



## NOTICE OF SPECIAL COUNCIL MEETING

Notice is hereby given that a special meeting of the Mayor and Council of the City of Lincoln Park will be held on Monday, June 20, 2016 at 6:30 PM in the John A Aloise Council Chambers, City Hall, 1355 Southfield Rd., Lincoln Park, Michigan for the following purposes:

1. Closed Session to discuss Pending Litigation:
  - a. Municipal Employees' Retirement System of Michigan v City of Lincoln Park
2. Open Session to discuss Chapter 1444 Dangerous Buildings

COPIES TO: Mayor Thomas E. Karnes  
Council President Thomas Murphy  
Councilman Mario DiSantos  
Councilman Mark Kandes  
Councilman Elliot Zelenak  
Councilman Larry F. Kelsey  
Councilman Christopher Dardzinski  
City Clerk Donna Breeding

DATED THIS 15<sup>TH</sup> DAY OF June, 2016

I, the undersigned authority, hereby certify that the above notice was delivered to all members of the City Council at least 18 hours preceding the meeting

BY: \_\_\_\_\_

Date: \_\_\_\_\_

**SPECIAL MEETING 6:30 P.M.**  
**re: Pending litigation/MERS & Chapter 1444 Dangerous Buildings**

**AGENDA**  
**JUNE 20, 2016**  
**REGULAR COUNCIL MEETING**  
**JOHN A. ALOISI COUNCIL CHAMBERS**

**CITY COUNCIL MEETING – 7:30 P.M.**

- I. **Meeting called to order**
- II. **Pledge of allegiance**
- III. **Invocation**
- IV. **Roll call**
- V. **Mayor's remarks**
- VI. **Consent Agenda**
  - 1. Approve Minutes - Regular Meeting held June 6, 2016
  - 2. Approve Block Party – 500 Mill
  - 3. Participation/Residential Rehab Loan Program
  - 4. Set Public Hearings – Dangerous Building Board
    - a. 1354 Merrill – garage only
    - b. 1911 Paris
    - c. 762 Ford – garage only
    - d. 1672 Richmond – garage only
    - e. 1534 Wilson – garage only
    - f. 1574 Fort
    - g. 1583 Riverbank – garage only
- VII. **Action Items**
  - 1. Adopt Ordinance/Sanitary Sewer Maintenance
  - 2. Codified Ordinance Updates
  - 3. Approve Budget Amendment
  - 4. Schedule Special Meeting/Pending Litigation
  - 5. Attend Training/Police Dept.
  - 6. Approve Lease Agreement/Chamber of Commerce
  - 7. Approve Special Event Permits
    - a. Exchange Club/Art in the Park
    - b. Exchange Club/Downriver Cruise
    - c. Exchange Club/LP Days
- VIII. **Accounts & Claims Payable (over \$25,000)**
- IX. **City Manager Report**
- X. **Department Head Report – DDA/EDC Director**
- XI. **Citizens Communications**
- XII. **Oral Reports of the Mayor and Council**
- XIII. **Adjourn**

**THOMAS E. KARNES, MAYOR**

**DONNA BREEDING, CITY CLERK**

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**DEADLINE FOR SUBMISSION OF AGENDA ITEMS IS TWO (2) FRIDAYS PRIOR TO THE NEXT REGULAR COUNCIL MEETING AT 11:59 P.M.**

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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PLEDGE OF ALLEGIANCE TO THE FLAG.

INVOCATION by Reverend Rick Jewett of Deerfield Methodist Church

ROLL CALL

MAYOR'S REMARKS

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council.

1. Approve Minutes - Regular Meeting held June 6, 2016
2. Approve Block Party – 500 Mill
3. Participation/Residential Rehab Loan Program
4. Set Public Hearings – Dangerous Building Board
  - a. 1354 Merrill – garage only
  - b. 1911 Paris
  - c. 762 Ford – garage only
  - d. 1672 Richmond – garage only
  - e. 1534 Wilson – garage only
  - f. 1574 Fort
  - g. 1583 Riverbank – garage only

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the minutes of the Regular Meeting held under the date of June 6, 2016 be approved as recorded.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

Lincoln Park, Michigan  
June 6, 2016

## REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend Kara Hildebrandt of Lincoln Park Presbyterian Church

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto, Larry Kelsey, Thomas Murphy and Elliott Zelenak

ABSENT: Councilperson Mark Kandes

ALSO PRESENT: City Manager Matt Coppler, Asst. City Attorney Amy Higgins, City Attorney Ed Zelenak, and Asst. City Clerk Kerry Kehrer

Mayor's remarks

Presentation by the Wayne County Treasurer's Office regarding their foreclosure/auction process

### **RESOLUTION 2016-139 Approve Consent Agenda**

By Mayor Karnes, supported by Councilman DiSanto

RESOLVED, that the following items listed under the consent agenda be approved as presented to the Mayor and City Council:

1. Approve Minutes - Regular Meeting held May 16, 2016
2. Approve Minutes – Public Hearing held May 16, 2016 re: Proposed Budget
3. Approve Minutes – Special Meeting held May 23, 2016
4. Renew – Annual Secondhand Dealer Licenses
5. Renew – Annual Used Auto Dealer Licenses
6. Renew – Annual Pawn Broker Licenses

Motion carried.

NO: Councilpersons Dardzinski and Murphy

### ca-1 **RESOLUTION 2016-140 Approve Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of May 16, 2016 be approved as recorded.

Approved

### ca-2 **RESOLUTION 2016-141 Approve Minutes/Public Hearing/Budget**

RESOLVED, that the minutes of the Public Hearing held under the date of May 16, 2016 at 7:00 p.m. regarding the Proposed 2016-17 Budget be approved as recorded.

Approved

ca-3

**RESOLUTION 2016-142 Minutes/Special Meeting/Adopt Budget**

RESOLVED, that the minutes of the Special Meeting adopting the FY 2016-17 Budget held under the date of May 23, 2016 be approved as recorded.

Approved

ca-4

**RESOLUTION 2016-143 Renew Secondhand Dealer Licenses**

RESOLVED, that renewal of "Annual 2016 Secondhand Dealer Licenses" be approved for the following locations per the recommendation of the Police Department:

14K Gold #3	1430 Fort St.
Lincoln Park Jewelry & Exchange	1456 Fort St.
Appliances Center	3265 Fort St.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

ca-5

**RESOLUTION 2016-144 Renew Used Auto Dealer Licenses**

RESOLVED, that renewal of "Annual 2016 Used Auto Dealers Licenses" be approved for the following locations:

Cruise Classic Auto	1704 John A Papalas Dr
RJ Power Sports, Inc.	4181 Dix
Jack's Automotive Sales	3108 Fort St.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

ca-6

**RESOLUTION 2016-145 Renew Pawn Broker Licenses**

RESOLVED, that renewal of "Annual 2016 Pawn Broker Licenses" be approved for the following locations per the recommendation of the Police Department:

14K Gold #3	1430 Fort St.
Lincoln Park Jewelry & Exchange	1456 Fort St.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

City Attorney, Ed Zelenak, excused himself from the meeting at 8:00 p.m.

**RESOLUTION 2016-146 Award Bid/2016 Asphalt Resurfacing**

By Councilman Kelsey, supported by Councilman Dardzinski

BE IT RESOLVED, that Al's Asphalt be awarded the bid for the 2016 Asphalt Resurfacing Program in the amount of \$1,017,000.00. Inclusive within this amount is the cost of forty (40) days of construction Inspection (\$21,120.00) to be paid to Hennessey Engineers, Inc., pursuant to subsequent construction inspection, QA/QC Testing, and Construction Administration award. The funds to be taken from Account 450-000-818000 Road Construction Fund; and

BE IT FURTHER RESOLVED, that a contingency amount of 10% of the awarded bid to added with a total cost not to exceed \$1,119,250; and

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute documents necessary to accomplish this work; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.  
Motion unanimously carried.

**RESOLUTION 2016-147 Award Bid/2016 Concrete Sectioning**

By Councilman Dardzinski, supported by Councilman DiSanto  
BE IT RESOLVED, that GV Cement Contracting Co. Inc. be awarded the bid for the 2016 Concrete Sectioning and Utility Paving Program in the amount of \$624,830.00. Inclusive within this amount is the cost of sixty (60) days of construction Inspection (\$31,680.00) to be paid to Hennessey Engineers, Inc., pursuant to subsequent construction inspection, QA/QC Testing, and Construction Administration award. The funds to be taken from Account 450-000-818000 Road Construction Fund; and  
BE IT FURTHER RESOLVED, that a contingency amount of 10% of the awarded bid to be added with a total cost not to exceed \$687,313.00; and  
BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to execute documents necessary to accomplish this work; and  
BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.  
Motion unanimously carried.

**RESOLUTION 2016-148 Construction Administration/Hennessey**

By Councilman Dardzinski, supported by Councilman DiSanto  
BE IT RESOLVED, that pursuant to the Engineering Services Agreement between the City of Lincoln Park and Hennessey Engineers, Inc., the Mayor and Council approves these expenditures for the listed services to be provided as part of the following projects:

**2016 Asphalt Resurfacing Program**

Construction Inspection (40 days @ \$528 per day)	\$21,120.00
Construction QA/QC Testing (1.5% of Construction)	\$12,255.00
<u>Construction Administration (2.0% of Construction)</u>	<u>\$20,340.00</u>
With a cost not to exceed	\$56,715.00

**2016 Concrete Sectioning and Utility Paving Program**

Construction Inspection (60 days @ \$528 per day)	\$31,680.00
Construction QA/QC Testing (1.5% of Construction)	\$ 9,370.00
<u>Construction Administration (2.0% of Construction)</u>	<u>\$12,500.00</u>
With a cost not to exceed	\$53,550.00

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council authorize the funds to be taken from Account No. 450-000-818000 Road Construction Fund in the amount of \$ 99,270.00 , and Account No. 420-923-983000 Water & Sewer Capital Funds in the amount of \$11,000.00.  
BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.  
Motion unanimously carried.

**RESOLUTION 2016-149 Extend Lease Agreement/E & J Tree**

By Councilman Dardzinski, supported by Councilman DiSanto  
BE IT RESOLVED, the Mayor and City Council hereby approve the agreement to lease a portion of the Department of Public Services rear lot, west of the main office located at 500 Southfield

Road to E&J Tree Service for a period of one (1) year, with an option for an additional one (1) year term for the amount of \$1,000 per month; and

BE IT FURTHER RESOLVED, the Mayor and City Clerk are authorized to sign all pertinent contract documents on behalf of the City of Lincoln Park. The funds from this lease to be deposited in General Fund Revenue Account 101-445-466000; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

Resolution regarding Disposal of City Owned Vehicles - HELD

**RESOLUTION 2016-150 Recognize “Art in the Park”/Memorial Park**

By Council President Murphy, supported by Councilman DiSanto

RESOLVED, that the Mayor and Council hereby authorize the use of Memorial Park for a new “ART IN THE PARK” event sponsored by the parks and recreation department. The art/music event will be held on July 28 & 29, 2016 from 5:00 pm until 11:00 pm and July 30, 2016 from noon until 11:00 pm at the Lincoln Park Band Shell and Memorial Park.

BE IT RESOLVED, that this event must comply with Municipal Code Chapter 878 Special Events regulations.

FURTHER BE IT RESOLVED, that this authorization be granted upon the approval of the Lincoln Park Transition Advisory Board.

Motion unanimously carried.

**RESOLUTION 2016-151 Approve Special Event/DDA – Cruise**

By Councilman Dardzinski, supported by Council President Murphy

RESOLVED, that Special Event Permit #12 be approved for the DDA –“Cruisin’ Downriver Event” to be held in the City of Lincoln Park on June 24-25, 2016 from 10:00 a.m. to 11:00 p.m. closing off the public streets at 3 locations -Warwick from Fort St. west to the alley, Arlington from Fort St. east to the alley, and Garfield from Fort St. west to the alley under the following conditions:

1. Special Event to cease at 11:00 p.m. per Municipal Code 666.04
2. Applicant shall be responsible for clean-up of all debris associated with event from surrounding properties

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

**RESOLUTION 2016-152 Approve Special Event/KDA 5K Run**

By Councilman Dardzinski, supported by Councilman DiSanto

RESOLVED, that Special Event Permit #13 be approved for Paulette Montie to conduct a “Memorial 5K Run for Edward Montie”, a fundraiser for Kennedy’s Disease Association, at Council Point Park on September 18, 2016 from 10 a.m. – 11 p.m.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

**RESOLUTION 2016-153 DDA/Revenue Sharing**

By Council President Murphy, supported by Councilman Dardzinski

WHEREAS, the Emergency Manager balanced the City's two year annual budget with revenue that is to come from the Lincoln Park Downtown Development Authority operational budget; and WHEREAS, The Lincoln Park Downtown Development Authority at it's April 2016 monthly meeting approved an agreement with the City of Lincoln Park to share 50%, but no more than \$95,000.00, of its incremental tax revenue it receives from tax year 2015.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council approve the Revenue Sharing Agreement with the Lincoln Park Downtown Development Authority; and

BE IT FURTHER RESOLVED, the Mayor Thomas E. Karnes is authorized to execute on behalf of the City of Lincoln Park the Revenue Sharing Agreement with the Lincoln Park Downtown Development Authority; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

**RESOLUTION 2016-154 Approve 25<sup>th</sup> District Court Budget**

By Council President Murphy, supported by Councilman Dardzinski

WHEREAS, on May 20, 2016 a meeting of the 25<sup>th</sup> District Court Management Council was held by representatives of the 25<sup>th</sup> District Court and the Cities of Lincoln Park, Ecorse and River Rouge to discuss the Operation Budget of the Court for the fiscal year July 1, 2016 through June 30, 2017; and

WHEREAS, the 25<sup>th</sup> District Court Management Council approved that the Court Operating Budget would be funded by the respective funding units consistent with a five year case average between 2011 through 2015 reflecting percentages: Lincoln Park – 60% - Ecorse – 18% and River Rouge – 22%;

BE IT RESOLVED, that the 25<sup>th</sup> District Court Operating Budget for the fiscal year July 1, 2016 through June 30, 2017 shall be \$1,612,118 to be funded based upon the following percentages:

Lincoln Park (60%)	\$967,271
Ecorse (18%)	\$290,181
River Rouge (22%)	\$354,666

Motion unanimously carried.

**RESOLUTION 2016-155 Establish Building Authority/District Court**

By Council President Murphy, supported by Councilman Dardzinski

WHEREAS, on May 20, 2016 a meeting of the 25<sup>th</sup> District Court Management Council was held by representatives of the 25<sup>th</sup> District Court and the Cities of Lincoln Park, Ecorse and River Rouge to discuss the March 10, 2016 Final Report of the National Center for State Courts entitled, 25<sup>th</sup> District State of Michigan Court Consolidation Study; and

WHEREAS, the final report of the National Center for State Courts recommends and concludes that a new 25<sup>th</sup> District Courthouse is necessary to properly serve the communities of Lincoln Park, Ecorse and River Rouge as a result of the 2012 State of Michigan consolidation of the courts for each community into one unified court;

BE IT RESOLVED, that on or before July 1, 2016, a Court Building Authority shall be established comprised of representatives from the 25<sup>th</sup> District Court and each of the funding unit Cities to oversee the planning, design and construction of a new 25<sup>th</sup> District Court; and

BE IT FURTHER RESOLVED, that the 25<sup>th</sup> District Court is hereby authorized to establish and maintain in a separate bank account a New Court Building Fund which shall be funded by the

Court assessing as of June 1, 2016 an additional sum of \$20 per each civil infraction responsible plea and each misdemeanor guilty plea received by the Court; and  
 BE IT FURTHER RESOLVED, that the Court shall submit on a monthly basis to each City a report setting forth the current balance of The New Court Building Fund and any sums received into the account during the preceding month; and  
 BE IT FURTHER RESOLVED, that no funds shall be expended from the 25<sup>th</sup> District Court New Court Building Fund in the absence of prior written approval by the Court Building Authority.  
 Motion unanimously carried.

**RESOLUTION 2016-156 Reappointments/DDA**

By Council President Murphy, supported by Councilman Dardzinski  
 RESOLVED, that the following Commissioners serving on the Downtown Development Authority be and are hereby reappointed:

Peter Romain term to expire 12-1-2017

Eleas Moraitis term to expire 2-1-2018

BE IT FURTHER RESOLVED, that said appointments be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Advisory Board.  
 Motion unanimously carried.

**RESOLUTION 2016-157 Accounts & Claims Payable**

By Councilman Dardzinski, supported by Council President Murphy  
 RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

City of Wyandotte	Central Dispatch	\$ 42,226.08
	Jan - Mar 2016	
PNC Institutional Investments	3 <sup>rd</sup> Qtr Payment	\$1,399,529.00
	Police & Fire Pension	
Great Lakes Water Authority	March 2016 Water	\$ 104,010.58
E&J Tree Service	Tree Removal Services	\$ 26,499.60
Michigan Employees Retirement System	April 2016 Defined Benefit Pmt	\$ 261,762.33
Wayne County	May 2016 Excess Flow	\$ 70,083.00
Rizzo Environmental Svc	May 2016 trash service	\$ 104,965.58
City of Riverview	April 2016 Dumping	\$ 30,346.70
DTE	April 2016 Street Lighting	\$ 46,764.02
Safebuilt	April 2016 Building Service	\$ 51,884.00
25 <sup>th</sup> District Court	June 2016 Payment	\$ 30,350.00

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board  
 Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Police Department & Building Department

CITIZEN COMMUNICATIONS

Councilman Zelenak excused himself from the meeting at 9:15 p.m.

ORAL REPORTS OF THE MAYOR AND COUNCIL

**RESOLUTION 2016-158 Adjournment**

By Council President Murphy, supported by Councilman DiSanto

RESOLVED, that the meeting be adjourned at 9:50 p.m.

Motion unanimously carried.

THOMAS E. KARNES, MAYOR

KERRY KEHRER, ASST. CITY CLERK



# City of Lincoln Park

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DONNA BREEDING, CMC  
CITY CLERK

OFFICE OF THE CITY CLERK

KERRY KEHRER  
ASSISTANT CLERK

June 20, 2016

Honorable Mayor and Councilmembers  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** Approve Block Party for Mill St., between Elliott & Applewood

**Purpose:**

The purpose of this request is to allow the residents of the 500 block of Mill St., between Elliott & Applewood to have a block party, per the recommendations and conditions of the Lincoln Park Police Department. A petition with the necessary signatures is attached.

**Budget Impact:**

The adoption of the proposed Resolution will not have an impact on the adopted Budget, as there is no anticipated cost to the City associated with the proposed party.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the proposed Resolutions as requested.

Respectfully Submitted,

Donna Breeding  
City Clerk

**Attachments:**

1. Petition
2. Letter from Police Dept.

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the residents of the 500 block of Mill (between Elliott & Applewood) be granted permission to have a block party on Saturday, July 23, 2016 from 10:00 a.m. until 9:00 p.m. under the following conditions:

1. That the street be barricaded at each end and closed to vehicular traffic.
2. That the party be over by 9:00 P.M. or dusk, whichever comes first, and the street be reopened to traffic.

Per the recommendation of the Police Department.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

**Contact Person:**

**Karen Muniz**

**536 Mill**

**313-303-1801**

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



# City of Lincoln Park

## Department of Police

1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

**June 8, 2016**

**TO:** City Clerk's Office

**RE:** July 23<sup>rd</sup>, 2016 Proposed Block Party for Mill Street between Applewood Street and Elliott Street.

**Message:** The Lincoln Park Police Department has no objection to the proposed Block Party under the following conditions:

- 1). That the street be barricaded at each end and closed to Vehicular traffic.
- 2). That the party be over by 9:00 pm or dusk, whichever comes first, and the road be open to traffic.

A handwritten signature in black ink, appearing to read "Joseph Lavis", written over a horizontal line.

Joseph Lavis  
Deputy Chief



**BLOCK PARTY PETITION**

We, the undersigned of the 500 block(s) of MILL between

Applewood and ELLIOTT street street request the closing of our street in the

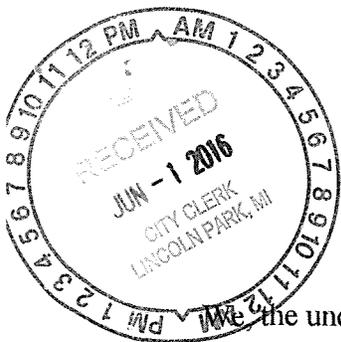
City of Lincoln Park on 7-23-16 from 10:00 am/pm to 9:00 am/pm

ADDRESS	SIGNATURE
536 MILL	Rene & Karen Murray
542 Mill	Care Beck
553 mill	[Signature]
526 Mill	Tyler Rene
530 Mill	Victoria Dyma
535 mill	[Signature]
554 Mill	[Signature]
558 mill	Guillermo Martinez
568 Mill	[Signature]
<del>572 Mill</del>	
572 Mill	[Signature]
576 Mill	Tamara Alleyman
582 mill	NOT HOME
586 Mill	[Signature]

SIGNATURE OF CIRCULATOR: Karen Murray  
ADDRESS: 536 Mill 4P Phone 313-3031801

Please use back of this form for additional signatures.

<b>OFFICE USE ONLY</b>
REC'D: <u>6-1-16</u>
SENT TO PD: <u>6-1-16</u>



**BLOCK PARTY PETITION**

the undersigned of the 500 block(s) of MILL between

Applewood and ELLIOTT request the closing of our street in the

City of Lincoln Park on 7-23-16 from 10:00 am/pm to 9:00 am/pm

ADDRESS	SIGNATURE
522 MILL	K. Rook
585 MILL	NOT HOME
581 MILL	Jake
575 MILL	M. Garcia & K.
571 MILL	Maria Martinez
567 MILL	Judith Bimbesey
561 MILL	Eliseo Montoya
557 MILL	Lintha Jay
529 MILL	Sasha Coder
525 MILL	D. Corumene
521 MILL	D. Bradshaw
511 MILL	Joseph McMill
507 MILL	Betty Gilbran
512 MILL	Deanna Terrell
516 MILL	Tracy Liza

SIGNATURE OF CIRCULATOR: Laura Murray

ADDRESS: 536 Mill St Phone 313-3031801

Please use back of this form for additional signatures.

<b>OFFICE USE ONLY</b>
REC'D: _____
SENT TO PD: _____



***Office of Community Planning & Development***

3240 Ferris, Lincoln Park, MI 48146

Phone: (313) 386-3100 Fax: (313) 381-3202

June 20, 2016

Honorable Mayor and City Council

**Subject:** Proposed resolution to approve one (1) household for the participation in the CDBG Residential Rehabilitation Loan Program.

**Purpose:** Obtain approval of Mayor and Council for the participation of one (1) household in the CDBG Residential Rehabilitation Loan Program.

**Budget Impact:** The loan is not to exceed \$20,000.00. Funds are to come from the 39<sup>th</sup> Program Year of the CDBG Budget Account 249-39-720R.

**Recommendation:** It is recommended that the Mayor and City Council approve the participants in the CDBG Residential Rehabilitation Loan Program.

Respectfully Submitted,

Don Cook  
Director

Attachment: Proposed Resolution

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: June 20, 2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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**RESOLVED**, that the following citizens be approved for the participation in the CDBG Residential Rehabilitation Loan Program. The loan is not to exceed **\$20,000.00**. Funds are to come from the 39<sup>th</sup> Program Year of the CDBG Residential Rehabilitation Loan Program.

#1383DL Kelly & William Jacobs – 2225 Angelique  
Code violations

BE IT RESOLVED, that Donald T. Cook, Director of Community Planning and Development is hereby authorized and directed to process this application in accordance with the Policy and Procedure Guidelines previously approved.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1354 Merrill (Garage), Case #DB16-01** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished within 30 days, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup> 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1911 Paris, Case #DB16-02** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished within 30 days, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup>, 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **762 Ford Garage Only, Case #DB16-03** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished immediately, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup> 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1672 Richmond Garage Only, Case #DB16-04** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished immediately , and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup>, 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1534 Wilson Garage Only, Case #DB16-05** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished immediately, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup>, 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1574 Fort, Case #DB16-07** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished within 30 days, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup>, 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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WHEREAS, the Hearing Board on **Dangerous Buildings** has made a finding and determination that the structure located at **1583 Riverbank Garage Only, Case #DB16-08** is a dangerous building under Ordinance 1444, and issued its ORDER that the structure **be demolished immediately, and**

WHEREAS, pursuant to Chapter 1444 of the Lincoln Park Municipal Code, the Hearing Board on Dangerous Buildings has filed a report of its findings and a copy of its ORDER with the Council and has requested the Council to take the necessary action to demolish the structure, and

WHEREAS, the owners and/or other parties of interest have neglected to comply with said order and the subject structure has not been made safe or demolished

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sections 1444.08 of the Lincoln Park Municipal Code, the Council hereby establishes the date of **July 5<sup>th</sup>, 2016**, or as soon thereafter as the ordinary order of Council business shall permit as the date and time for a hearing to review the findings and order of the said Hearing Board, at which hearing the owners, or parties of interest shall be given the opportunity to show cause why the building should not be demolished. The Building Superintendent is directed to give notice as required by Ordinance to the owner or parties of interest of such hearing date.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



March 14, 2016

Honorable Mayor and Council Members  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** An Ordinance to Amend the Municipal Code of the City of Lincoln Park by Adding a New Section 1044.06 to New Chapter 1044 .06 Entitled Responsibility for Maintenance of Sanitary Sewers

The attached Ordinance was presented to Mayor and Council at a Study Session prior to the March 7, 2016 Regular Council Meeting. This Ordinance establishes the maintenance responsibilities for the sewer mains and the service leads within the City's sanitary sewer system. The more significant provisions of this ordinance are:

- City responsible for maintenance of sewer mains
- Building owner responsible for maintenance of sanitary leads (service laterals) that connect building to City mains
- Building owner responsible for "...any and all costs associated with the connection and any installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system"
- If the repair is under a street, alley or right-of-way, then the lessee, owner or occupant shall be responsible for repairs to their sewer lead including backfilling of said repair up to bottom of the aggregate alley, and the City will replace 6" of aggregate in the alley at no charge to the property owner
- If the repair is under a concrete roadway, the property owner shall bear the expense for the underground repair and the City shall bear costs of replacing the concrete roadway which shall be born out of the City's water and sewer fund
- If the Director of Public Service believes there is a necessity for repair of a private sewer lead, the City will give notice to the owner

**Budget Impact:**

This Ordinance will not have any direct impact on the current budget.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the attached ordinance that adds Section 1044.06 Entitled Responsibility for Maintenance of Sanitary Sewers to Chapter 1044.

Respectfully submitted,

Matthew W. Coppler  
City Manager

**Attachment(s):**

- 1). Ordinance creating Chapter 1044.06 Responsibilities for Maintenance of Sanitary Sewers

Office of the City Manager  
1355 Southfield Road  
Lincoln Park, Michigan 48146

Phone: (313) 386-1800 Ext 1230  
mccoppler@citylp.com  
www.citylp.com

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6-20-16**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that “AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF LINCOLN PARK BY ADDING A NEW SECTION .06 TO NEW CHAPTER 1044 ENTITLED **RESPONSIBILITY FOR MAINTENANCE OF SANITARY SEWERS**”, be given its third and final reading by TITLE ONLY. Said Ordinance amendment having been posted conspicuously throughout City for 72 hours prior to adoption.

THE CITY OF LINCOLN PARK ORDAINS:

That the Codified Ordinances be amended by adding a new Section .06 to Chapter 1044 entitled Responsibility for Maintenance of Sanitary Sewers be adopted upon the approval of the Lincoln Park Receivership Transition Advisory Board and publication in the Official Newspaper.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

RESOLVED, that “AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE CITY OF LINCOLN PARK BY ADDING A NEW SECTION 1044.06 TO NEW CHAPTER 1044 .06 ENTITLED **RESPONSIBILITY FOR MAINTENANCE OF SANITARY SEWERS**”.

**CHAPTER 1044.06 – RESPONSIBILITY FOR MAINTENANCE OF SANITARY SEWERS.**

–(a) **Required connection.** Every building or structure that includes a plumbing system shall be connected to the city sanitary sewer system. One connection, also known as a sanitary lead, shall be required for each main structure or house to connect the structure or house to the city sanitary sewer main. The connection, or sanitary lead, shall be maintained by the property owner or occupant without defects as required herein.

–(b) **Responsibility for maintenance of sewer system.**

1. All maintenance of the public city sewers, including the repair and replacement of existing public city sanitary sewers and city storm-water sewers, and pump stations, shall be under the jurisdiction of the Department of Public Services. The Department of Public Services may provide additional services to the users of the system.
2. All maintenance of private sewers, building sewers, building drains, connections to the public sanitary or public storm-water sewer, or sanitary leads which connect a structure to the public city sewer shall be maintained free of any defects by the property owner or occupant at their expense. It shall be the duty of each property owner, lessee and occupant to maintain, clean and repair the private sewer lines at their own expense as necessary to keep such lines free and clear of obstructions and otherwise in good working order.
3. Every lessee, property owner or occupant who connects or has connected any building or structure to the city's sewer system shall be responsible for any and all costs and expenses associated with the connection and any installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system. The city shall not be responsible for any damages caused by the installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system. The property owner, lessee or occupant shall indemnify and save harmless the city from any loss, liability, claim, damage cost or expense that may be caused, contributed or arising out of, directly or indirectly, the installation, repair or maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system. All public property disturbed by the installation, repair and maintenance of any sewer leads, taps or appurtenances connected to the city's sewer system shall be restored to its condition as it was prior to the installation, repair or maintenance.  
In the event that the repair is under or within a street, alley or right-of-way, then the lessee, owner or occupant shall be responsible for all repairs and maintenance of their sewer lead,

including backfilling of said repair up to bottom of the aggregate alley, and the City will replace 6" of aggregate in the alley at no charge to the property owner. If a private sewer repair or maintenance is required under a concrete roadway, the property owner shall bear the expense for the underground repair and maintenance and the City shall bear costs of replacing the concrete roadway which shall be paid out of the City's water and sewer fund.

In the case of a bona fide dispute as to whether needed maintenance, cleaning or repair of a portion of sewer line is the responsibility of the property owner, lessee or occupant or is the responsibility of the city under the provisions of this chapter, it shall be the duty of the property owner, lessee or occupant to establish that the obstruction, disrepair or defect has occurred in that portion of the line for which the city is responsible.

If the property owner, lessee or occupant fails to establish the city's responsibility, it shall be the property owner's responsibility to perform the necessary maintenance and repairs as provided in this chapter. If the city's responsibility is established, the city shall perform the necessary maintenance and repairs and shall reimburse the property owner for reasonable expenses incurred in locating the defect in the line or in otherwise establishing the city's responsibility.

4. Any damage to the sewer system caused by any repair or maintenance undertaken by a lessee, owner, occupant, or their agent, shall be immediately reported to the city inspector and, thereafter, immediately corrected by the property owner, lessee or occupant at their own expense. If the lessee, owner, occupant, or their agent, refuses or is unable to repair said damage, the city may enter onto the premises to make the required repairs and thereafter invoice the lessee, owner or occupant for the expense of the repair. If the lessee, owner or occupant has not paid or otherwise refuses to pay the invoice after 90 days, the city may assess the repair expense against the property and take a lien for the amount owed, which shall thereafter be placed on the next general tax roll for collection.

5. In all cases where private drains and/or sewers shall be obstructed or damaged or shall cause the obstruction or damage to any lateral or public sewer so as to require, in the opinion of the city engineer or the Director of the Department of Public Services, a necessity for repair or maintenance, the Department of Public Services shall give written notice to the owners of record of the disrepair and/or necessary maintenance, and proceed as follows:

(A) If the owners or lessees of the private drains or sewers fail to effect the necessary repairs or maintenance to the private drains, sewer leads, taps or appurtenances connected to the city's sewer system within ten days of receipt of written notice of disrepair or necessary maintenance, the city shall have the right to enter on the premises of property connected with and serviced by the private drains or sewers and cause the necessary repairs and/or maintenance to be performed. Such costs and expenses incurred for such maintenance and/or repairs shall be charged to the owners of record of the

properties connected with and serviced by such private drains or sewers in a ratable proposition, and, if not paid, shall be collected in accordance with section 4 above.

(B) If in the opinion of the city engineer a situation is deemed to be an emergency, the city shall make the necessary emergency repairs to the public or lateral sewers, or public property damaged incidentally thereto, and shall be reimbursed for the actual cost and expenses of such repairs in accordance with section 4 above.

**(c) - Costs.**

1. The cost of repairing, maintaining and replacing the city or public sewer system components shall be paid from the funds of the Department of Public Services.
2. The Department of Public Services shall charge and collect a fee to perform certain miscellaneous services for users of the sewer system, including, but not limited to, cleaning, televising and abandonment of lines and/or leads. The fee associated with such services shall be set by council resolution from time to time.
3. The costs for maintaining and/or replacing the connection with a structure, also known as the sanitary lead, to the city or public sewer shall be paid for in the entirety by the property owner.
4. Nothing contained in this article shall be construed as limiting in any manner the powers of the city to declare an Emergency Abatement under Chapter 1445 and abate such Emergency in accordance with the provisions of the Charter and this Code.

**(d). – Connection permit required, insurance prerequisite to issuance**

1. No person shall excavate for, establish, uncover, open, make any connection with, alter or disturb any city sewer or sewer pipe, or cause same to be done, unless he complies with the provisions of this Code, the state laws and all lawful regulations, and unless he first procures a permit from the city engineer or the Department of Public Services. No building or structure sewer or public sewer shall be covered or put in operation unless it has first been inspected and approved by the Department of Public Services.
2. The property owner or his agent shall make application for a sewer permit on a form furnished by the city. The permit application shall be supplemented by any plans, specifications, or other information required by this chapter or considered pertinent in the judgment of the city engineer or the Department of Public Services.
3. No permit shall be granted for the doing of any work under this section until a policy of insurance have been filed with the city engineer or the Department of Public Services. The policy of insurance shall be in such amount as set by the engineer, or his designee, so as to

repair to original condition. All policies of insurance shall be conditioned to pay for all damages to the sewer system of the city and to hold the city and its agents harmless from every other damage of every other nature, whether to persons or property for which such city may be held liable by reason of, or which is occasioned by, the doing of a thing or the exercise of the privilege for which the permit upon which the policy of insurance was based, was granted.

(e) Repeal. All ordinance or parts of ordinances in conflict herewith are repealed only to the extent necessary to give this ordinance full force and effect.

(f) Saving Clause. Nothing in this Ordinance or in the code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquiring or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

(g) Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase, or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

(h) Publication. The Clerk for the City of Lincoln Park shall cause this ordinance to be published in the manner required by law.



# City of Lincoln Park

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DONNA BREEDING, CMC  
CITY CLERK

OFFICE OF THE CITY CLERK

KERRY KEHRER  
ASSISTANT CLERK

June 6, 2016

Honorable Mayor and Councilmembers  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** Update to Codified Ordinances

**Purpose:**

The purpose of this request is to approve the changes to the Codified Ordinances that were the result of Emergency Financial Manager Orders or amendments passed by the Mayor & Council since the last codification.

**Budget Impact:**

The adoption of the proposed Resolution should not have an impact on the adopted Budget, as money has been budgeted for this purpose.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the proposed Resolutions as requested.

Respectfully Submitted,

Donna Breeding  
City Clerk

**Attachments:**

1. Petition
2. Letter from Police Dept.

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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WHEREAS, American Legal Publishing Corporation has completed its most recent updating of the Codified Ordinances of the City, and

WHEREAS, various resolutions of a general and permanent nature have been passed by Council since the date of the last updating of the Codified Ordinances (February 1, 2015) and have been included in the Codified Ordinances of the City.

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. The editing, arrangement and numbering or renumbering of the following resolutions and parts of resolutions are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
2016-1	12-21-15	1041.01 to 1041.25
<u>Res. No.</u>	<u>Date</u>	<u>C.O. Section</u>
2016-12A	2-1-16	1610.01 to 1610.07, 1610.99
2016-13A	2-1-16	1260.08, 1276.03, 1278.03, 1282.03, 1284.03, 1286.03, 1294.40, 1296.02
Em. Manager		
<u>Order</u>	<u>Dated</u>	<u>C.O. Section</u>
No. 11	2-2-15	292.10, 294.02, 296.02
No. 12	3-9-15	Repeals 852.12 to 852.15
No. 31	4-23-15	205C.01 to 205C.03
No. 38	8-11-15	1482.01 to 1482.12, 1482.99
No. 39	8-14-15	1490.01 to 1490.11
No. 41	8-24-15	618.12

The effective date of this resolution shall be the 21<sup>st</sup> day of June, 2016.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



June 13, 2016

Honorable Mayor and Council Members  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject: Resolution to Amend the Fiscal Year 2015-16 Budget to Make a Payment of \$429,000 to MERS for Necessary Pension Contributions**

The Emergency Manager approved the Fiscal Year 2015-16 budget authorizing only a portion of the MERS contributions to be made. The MERS actuarial contributions were approximately \$3.8 million for FY 2015-16, while the Emergency Manager's budget allowed for payments of only approximately \$3.1 million. Over the course of the last year, there have been a number of discussions but no resolution was ever reached. This resulted in MERS filing a lawsuit to force the City to pay the contested amount. That case was ultimately dismissed because the Judge believed MERS was seeking the wrong remedy to resolve the dispute.

Staff has continued the dialogue with representatives of MERS to try and seek a solution that would settle this dispute. The unknown factor during these discussions was where the City was going to end financially for this fiscal year. Obviously, if the City didn't have the money, it couldn't make the payments. Another complicating factor was the requirement of the Emergency Manager's Order #60 that requires unexpended balances from the General Fund be placed into the Undesignated Fund balance to build up the City's reserves. So to be able to make any additional payments to MERS the City would have to demonstrate that sufficient money was available to meet the fund balance requirements as well as the additional payments. We are now close enough to the end of the fiscal year that there is a comfort level as to where the City will end financially. Because of this, I can recommend the payment of these outstanding contributions be made.

In total, the General Fund is responsible for approximately 60.1% of the funding for the contributions the City makes to MERS. The remainder of the funding comes from the Major and Local Roads Funds, the Water/Sewer Fund, and the District Court Fund. So, of the outstanding amount of \$774,045.78, the General Fund portion would be \$465,046.70 and the other funds would need to cover \$308,999.08.

If the year were to end with the General Fund projected revenues being met and every dollar appropriated in the General Fund spent, the City would be returning to the fund balance approximately \$792,000. This amount would allow the City to make the total contributions to MERS and still return over \$326,000 to the General Fund Undesignated Fund balance. I believe we will meet or exceed a number of the revenue projections and the complete General Fund budget will not be expended. Because of this, I believe the City's General Fund will perform better than the Emergency Manager's proposed budgets. The other funds have sufficient capacity to meet the aforementioned funding requirements.

I am recommending that the City make a payment of \$429,000 by July 1, 2016. The remainder of the required contribution (\$345,047.78) will be paid after the close of the FY 2015-16 or before September 1, 2016. This will allow for final review of all the expenditures and revenues before the final payment is made. This will require that Council approve a budget amendment in July to effectuate the payment.

Office of the City Manager  
1355 Southfield Road  
Lincoln Park, Michigan 48146

Phone: (313) 386-1800 Ext 1230  
mcoopler@citylp.com  
www.citylp.com

There is a greater settlement agreement that will need to be ratified by the City Council. I would expect that agreement to be presented to Council in July. Regardless of that document and its fate, the City needs to make these contributions to begin rebuilding the assets within the MERS pension plan. If Council adopts the budget amendment, I will present it to the RTAB on June 21, 2016 for their approval.

**Budget Impact:**

Revenue and expenditure projections for all affected funds indicate sufficient capacity will be available to carry out this amendment to the FY 2015-16 Budget.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the attached resolution to amend the Fiscal Year 2015-16 Budget and allow for a partial payment of the outstanding contributions to MERS.

Respectfully submitted,



Matthew W. Coppler  
City Manager

**Attachment(s):**

1. Resolution

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE:**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

Resolved, that the Finance Director be and is hereby authorized to make the following adjustments to the FY 2015/16 expenditure line items as follows:

	<u>Account Number:</u>	<u>Current Budget:</u>	<u>Proposed Amendment:</u>
General Fund			
	101-760-722ME0	258,892	293,214
	101-923-722ME0	1,714,615	1,941,923
Major Roads			
	202-464-722ME0	114,890	130,121
	202-478-722ME0	59,186	67,032
Local Roads			
	203-464-722ME0	166,531	188,608
	203-478-722ME0	85,789	97,162
Water and Sewer			
	592-500-722ME0	146,673	166,118
	592-527-722ME0	255,024	288,833
	592-920-722ME0	175,505	198,772
District Court			
	760-136-722ME0	258,892	293,214

BE IT FURTHER RESOLVED, that the Mayor and City Council authorize payment to the Municipal Employees Retirement System (MERS) in the amount of \$429,000;

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board and the Michigan Department of Treasury.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

**RESOLVED**, that a Special Meeting of the Mayor and Council be held on July 5, 2016 at 6:45 p.m. in the John A. Aloisi Council Chambers 1355 Southfield Road. The Purpose being a closed meeting in regards to the following Pending litigation:

Kaminski, et al v. Coulter, et al; and  
Moulios, et al v. Coulter, et al

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

# AGENDA STATEMENT

**To:** Mayor Karnes and City Council  
**From:** Chief of Police Raymond Watters  
**Subject:** **Basic Narcotic Investigator School**  
**Date:** June 9, 2016  
**cc:** City Manager, City Clerk and City Attorney

---

## **Purpose:**

The Lincoln Park Police Department is requesting permission for Sgt. Scott Lavis, Officer Veronica Lyles, and Officer Jason Lasinskas to attend "Basic Narcotic Investigator" course being offered by Macomb Community College in Clinton Township, MI Monday, July 11, 2016 through Friday, July 22, 2016.

## **Fiscal Impact:**

The cost for the training is free. A Police Department vehicle will be used. Meal expenses will be subject to the Travel Policy. The funds will come from Narcotics Forfeiture Training Account 265-320-960.

## **Policy Changes:**

n/a

## **Background:**

n/a

## **Attachments:**

Resolution, Cover Letter

# **PROPOSED RESOLUTION**

## **LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

BE IT RESOLVED, that the Mayor and Council authorize three (3) police officers to attend Basic Narcotic Investigator Course, offered at Macomb Community College, from July 11, 2016 to July 22, 2016. There is no cost for the course and meals will be subject to the travel policy and a Police Department vehicle will be used for the commute.

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes



# City of Lincoln Park

## Department of Police

1427 Cleophus  
Lincoln Park, Michigan 48146  
313-381-1800

June 8, 2016

Honorable Mayor Karnes and Council  
City of Lincoln Park  
1355 Southfield  
Lincoln Park MI 48146

Dear Mayor Karnes and members of Council:

The Lincoln Park Police Department is requesting permission for Sgt. Scott Lavis , Officer Veronica Lyles and Officer Jason Lasinkas to attend Basic Narcotic Investigator Course.

This course is designed to provide the officers with the knowledge of controlled substance laws, search and seizure, conspiracy investigations, street operations and surveillance.

The Basic Narcotic Investigator Course is offered at Macomb Community College 21901 Dunham Road Clinton Township, MI. The class will be from July 11-22. There is no cost or registration fee for the school. The officers will commute to the school and use a city vehicle. Meals will be subject to the travel policy.

Raymond Watters  
Chief of Police



**U.S. DRUG ENFORCEMENT ADMINISTRATION  
DETROIT FIELD DIVISION**

## Basic Narcotic Investigator Course

Date: July 11-22, 2016

Time: 8:00 a.m. to 5:00 p.m.

Location: Macomb Community College Public Service Institute  
21901 Dunham Road  
Clinton Township, Michigan

### **Course Description:**

This course covers a variety of drug enforcement issues from case initiation to court prosecution. Topics include: controlled substance laws, search and seizure, conspiracy investigations, analyzing intelligence, street operations, operational planning, and surveillance. Also to be discussed are patterns of drug trafficking, drug identification, field testing, and evidence handling. In addition to classroom lecture, interactive practical exercises will be used to assist in the instruction of street operations, informant debriefing, vehicle involved arrest techniques, raid planning, and execution.

**Course Prerequisite:** All attendees must be assigned to a drug investigation unit/special investigation unit or otherwise actively involved in drug investigations.

### **Registration:**

- Please e-mail Special Agent Dean Schenk at [Dean.A.Schenk@usdoj.gov](mailto:Dean.A.Schenk@usdoj.gov) or call 313-234-4100
- Registration Deadline is June 23, 2016
- There is no fee for this training
- Travel, lodging, and per diem expenses are the responsibility of the attendee

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This training is sponsored by the Macomb Community College Public Service Institute  
and the U.S. Drug Enforcement Administration

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City of Lincoln Park  
Request For Accredited Courses Expense

Voucher To \_\_\_\_\_  
Department Police Department Date June 8 20 16  
Purpose Basic narcotic Investigator Course

Period Covered July 11-22  
Fund Forfeiture Account Number 265-320-860

Course of Study \$ Free

Registration \$ Free

Hotel \$ n/a

Transportation \$ n/a

Meals \$ reimburse for lunch

Miscellaneous \$ n/a

Total Request For Advance \$ \_\_\_\_\_

I hereby agree to file an itemized expense report within ten (10) days of completion of course of study.

Requested by: Sgt.Scott Lavis

Approved by: Chief Raymond Watters (Department Head)

Resolution Number: \_\_\_\_\_



June 14, 2016

Honorable Mayor and Council Members  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject: A Resolution Approving the Lease Agreement with the Lincoln Park Chamber of Commerce and Authorizing the Mayor to Execute on Behalf of the City of Lincoln Park**

The Lincoln Park Chamber of Commerce has approached City Officials about their interest to relocate their offices from their current location to vacant space on the first level in City Hall. This space is available due to the relocation of the DDA/EDC Director to the second floor at City Hall.

There are a number of benefits to this colocation. City Staff, DDA/EDC Staff, and Chamber Staff will be able to work more cooperatively located in the same space. This will lead to more partnerships in projects that will work to market the City to its residents, businesses, and visitors. Additionally, the City Hall location is a more prominent, visible and accessible location for the Chamber, allowing residents, businesses, and visitors to find the Chamber Offices and receive the benefits of having a Chamber of Commerce located in the City.

The agreement can be terminated by either party without cause upon 90 days written notice.

**Budget Impact:**

This lease will have no budgetary impact

**Recommendation:**

It is recommended that the Mayor and City Council adopt the attached resolution approving the lease Agreement with the Lincoln Park Chamber of Commerce, and authorizing the Mayor to execute the agreement.

Respectfully submitted,

Matthew W. Coppler  
City Manager

**Attachment(s):**

1. Resolution
2. Lease Agreement

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 6/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes  
**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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**WHEREAS,** the Lincoln Park Chamber of Commerce is interested in locating their offices in space currently vacant at City Hall due to the relocation of the DDA/EDC Director to the second floor; and

**WHEREAS,** the Mayor and Council believe allowing the Lincoln Park Chamber of Commerce to utilize space in City Hall will be beneficial to the residents, businesses, and visitors to the City.

**NOW, THEREFORE BE IT RESOLVED,** that the Mayor and City Council approve the Lease Agreement with the Lincoln Park Chamber of Commerce for vacant office and conference room space in City Hall; and

**BE IT FURTHER RESOLVED,** the Mayor Thomas E. Karnes is authorized to execute on behalf of the City of Lincoln Park the Lease Agreement with the Lincoln Park Chamber of Commerce; and

**BE IT FURTHER RESOLVED,** that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

STATE OF MICHIGAN  
COUNTY OF WAYNE

**LEASE OF SPACE AGREEMENT**

Lessor, THE CITY OF LINCOLN PARK, a municipal corporation, and Lessee, THE LINCOLN PARK CHAMBER OF COMMERCE, a Michigan Non-Profit Corporation, do hereby agree as follows:

The Lessee shall lease and be entitled to exclusive use of the following space, known as office and conference room, described more specifically in "Attachment A", located at LINCOLN PARK CITY HALL, 1355 Southfield Road, Lincoln Park, Michigan, solely for Chamber activities, for the sum of \$1.00 per annum. This agreement may be terminated, by either party, without cause, upon 90 days written notice.

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CITY OF LINCOLN PARK  
By: Thomas E. Karnes, Mayor

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LINCOLN PARK CHAMBER OF COMMERCE  
By: Frank Maniaci, Chairman



# City of Lincoln Park

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DONNA BREEDING, CMC  
CITY CLERK

OFFICE OF THE CITY CLERK

KERRY KEHRER  
ASSISTANT CLERK

June 6, 2016

Honorable Mayor and Councilmembers  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** Approve Special Event Permit – Art in the Park – refreshment tent

**Purpose:**

The purpose of this request is to allow the LP Exchange Club to operate a refreshment tent during the “Art in the Park” event at Memorial Park on July 29-30, 2016.

**Budget Impact:**

The adoption of the proposed Resolution will not have an impact on the adopted Budget, as there is no expected use of City services.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the proposed Resolution as requested.

Respectfully Submitted,

Donna Breeding  
City Clerk

Attachments:

1. Application

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the Special Event Permit #15 be approved for the Lincoln Park Exchange Club to operate a refreshment tent , during the “Art in the Park” event to be held at Memorial Park on July 29-30, 2016

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Application filed/Fee paid  
No cost recovery fees

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

ART

DATE OF EVENT: 07/29/16-07/30/16 FORM MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT. APPLICATION FEE IS NON-REFUNDABLE.

COST RECOVERY MUST BE PAID PRIOR TO SUBMISSION FOR MAYOR & COUNCIL APPROVAL.

Permit # \_\_\_\_\_

Date: 5-26-16

**SPECIAL EVENT APPLICATION**

**APPLICANT INFORMATION:**

Name: COLLEEN SNETHKAMP Phone #: 313.530.4238  
Address: PO BOX 346 LINCOLN PARK MI 48146

**ORGANIZATION/BUSINESS SPONSORING EVENT:**

Name: EXCHANGE CLUB OF LINCOLN PARK Phone#: \_\_\_\_\_  
Address: PO BOX 346

Description of Event: ART IN THE PARK

Location of Event: BANDSHELL/MEMORIAL PARK

Permission for: PREPACKAGED SNACKS/NON-ALCOHOLIC BEVERAGES  
(food/beer/alcohol sales, etc.)

Number of Participants: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Date(s) of Event: 07/29/16-07/30/16 Hours of Event/Start Time: NOON UNTIL: 11 P.M.  
(See Ordinance 666.04 (a)2 Noise)

Estimated Time for Set-Up: 1 HOUR Clean-Up: IMMEDIATELY THEREAFTER

Proposed Plans Attached for:

- Security N/A
- Crowd Control N/A
- Insurance (naming City as additional insured)
- Traffic Control N/A
- Parking for Participants
- Sanitation Facilities N/A
- Noise Control N/A
- Clean-Up Procedures

Impact on adjacent commercial, industrial and residential property: NONE

10x10 TENT TO PROVIDE REFRESHMENTS FOR PARTICIPANTS/GUESTS

Will Music be Provided? \_\_\_\_\_ Yes  No \_\_\_\_\_  
\_\_\_\_\_ Live \_\_\_\_\_ Amplification \_\_\_\_\_ Recorded \_\_\_\_\_ Loudspeakers

**It is understood that this Special Event will (will not) involve our establishment/premises**

Municipal Code 878.06: It is understood that the organization/business sponsoring this event IS RESPONSIBLE FOR ESTIMATED COST RECOVERY PRIOR TO APPROVAL OF MAYOR AND COUNCIL. YOUR FINAL BILLING WILL BE ADJUSTED TO REFLECT THE ACTUAL COST TO THE CITY.

Colleen Snetkamp 05/12/16  
Authorized Signature Date

THIS FORM WILL BE CIRCULATED TO THE PARKS AND RECREATION DEPARTMENT, POLICE DEPT., DEPT. OF PUBLIC SERVICES AND FIRE DEPT. FOR ESTIMATED COST RECOVERY. ALL BUSINESSES MUST BE CURRENT ON ALL TAXES AND REGISTRATIONS. PLEASE CONTACT THE CITY CLERK'S OFFICE ON THE WEDNESDAY PRIOR TO YOUR SCHEDULED EVENT FOR FINALIZATION AND PAYMENT ON YOUR ESTIMATED COSTS.

*Faxed 5-26-16*

COST RECOVERY ESTIMATE FOR: Exchange Club - Art in Park

**ESTIMATED COST RECOVERY & DEPT. RECOMMENDATION TO BE SUBMITTED  
IMMEDIATELY UPON RECEIVING THIS APPLICATION**

Parks and Recreation    \$ 0 (Cost Recovery)  
Police Dept.:                \$ 0 (Cost Recovery)  
Treasurer's Comments: \$ 0 (Outstanding Monies Owed to City)  
D.P.S.:                        \$ 0 (Cost Recovery)  
Fire Dept.:                  \$ 0 (Cost Recovery)  
Water Dept.:                \$ 0 (Cost Recovery)

**AN ITEMIZED LIST FOR COST RECOVERY TO BE SUBMITTED TO  
THE CITY CLERK'S OFFICE IMMEDIATELY.**

**FORWARDED: \_\_\_\_\_**



# City of Lincoln Park

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DONNA BREEDING, CMC  
CITY CLERK

OFFICE OF THE CITY CLERK

KERRY KEHRER  
ASSISTANT CLERK

June 6, 2016

Honorable Mayor and Councilmembers  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** Approve Special Event Permit – Cruisin’ Downriver – refreshment tent

**Purpose:**

The purpose of this request is to allow the LP Exchange Club to operate a refreshment tent during the “Cruisin’ Downriver” event at Memorial Park on June 24-25, 2016.

**Budget Impact:**

The adoption of the proposed Resolution will not have an impact on the adopted Budget, as there is no expected use of City services.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the proposed Resolution as requested.

Respectfully Submitted,

Donna Breeding  
City Clerk

Attachments:

1. Application

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the Special Event Permit #16 be approved for the Lincoln Park Exchange Club to operate a refreshment tent , during the “Cruisin’ Downriver” event to be held at Memorial Park on 24-25, 2016

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Application filed/Fee paid  
No cost recovery fees

---

**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

DATE OF EVENT: 6/24/16-6/25/16 FORM MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT. APPLICATION FEE IS NON-REFUNDABLE.

COST RECOVERY MUST BE PAID PRIOR TO SUBMISSION FOR MAYOR & COUNCIL APPROVAL.

Permit # \_\_\_\_\_

Date: \_\_\_\_\_

**SPECIAL EVENT APPLICATION**

**APPLICANT INFORMATION:**

Name: COLLEEN SNETHKAMP Phone #: 313.530.4238  
Address: PO BOX 346 LINCOLN PARK MI 48146

**ORGANIZATION/BUSINESS SPONSORING EVENT:**

Name: EXCHANGE CLUB OF LINCOLN PARK Phone#: 313.530.4238  
Address: PO BOX 346 LINCOLN PARK MI 48146

Description of Event: ENTERTAINMENT DURING CRUISE EVENT

Location of Event: BANDSHELL

Permission for: NON-ALCOHOLIC BEVERAGES / PRE-PACKAGED SNACKS  
(food/beer/alcohol sales, etc.)

Number of Participants: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Date(s) of Event: 6/24/16-6/25/16 Hours of Event/Start Time: 4PM UNTIL: 11 P.M.  
(See Ordinance 666.04 (a)2 Noise)

Estimated Time for Set-Up: 1 HOUR Clean-Up: IMMEDIATELY THEREAFTER

- Proposed Plans Attached for:
- Security
  - Crowd Control
  - Insurance (naming City as additional insured)
  - Traffic Control
  - Parking for Participants
  - Sanitation Facilities
  - Noise Control
  - Clean-Up Procedures

Impact on adjacent commercial, industrial and residential property: NONE  
10 X 10 TENT TO PROVIDE REFRESHMENTS FOR CONCERT GOERS

Will Music be Provided? \_\_\_\_\_ Yes  No \_\_\_\_\_  
\_\_\_\_\_ Live \_\_\_\_\_ Amplification \_\_\_\_\_ Recorded \_\_\_\_\_ Loudspeakers

**It is understood that this Special Event will (will not) involve our establishment/premises**

Municipal Code 878.06: It is understood that the organization/business sponsoring this event IS RESPONSIBLE FOR ESTIMATED COST RECOVERY PRIOR TO APPROVAL OF MAYOR AND COUNCIL. YOUR FINAL BILLING WILL BE ADJUSTED TO REFLECT THE ACTUAL COST TO THE CITY.

Colleen Snettkamp 05/12/16  
Authorized Signature Date

THIS FORM WILL BE CIRCULATED TO THE PARKS AND RECREATION DEPARTMENT, POLICE DEPT., DEPT. OF PUBLIC SERVICES AND FIRE DEPT. FOR ESTIMATED COST RECOVERY. ALL BUSINESSES MUST BE CURRENT ON ALL TAXES AND REGISTRATIONS. PLEASE CONTACT THE CITY CLERK'S OFFICE ON THE WEDNESDAY PRIOR TO YOUR SCHEDULED EVENT FOR FINALIZATION AND PAYMENT ON YOUR ESTIMATED COSTS.

*Faxed  
5-26-16*

COST RECOVERY ESTIMATE FOR: EXCHANGE CLUB - CRUISE

**ESTIMATED COST RECOVERY & DEPT. RECOMMENDATION TO BE SUBMITTED  
IMMEDIATELY UPON RECEIVING THIS APPLICATION**

Parks and Recreation     \$ 0 (Cost Recovery)  
Police Dept.:                 \$ 0 (Cost Recovery)  
Treasurer's Comments: \$ NOT APPLICABLE (Outstanding Monies Owed to City)  
D.P.S.:                             \$ 0 (Cost Recovery)  
Fire Dept.:                        \$ 0 (Cost Recovery)  
Water Dept.:                    \$ NOT APPLICABLE (Cost Recovery)

**AN ITEMIZED LIST FOR COST RECOVERY TO BE SUBMITTED TO  
THE CITY CLERK'S OFFICE IMMEDIATELY.**

FORWARDED: \_\_\_\_\_



# City of Lincoln Park

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DONNA BREEDING, CMC  
CITY CLERK

OFFICE OF THE CITY CLERK

KERRY KEHRER  
ASSISTANT CLERK

June 6, 2016

Honorable Mayor and Councilmembers  
City of Lincoln Park  
Lincoln Park, Michigan

**Subject:** Approve Special Event Permit – Lincoln Park Days

**Purpose:**

The purpose of this request is to allow the LP Exchange Club to host the annual Lincoln Park Days Festival at Youth Center Park on August 26-28, 2016. The applicant has filed an application and submitted all required documents. This organization has been running the event and covering the cost for City services associated with the event for many years.

**Budget Impact:**

The adoption of the proposed Resolution will not have an impact on the adopted Budget, as the organization is responsible for pre-paying the anticipated costs for City services, as well as paying any additional amounts, attributed to the operation of the event, after its completion.

**Recommendation:**

It is recommended that the Mayor and City Council adopt the proposed Resolution as requested.

Respectfully Submitted,

Donna Breeding  
City Clerk

Attachments:

1. Application

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

---

RESOLVED, that the Special Event Permit #14 be approved for "Lincoln Park Days" to be held in the City of Lincoln Park on August 26-28, 2016 at Youth Center Park, under the following conditions:

DPS will set-up and clean-up during regular working hours, as long as the Exchange Club has volunteers to clean the area of trash & debris during the event. If overtime becomes necessary, the Exchange Club will be charged based on time and material.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Application filed/Fee paid

Final cost recovery to be determined after event

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

LP Dept

DATE OF EVENT: 8/26/16-8/28/16 FORM MUST BE SUBMITTED 14 DAYS PRIOR TO EVENT. APPLICATION FEE IS NON-REFUNDABLE.

COST RECOVERY MUST BE PAID PRIOR TO SUBMISSION FOR MAYOR & COUNCIL APPROVAL.

Permit # \_\_\_\_\_

Date: \_\_\_\_\_

**SPECIAL EVENT APPLICATION**

**APPLICANT INFORMATION:**

Name: COLLEEN SNETHKAMP Phone #: 313.530.4238

Address: 2160 FORT LINCOLN PARK MI 48146

**ORGANIZATION/BUSINESS SPONSORING EVENT:**

Name: EXCHANGE CLUB OF LINCOLN PARK Phone#: \_\_\_\_\_

Address: PO BOX 346 LINCOLN PARK MI 48146

Description of Event: COMMUNITY FESTIVAL

Location of Event: 3525 DIX YOUTH CENTER PARK

Permission for: FOOD, BEER, CARNIVAL, CAR SHOW, VEGAS, LIVE MUSIC  
(food/beer/alcohol sales, etc.)

Number of Participants: 15-50 BOOTHS, ETC Estimated Attendance: \_\_\_\_\_

THURS 4-11PM CARNIVAL ONLY // FRIDAY 4-11PM // SAT NOON-11PM // SUNDAY NOON-9PM

Date(s) of Event: \_\_\_\_\_ Hours of Event/Start Time: \_\_\_\_\_ UNTIL: 11 P.M.

(See Ordinance 666.04 (a)2 Noise)

Estimated Time for Set-Up: THURS AFTER 10AM Clean-Up: BEFORE / DURING / AFTER  
FRIDAY 8AM-4PM EVENT

Proposed Plans Attached for:

- Security
- Crowd Control
- Insurance (naming City as additional insured)
- Traffic Control
- Parking for Participants
- Sanitation Facilities
- Noise Control
- Clean-Up Procedures

SAME AS LAST YEAR

Impact on adjacent commercial, industrial and residential property: BOOST FOR BUSINESSES

Will Music be Provided?  Yes  No  Live  Amplification  Recorded  Loudspeakers

It is understood that this Special Event will (will not) involve our establishment/premises

Municipal Code 878.06: It is understood that the organization/business sponsoring this event IS RESPONSIBLE FOR ESTIMATED COST RECOVERY PRIOR TO APPROVAL OF MAYOR AND COUNCIL. YOUR FINAL BILLING WILL BE ADJUSTED TO REFLECT THE ACTUAL COST TO THE CITY.

Colleen Snethkamp 5/12/16  
 Authorized Signature Date

THIS FORM WILL BE CIRCULATED TO THE PARKS AND RECREATION DEPARTMENT, POLICE DEPT., DEPT. OF PUBLIC SERVICES AND FIRE DEPT. FOR ESTIMATED COST RECOVERY. ALL BUSINESSES MUST BE CURRENT ON ALL TAXES AND REGISTRATIONS. PLEASE CONTACT THE CITY CLERK'S OFFICE ON THE WEDNESDAY PRIOR TO YOUR SