK

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the minutes of the Special Meeting held at 7:15 p.m. under the date of September 19, 2016 be approved as recorded.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

Lincoln Park, Michigan
September 19, 2016

SPECIAL MEETING
PENDING LIGATION
CATHAY HOUSE vs. LINCOLN PARK

Meeting called to order at 7:17pm, Mayor Thomas E. Karnes presiding.

PRESENT: Councilman Chris Dardzinski, Thomas Murphy and Elliott Zelenak

ABSENT: Councilman Mario DiSanto, Mark Kandes and Larry Kelsey

ALSO PRESENT: City Manager Matt Coppler and City Clerk Donna Breeding

RESOLUTION 2016-282 Move into Closed Session

By Councilman Chris Dardzinski, supported by Council President Thomas Murphy

RESOLVED, that the Mayor and Council move into Closed Session to discuss pending litigation
Cathay House vs. City of Lincoln Park.

Motion unanimously carried

Reconvene Special Meeting at 7:31pm

RESOLUTION 2016-283 Adjourn

By Council President Thomas Murphy, supported by Councilman Dardzinski

RESOLVED, that the Special Meeting be adjourned at 7:32pm

Motion unanimously carried.

Donna Breeding, City Clerk

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/3/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that ‘AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1488 INSPECTIONS OF RESIDENTIAL DWELLINGS PRIOR TO SALE OR TRANSFER, SECTION .02, CERTIFICATE OF APPROVAL REQUIRED, (c) PENALTY” be given its third and final reading and be Adopted by TITLE ONLY.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by repealing and replacing to Title Eight, Housing and Exterior Property Maintenance, Chapter 1488 Inspections of Residential Dwellings Prior to Sale or Transfer, Section .02, Certificate of Approval Required, (c) Penalty is hereby amended.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**CITY OF LINCOLN PARK, MICHIGAN
CERTIFIED COPY OF RESOLUTION #2016-289**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK,
WAYNE COUNTY, MICHIGAN, HELD IN THE JOHN A. ALOISI COUNCIL CHAMBERS, OF
THE MUNICIPAL BUILDING.

UNDER THE DATE OF: September 19, 2016

MOVED BY: Council President Murphy

SUPPORTED BY: Councilman Dardzinski

WHEREAS, the Mayor and City Council wish to promote the health, safety and welfare of the people of the City of Lincoln Park by enhancing the City Code that requires Certificate of Approvals for the transfer of a dwelling.

NOW THEREFORE BE IT RESOLVED, that 'AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1488 INSPECTIONS OF RESIDENTIAL DWELLINGS PRIOR TO SALE OR TRANSFER, SECTION .02, CERTIFICATE OF APPROVAL REQUIRED, (c) PENALTY" be given its first and second reading.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by repealing and replacing to Title Eight, Housing and Exterior Property Maintenance, Chapter 1488 Inspections of Residential Dwellings Prior to Sale or Transfer, Section .02, Certificate of Approval Required, (c) Penalty is hereby amended by the following:

(c) Penalty. Any person who shall fail to obtain a Certificate of Approval as required by this section, or who shall fail to correct any violations within the time required in this section, or who shall violate any of the terms of this section shall be guilty of a Municipal civil infraction. **The fine for failure to obtain a Certificate of Approval shall be five hundred dollars (\$500.00).** The penalties imposed by this section shall not limit any other statutory or common-law right or action that any person or entity may have.

Motion unanimously carried.

ABSENT: Councilpersons Kandes & Kelsey

I, DONNA BREEDING, duly authorized City Clerk of Lincoln Park; do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Mayor and Council on September 19, 2016, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.

Donna Breeding

Donna Breeding, CMC
City Clerk

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/3/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that ‘AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1482 RENTAL DWELLINGS, SECTION .99, PENALTY AND SANCTION – MUNICIPAL CIVIL INFRACTION - MISDEMEANOR,” be given its third and final reading and be Adopted by TITLE ONLY.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by incorporating an amendment to Title Eight, Housing and Exterior Property Maintenance, Chapter 1482 Rental Dwellings, Section .99, Penalty and Sanction – Municipal Civil Infraction - Misdemeanor is hereby AMENDED.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

CITY OF LINCOLN PARK, MICHIGAN
CERTIFIED COPY OF RESOLUTION #2016-290

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK, WAYNE COUNTY, MICHIGAN, HELD IN THE JOHN A. ALOISI COUNCIL CHAMBERS, OF THE MUNICIPAL BUILDING.

UNDER THE DATE OF: September 19, 2016

MOVED BY: Council President Murphy

SUPPORTED BY: Councilman Dardzinski

WHEREAS, the Mayor and City Council wish to promote the health, safety and welfare of the people of the City of Lincoln Park by enhancing the City Code that requires Certificate of Approvals for the transfer of a dwelling.

NOW THEREFORE BE IT RESOLVED, that 'AN ORDINANCE TO AMEND PART FOURTEEN OF THE CODIFIED ORDINANCES FOR THE CITY OF LINCOLN PARK BY INCORPORATING AN AMENDMENT TO TITLE EIGHT, HOUSING AND EXTERIOR PROPERTY MAINTENANCE, CHAPTER 1482 RENTAL DWELLINGS, SECTION .99, PENALTY AND SANCTION – MUNICIPAL CIVIL INFRACTION - MISDEMEANOR,' be given its first and second reading.

THE CITY OF LINCOLN PARK ORDAINS:

Part Fourteen of the Codified Ordinances for the City of Lincoln Park by incorporating an amendment to Title Eight, Housing and Exterior Property Maintenance, Chapter 1482 Rental Dwellings, Section .99, Penalty and Sanction – Municipal Civil Infraction - Misdemeanor is hereby amended by the following:

Any Person who violates this Ordinance shall be responsible for a municipal civil infraction subject to the procedures and sanctions contained in Section 202.101. **The civil infraction fine for failure to obtain a Certificate of Compliance shall be five hundred dollars (\$500.00).** Increased civil fines shall be imposed for repeated violation, which means a second or subsequent municipal civil infraction violation committed by a Person within any twenty-four (24) month period and for which a Person admits responsibility or is determined to be responsible. After the third violation of this Ordinance committed by a Person within any twenty-four (24) month period, that violation shall be punishable by a misdemeanor with fines up to \$500.00 and/or 90 days in jail.

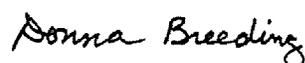
The imposition of penalties provided herein shall not preclude the initiation of appropriate legal action to restrain, correct or abate a violation, to prevent illegal occupancy of a rental dwelling or to stop an illegal act, conduct of a business or use of a structure.

Motion carried.

NO: Councilman DiSanto

ABSENT: Councilpersons Kandes & Kelsey

I, DONNA BREEDING, duly authorized City Clerk of Lincoln Park; do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Mayor and Council on September 19, 2016, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Donna Breeding, CMC
City Clerk



Lincoln Park
M I C H I G A N

Office of Community Planning & Development

3240 Ferris
Lincoln Park, MI 48146
(313) 386-3100
Fax: (313) 381-3202

October 3, 2016

Honorable Mayor and City Council

Subject: Authorization to solicit bids for demolition

Purpose: To solicit bids for the demolition of 1573 Pagel (city-owned), 1911 Paris, 985 Garfield, and 839 Lincoln

Budget Impact: Will result in the expenditure of already budgeted CDBG funds from account # 249-040-75521 Building Department Demolition.

BACKGROUND: The city acquired 1573 Pagel free from the Wayne County Treasurer to renovate. Upon inspection of the property it was noted that the basement block foundation on all four walls, were caving in. A structural engineer estimated the cost to repair from \$15,000 to \$30,000 to repair. There is also an extreme amount of asbestos in the house. The home is 683 sq. ft. and comps have the selling price at approximately \$40-45,000. The cost to renovate the home well exceeds that pricing.

1911 Paris went through the Dangerous Building Board case #DDB 16-02 on 5/19/16 and Mayor and Council passed resolution #2016-192 on 7/5/16 with the order to demolish. 985 Garfield went through the Dangerous Building Board case #2016-11 and 839 Lincoln case #2016-17 on 7/14/16 and Mayor on Council passed Resolution 2016-247 and resolution 2016-253 on 8/15/16 with the order to demolish.

Recommendation: It is recommended that the authorization to solicit bids be approved.

Respectfully Submitted,

Doreen P. Christian
Director

Attachment: Proposed Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: October 3, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Director of Community Planning & Development and Director of Public Services are authorized to solicit bids for the demolition of structures located at 1573 Pagel, 1911 Paris, 985 Garfield and 839 Lincoln. Funds to come from Account #249-040-75521 Building Department Demolition.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



October 3, 2016

Honorable Mayor and Council Members
City of Lincoln Park
Lincoln Park, Michigan

Subject: Resolution to authorize a Request for Proposal for information technology (IT) services

Currently, the city has a month to month information technology vendor. It is the city's desire to have a long term information technology contract to improve the quality of service provided as well as enhance employee productivity. A sound technology infrastructure is paramount to a city's cyber security in this day in age. The City is currently paying Cygnus, \$125.00, per hour.

I am requesting your authorization for a Request for Proposal for Information Technology services.

Budget Impact:

This contract will be funded in the Fiscal Year 2016-17 Budget. A higher bid amount is anticipated as we are requesting additional enhancements that the current contract does not include. The funding will be taken out of the Information Technology Fund, expenditure account number 664-734-818000. Any needed adjustments will be made with a midyear budget amendment.

Recommendation:

It is recommended that the Mayor and City Council adopt the attached resolution for a Request for Proposal for information technology services.

Respectfully submitted,

Adam R. Miller
City Management Coordinator

Attachment(s):

1. Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS, The City of Lincoln Park utilizes an outside vendor to provide Information Technology services for the City; and

WHEREAS, the vendor for this service is a month to month agreement, and the City Manager and Director of Finance believe it would be financially and operationally beneficial to the City that this service be competitively bid, requiring the City of Lincoln Park to advertise for competitive bids.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council authorize the advertising for and acceptance of sealed bids for information technology services to be provided to the City; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



October 3, 2016

Honorable Mayor and Council Members
City of Lincoln Park
Lincoln Park, Michigan

Subject: Resolution to authorize a Request for Proposal for grounds maintenance services for city owned property

Currently, the city's grounds maintenance contract is set to expire at the end of this year. As you know Lincoln Park for its size actually has a large number of city parks, 19 in fact. Additionally, there are many more city owned lots and rights of way (ROW) that require weekly grass service through the spring and summer months. Many of these areas are the gateways and thoroughfares of the city so it is vital to have these well maintained. The City is currently paying US Lawns, \$1,846.00 per week.

I am requesting your authorization for a Request for Proposal for grounds maintenance services for city owned property.

Budget Impact:

This contract will be funded in the Fiscal Year 2016-17 Budget. A higher bid amount is anticipated as we are requesting additional enhancements and areas to the weekly cut list that the current contract does not include.

The funding will be taken out of the General Fund, expenditure account number 101-263-818000. Any needed adjustments will be made with a midyear budget amendment.

Recommendation:

It is recommended that the Mayor and City Council adopt the attached resolution for a Request for Proposal for grounds maintenance.

Respectfully submitted,

Adam R. Miller
City Management Coordinator

Attachment(s):

1. Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS, The City of Lincoln Park utilizes an outside vendor to provide grounds maintenance services for City owned land; and

WHEREAS, the contract for this service is set to expire, requiring the City of Lincoln Park to advertise for competitive bids for lawn maintenance services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council authorize the advertising for and acceptance of sealed bids for grounds maintenance services for City owned land; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



October 3, 2016

Honorable Mayor and Council Members
City of Lincoln Park
Lincoln Park, Michigan

Subject: Resolution to authorize a Request for Proposal for the LP Pride nuisance abatement services

Currently, the city's LP Pride contract is set to expire at the end of this year. When a home owner does not complete property maintenance violations within a certain period of time this program provides relief to nearby residents who suffer from blight, tall grass, litter or debris and other hardships.

To compound matters further, the city has been hard hit from the economic recession with a high number of home foreclosures affecting many city neighborhoods. This program is central to the city's goal of strengthening our neighborhoods and improving the quality of life for our residents. The amount the city is currently paying US Lawns is based upon the specific nuisance category cited.

I am requesting your authorization for a Request for Proposal for LP Pride nuisance abatement services.

Budget Impact:

This contract will be funded in the Fiscal Year 2016-17 Budget. A higher bid amount is anticipated as we are requesting additional enhancements that the current contract does not include.

The funding will be taken out of the General Fund, expenditure account number 101-923-818000. Any needed adjustments will be made with a midyear budget amendment.

Recommendation:

It is recommended that the Mayor and City Council adopt the attached resolution for a Request for Proposal for the LP Pride nuisance abatement program.

Respectfully submitted,

Adam R. Miller
City Management Coordinator

Attachment(s):

1. Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor
Karnes

WHEREAS, The City of Lincoln Park utilizes an outside vendor to provide nuisance abatement services for properties identified by the LP Pride Program as nuisance properties; and

WHEREAS, the contract for this service is set to expire, requiring the City of Lincoln Park to advertise for competitive bids for nuisance abatement services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council authorize the advertising for and acceptance of sealed bids for nuisance abatement services for properties identified by the LP Pride Program as nuisance properties; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor
Karnes



October 3, 2016

Honorable Mayor and Council Members
City of Lincoln Park
Lincoln Park, Michigan

Subject: Resolution to authorize a Request for Proposal for janitorial services for City Hall, the Library and Parks and Recreation/ Senior Center building

Currently, the city's janitorial contract is set to expire at the end of this year. To have city operations function at a high level these buildings need to be cleaned consistently and properly. This is also very important because when residents come and pay taxes/water bills or have general inquires they are exposed to how city hall looks and feels. Lastly, there are many events at the Parks and Recreation building and Senior Center that require cleaning services on a daily basis. The amount the city is currently paying Beverly's Janitorial and Maid Services is \$1890.00, per month.

I am requesting your authorization for a Request for Proposal for janitorial services for City Hall, the Library and Parks and Recreation/Senior Center Building.

Budget Impact:

This contract will be funded in the Fiscal Year 2016-17 Budget. A higher bid amount is anticipated as we are requesting additional enhancements that the current contract does not include.

The funding will be taken out of the General Fund, expenditure account number 101-263-801000. Any needed adjustments will be made with a midyear budget amendment.

Recommendation:

It is recommended that the Mayor and City Council adopt the attached resolution for a Request for Proposal for janitorial services at City Hall, the Library and Parks and Recreation Building/Senior Center building.

Respectfully submitted,

Adam R. Miller
City Management Coordinator

Attachment(s):

1. Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS, The City of Lincoln Park utilizes an outside vendor to provide janitorial services for City Hall, the Library, and the Parks and Recreation/Senior Center Building; and

WHEREAS, the contract for this service is set to expire, requiring the City of Lincoln Park to advertise for competitive bids for janitorial services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council authorize the advertising for and acceptance of sealed bids for janitorial services to be provided at City Hall, the Library, and the Parks and Recreation/Senior Center Building; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



Office of Community Planning & Development

3240 Ferris, Lincoln Park, MI 48146
Phone: (313) 386-3100 Fax: (313) 381-3202

October 3, 2016

Honorable Mayor and City Council

Subject: Proposed resolution to approve three (3) households for the participation in the CDBG Residential Rehabilitation Loan Program.

Purpose: Obtain approval of Mayor and Council for the participation of three (3) households in the CDBG Residential Rehabilitation Loan Program.

Budget Impact: The loans are not to exceed \$20,000.00. Funds are to come from the 40th Program Year of the CDBG Budget Account 249-40-720R.

Recommendation: It is recommended that the Mayor and City Council approve the participants in the CDBG Residential Rehabilitation Loan Program.

Respectfully Submitted,

Doreen P. Christian
Director

Attachment: Proposed Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: October 3, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the following citizens be approved for the participation in the CDBG Residential Rehabilitation Loan Program. The loan is not to exceed **\$20,000.00**. Funds are to come from the 40th Program Year of the CDBG Residential Rehabilitation Loan Program.

#1384DL Mario & Serena Reyna – 4204 Irene
Code violations

#1385DL Shirley A. Keenan – 1921 Charter
Code Violations

#1386LI Patricia A. Martin – 808 Cleveland
Code Violations

BE IT RESOLVED, that Doreen P. Christian, Director of Community Planning and Development is hereby authorized and directed to process this application in accordance with the Policy and Procedure Guidelines previously approved.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that Special Event Permit #19 be approved for the Friends of the Lincoln Park Farmer's Market to hold a " Ghost Walk" beginning next to the municipal parking lot on Philomene and Fort Park on October 15, 2016 from 4:00 p.m until 8:30 p.m.

Application filed/Fee Paid

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

DATE OF EVENT: 10/15/16 FORM MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT. APPLICATION FEE IS NON-REFUNDABLE.

COST RECOVERY MUST BE PAID PRIOR TO SUBMISSION FOR MAYOR & COUNCIL APPROVAL.

Permit # _____

Date: 9/19/16

SPECIAL EVENT APPLICATION

APPLICANT INFORMATION:

Name: LESLIE LUNCH-WILSON Phone #: 313-598-3137

Address: 1308 UNIVERSITY, LINCOLN PARK, MI 48146

ORGANIZATION/BUSINESS SPONSORING EVENT:

Name: FRIENDS OF LINCOLN PARK FARMERS MARKET Phone#: 313-427-0443

Address: P.O. BOX 1160, LINCOLN PARK, MI 48146

Description of Event: GHOST WALK

Location of Event: VACANT lot on Fort Park Next to Fire Dept.

Permission for: CRAFT VENDORS possible fire pit (CRASH) (w/)
(food/beer/alcohol sales, etc.) screen

Number of Participants: 10 volunteers / 50 attend Estimated Attendance: 50

Date(s) of Event: 10/15/16 Hours of Event/Start Time: 4 pm - 8:30 pm UNTIL: 11 P.M.
(See Ordinance 666.04 (a)2 Noise)

Estimated Time for Set-Up: 3 pm - 4 pm Clean-Up: 8:30 pm - 9:30 pm

Proposed Plans Attached for:

- Security
- Crowd Control
- Insurance (naming City as additional insured)
- Traffic Control
- Parking for Participants - Fort Park & Phiblene parking lot
- Sanitation Facilities
- Noise Control
- Clean-Up Procedures

Impact on adjacent commercial, industrial and residential property: None

Will Music be Provided? Yes No
 Live Amplification Recorded Loudspeakers

It is understood that this Special Event will (will not) involve our establishment/premises

Municipal Code 878.06: It is understood that the organization/business sponsoring this event **IS RESPONSIBLE FOR ESTIMATED COST RECOVERY PRIOR TO APPROVAL OF MAYOR AND COUNCIL. YOUR FINAL BILLING WILL BE ADJUSTED TO REFLECT THE ACTUAL COST TO THE CITY.**

Leslie Lunch-Wilson 9/19/16
Authorized Signature Date

THIS FORM WILL BE CIRCULATED TO THE PARKS AND RECREATION DEPARTMENT, POLICE DEPT., DEPT. OF PUBLIC SERVICES AND FIRE DEPT. FOR ESTIMATED COST RECOVERY. ALL BUSINESSES MUST BE CURRENT ON ALL TAXES AND REGISTRATIONS. PLEASE CONTACT THE CITY CLERK'S OFFICE ON THE WEDNESDAY PRIOR TO YOUR SCHEDULED EVENT FOR FINALIZATION AND PAYMENT ON YOUR ESTIMATED COSTS.

filed
10-19-16

COST RECOVERY ESTIMATE FOR: GHOST WALK

**ESTIMATED COST RECOVERY & DEPT. RECOMMENDATION TO BE SUBMITTED
IMMEDIATELY UPON RECEIVING THIS APPLICATION**

Parks and Recreation \$ 0 (Cost Recovery)
Police Dept.: \$ 0 (Cost Recovery)
Treasurer's Comments: \$ N/A (Outstanding Monies Owed to City)
D.P.S.: \$ 0 (Cost Recovery)
Fire Dept.: \$ 0 (Cost Recovery)
Water Dept.: \$ N/A (Cost Recovery)

AN ITEMIZED LIST FOR COST RECOVERY TO BE SUBMITTED TO
THE CITY CLERK'S OFFICE IMMEDIATELY.

FORWARDED: _____

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that Special Event Permit #20 be approved for the Community Improvement Commission to hold a “Community Campfire” at Quandt Park on October 21, 2016 from 4:00 p.m until 11:00 p.m.

Application filed/Fee Paid

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the City of Lincoln Park designate the hours of 5:00 P.M. through and including 8:00 P.M. on Monday, October 31, 2016 as the Official "Trick or Treat" time of observance in the City of Lincoln Park.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



September 21, 2016

Honorable Mayor and City Council
City of Lincoln Park
Lincoln Park, Michigan

Subject: Adoption of Fund Balance Policy

Background:

When examining the fiscal strength of a City the term *fund balance* is used. The fund balance describes the City's available resources at a given time. Fund balance is a key factor when outside resources evaluate the City's ability to borrow funds for items such as purchasing vehicles, bonding for various projects and has a direct impact on the bond rating for the City.

In recent years, Lincoln Park has seen the fund balance for the General Fund diminish and fall into a deficit situation. This makes it even more apparent that keeping an adequate fund balance is necessary for the overall fiscal health of the City. Because of the fiscal distress Lincoln Park has faced as well as keeping in line with the recommended best practices for local government, it is important for the City to have a formal policy on the amount of Fund Balance that should be maintained in the General Fund. This policy is necessary to ensure that the City can maintain an adequate fund balance level to mitigate future risks of possible revenue shortfalls and unanticipated expenditures.

Based on the recommended policy the minimum amount of fund balance would be approximately \$4,200,000 or 20% of the current year anticipated expenditures. While the City likely will not reach that goal by the end of this year, the policy gives clear direction as the budget for the next fiscal year is developed.

Budget Impact:

There is no change to the Adopted Budget for the Fiscal Year 2016/2017.

Recommendation:

It is recommended that the Mayor and Council adopt the Fund Balance Policy.

Respectfully Submitted,

Lisa Griggs
Director of Finance and Operations

Attached: Resolution
 Fund Balance Policy

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE:

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Policy regarding Fund Balance be Adopted as presented.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



Fund Balance Policy

Purpose:

The City Council recognizes that the maintenance of a fund balance is essential to the preservation of the financial integrity of the City and is fiscally advantageous for both the City and the taxpayer. This policy establishes goals and provides guidance concerning the desired level of fund balance maintained by the City to ensure adequate cash flows are maintained for operations and to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances.

Definitions

Fund balance is a measurement of available financial resources and is the difference between total assets and total liabilities in each fund.

The Governmental Accounting Standards Board (GASB) has distinguished five separate categories of fund balance based on the relative strength of the constraints that control the purposes for which specified amounts can be spent.

- 1) **Nonspendable fund balance** – amounts that are not in a spendable form (e.g. inventory, prepaid items) or are legally or contractually required to be maintained intact.
- 2) **Restricted fund balance** – amounts that can only be spent for specific purposes stipulated by external parties or through enabling legislation.
- 3) **Committed fund balance** – amounts that can be used only for the specific purposes determined by a formal action of the City Council. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally.
- 4) **Assigned fund balance** – amounts intended to be used by the government for specific purposes. Intent can be expressed by the City Council or by a designee to whom the governing body delegates the authority.
- 5) **Unassigned fund balance** – includes all amounts not contained in other classifications and is the residual classification of the general fund only. Unassigned amount are available for any legal purpose.

Minimum Unassigned Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund at fiscal yearend of not less than 20% or more than 30% of the most currently approved general fund budget. If the unassigned fund balance at fiscal yearend falls below the goal, the City shall develop a restoration plan to achieve and maintain the minimum fund balance. If the unassigned fund balance at fiscal yearend goes above the maximum goal, the City may transfer funds to the City's Capital Projects fund or other funds as designated by the City Council, to achieve and maintain the maximum fund balance.

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10-3-16

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

WHEREAS, Fire Chief Al Dyer is requesting approval for a medical helicopter to land at the Lincoln Park Fire Department on October 9th 2016 between the hours of 1:00 p.m. and 4:00 p.m. for the fire departments annual open house. Weather permitting for a safe landing.

WHEREAS, Ordinance 482.01(b) Persons making application to the Mayor and Council for permission to land any aircraft in the City must first obtain the written approval of the land owner or lessee of the land on which the landing is to be made and a written description of the security measures which are to be taken to protect persons from injuries by the aircraft.

WHEREAS, Security measures, that will be put in place on October 9th 2016. Security measures will be handled by The Lincoln Park Fire Department Firefighters. The landing of the helicopter will be on the East side of the fire department. Fort Park Blvd. will be closed between Cleophus Pkwy. and Philomene Blvd. by the Lincoln Park Fire Department, also the area on the east side of the fire department will be closed and maintained for the safety of the flight crew and guest of the fire department upon the arrival and landing of the medical helicopter.

RESOLVED, that approval be granted for the landing of the helicopter to Fire Chief Al Dyer on October 9th,2016 between the hours of 1pm and 4pm.

BE IT FURTHER RESOLVED, that Fire Chief Al Dyer may make any and all final decisions regarding the safety and welfare of all to the landing of the helicopter.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that a special meeting for the Mayor and Council on October 10, 2016 at 6:30 PM in the John A. Aloisi Council Chambers 1355 Southfield Road. The purpose is to discuss:

1. Financially Distressed City, Village Township Grant Submissions
2. Management and operation of the Lincoln Park Community Center.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



City of Lincoln Park
*Department of Public Services
& Engineering*
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

September 27, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, Michigan

Re: Authorization to award the Lincoln Park Retention Basin Concrete Repairs

Background:

The Lincoln Park Retention Basin has been in existence and utilization for over 30 years. Contained in retention cell number 1 are concrete failures that are in need of repairs. Hennessey Engineering Inc. by previous Mayor & Council authorization has put out to bid, and received bids on September 14, 2016. Contained and attached are the received bids and bid tab for this work.

Budget Impact:

The work inclusive in the bids is presently inclusive in the 2016- 2017 budget, acct. no. 420-923-983000 Capital Improvements, Retention Basin.

Recommendation:

Is to award the 2016 Retention Basin Restoration Project to Pullman SST Inc. as recommended by Hennessey Engineering, Inc..

Respectfully Submitted,

John Kozuh
DPS Director

Cc: Matt Coppler, City Administrator

Attached:

- (1) Hennessey Engineering Inc., letter dated 9/15/16
- (2) Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/3/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Mayor and City Council hereby award the bid for the Retention Basin Concrete Restoration Project to Pullman SST, Inc. , as submitted, for any/all work not for \$171,571.00 plus a 15% contingency (\$25,735.65).

RESOLVED, that the Mayor and Council authorize the funds of \$ 197,306.65 to be taken from Account 420-923-983000 (Capital Improvements, Retention Basin).

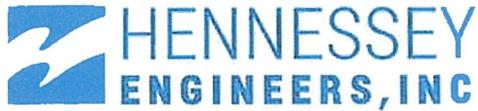
FURTHER BE IT RESOLVED, the Mayor and City Council authorize the Mayor and City Clerk to sign all pertinent contract documents.

NOW THEREFORE BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



September 15, 2016

Mr. John Kozuh, Director of Public Services
City of Lincoln Park
500 Southfield Road
Lincoln Park, Michigan 48146

**Re: Retention Basin Concrete Restoration Project
Recommendation of Award
City of Lincoln Park
Hennessey Project No. 73062**

Dear Mr. Kozuh:

The City of Lincoln Park opened bids on Wednesday, September 14, 2016 for the above referenced project and received bids from two (2) of the four (4) contractors that picked up contract documents. Attached is a copy of the bid tabulation. Bids received were as follows:

- Pullman SST, Inc. \$ 171,571.00
- RAM Construction Services \$ 287,550.00

This project involves the restoration of the main concrete problem areas in and around Cell Number 1, the parapet walls around the retention basin and the court yard area using various sealants and concrete restoration methods. Due to the extreme specialty work and confined entry involved in this project, there are only a limited number of companies that can do this work.

Therefore, based on the outcome of the bids, and the very good references of the low bidder, it is our recommendation to award the **Retention Basin Concrete Restoration Project** to Pullman SST, Inc. of Trenton, Michigan in the amount of \$197,350.00 which includes approximately a 15% contingency.

If you have any questions, please contact me at any time.

Sincerely,

HENNESSEY ENGINEERS, INC

James D. Hollandsworth, P.E., P.S.
Project Manager

cc: Matt Coppler, City Manager, City of Lincoln Park
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
R. Ryan Kern, P.E., Project Manager, Hennessey Engineers, Inc.
File B.3

R:\Municipalities\70000's Lincoln Park\73000's\73062 Retention Basin Concrete Improvements\Letters\Recommendation of Award 1 09-26-16.docx

| LINCOLN PARK - RETENTION BASIN CONCRETE RESTORATION PROJECT HEI PROJECT #73062 | | | |
|---|--|-------------------------|------|
| Line Number | Description | Estimated Amount | Unit |
| 1 | & 35 | 1,400 | LFT |
| 2 | HAIRLINE CRACKS IN WALLS (INSIDE), SIKADUR 31 & 35 | 300 | |
| 3 | HAIRLINE CRACKS IN WALLS (OUTSIDE), SIKADUR 31 & 35 | 800 | LFT |
| 4 | PARAPET CRACKS, SIKADUR 31 & 35 | 1,000 | LFT |
| 5 | BACKER | 300 | LFT |
| 6 | EXPANSION JOINT OUTSIDE CELL, SIKAFLEX 2C NS EZ WITH BACKER | 300 | LFT |
| 7 | EXPANSION JOINT INSIDE CELL, SIKADUR COMBIFLEX SG 8" | 350 | SFT |
| 8 | CONCRETE STRUCTURAL SEPARATION (INSIDE AND OUTSIDE), SIKAQUICK VOH | 20 | CFT |
| 9 | EXPANSION JOINT (INSIDE CELL) SIKADUR COMIFLEX SG 12" | 15 | LFT |
| 10 | COURTYARD SIKAGROUT 328 | 40 | CFT |
| 11 | WITH BACKER & SIKAFIX HHPLUS WITH BACKER ROD | 40 | LFT |
| 12 | MOBILIZATION | 1 | LSUM |
| 13 | GENERAL CONDITIONS | 1 | LSUM |
| 14 | HENNESSEY ENGINEERS, INC. PROJECT ADMINISTRATION* | 1 | LSUM |
| | | TOTAL BID AMOUNT | |

| PULLMAN SST, INC. 280 W. JEFFERSON AVE. TRENTON, MI 48183 | | Unit Price in Figures | Line Total |
|---|--|-----------------------|---------------------|
| | | \$21.30 | \$29,820.00 |
| | | \$34.80 | \$10,440.00 |
| | | \$25.00 | \$20,000.00 |
| | | \$28.00 | \$28,000.00 |
| | | \$9.05 | \$2,715.00 |
| | | \$8.50 | \$2,550.00 |
| | | \$33.00 | \$11,550.00 |
| | | \$479.00 | \$9,580.00 |
| | | \$115.00 | \$1,725.00 |
| | | \$167.35 | \$6,694.00 |
| | | \$27.80 | \$1,112.00 |
| | | \$23,200.00 | \$23,200.00 |
| | | \$16,685.00 | \$16,685.00 |
| | | 7500 | \$7,500.00 |
| | | | \$171,571.00 |

| RAM COSTRUCTION SERVICES 13800 ECKLES RD LIVONIA, MI 48150 | | Unit Price in Figures | Line Total |
|--|--|-----------------------|---------------------|
| | | \$45.00 | \$63,000.00 |
| | | \$65.00 | \$19,500.00 |
| | | \$57.00 | \$45,600.00 |
| | | \$57.00 | \$57,000.00 |
| | | \$15.00 | \$4,500.00 |
| | | \$15.00 | \$4,500.00 |
| | | \$55.00 | \$19,250.00 |
| | | \$400.00 | \$8,000.00 |
| | | \$200.00 | \$3,000.00 |
| | | \$125.00 | \$5,000.00 |
| | | \$80.00 | \$3,200.00 |
| | | \$35,000.00 | \$35,000.00 |
| | | \$12,500.00 | \$12,500.00 |
| | | 7500 | \$7,500.00 |
| | | | \$287,550.00 |



City of Lincoln Park
*Department of Public Services
& Engineering*
500 Southfield Rd.
Lincoln Park, MI 48146
(313) 386-9000

September 27, 2016

Honorable Mayor and City Councilors
City of Lincoln Park
Lincoln Park, Michigan

Re: Authorization for E. Bone and F. Pizzo to attend Water Training Refresher Class
Prior to taking MDEQ Water Examination

Background:

Pursuant to Lincoln Park's training policy, I would like Mayor and Council's concurrence to send both Eric Bone' and Frank Pizzo to a water refresher class prior their taking the MDEQ Water Distribution S-3 and S-4 exam. The refresher class will be held at the DCC building in Southgate Michigan.

Budget Impact:

Will be \$110.00 per person/ per class for two days at a total costs of \$440.00, and this costs is presently inclusive in our 2016 – 2017 budget.

Recommendation

Would be to authorize these two employees to attend this review class prior to their taking the MDEQ Water Distribution examination on November 2,2016.

Respectfully Submitted,

John Kozuh
DPS Director

Cc: Matt Coppler, City Administrator

Attached:
(1) Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

10-3-16
DATE: ~~9/21/2016~~

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Mayor and City Council authorize Eric Boné and Frank Pizzo to attend the Water Distribution Exam Review being offered by Oden Training at DRCC Southgate on October 31, 2016 and November 1, 2016 to prepare for the S-3 and S-4 Water Distribution Exam. The cost of the Water Distribution Exam Review is \$110.00 per person per day for a total cost of \$440.00, with the funds to come from account no. 592-920-96000 Water Training-School.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes
ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



October 3, 2016

Honorable Mayor and City Council
City of Lincoln Park
Lincoln Park, Michigan

Subject: Approval of Accounts & Claims Payable Over \$25,000

Background:

Pursuant to Emergency Manager Order #60, all purchases of goods or services with a value exceeding \$25,000.00 is subject to approval. A resolution has been prepared with the vendor name, a brief description of payment and the amount of payment for your consideration.

The proposed payments are for the dates of September 20, 2016 through October 3, 2016. A full listing of the entire Accounts & Claims payable will continue to be provided to Mayor and Council for review.

Budget Impact:

The proposed items for payment are all budgeted in the Fiscal Year 2016/2017 budget.

Recommendation:

It is recommended that Mayor and Council adopt the attached resolution approving the Accounts & Claims Payable over \$25,000.00.

Respectfully Submitted,

Lisa Griggs
Director of Finance and Operations

Attached: Resolution

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: October 3, 2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

| | | |
|---------------------------|--|--------------|
| Liquiforce | SRF Sanitary Sewer Rehab Pay request #2 | \$ 55,017.00 |
| Michigan Municipal League | Annual Liability Insurance Policy Renewal | \$620,512.00 |
| Wayne County | September 2016 Excess Flow | \$ 70,317.00 |
| Wayne County | Downriver Sewage Bonds | \$148,932.22 |

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Police Dept.

CITIZENS COMMUNICATIONS (City related matters only.)

ORAL REPORTS OF THE MAYOR AND COUNCIL

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION
LINCOLN PARK CITY COUNCIL**

DATE: 10/03/2016

MOVED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

SUPPORTED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

RESOLVED, that the meeting be adjourned at _____ p.m.

YES: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

NO: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ABSTAINED: Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes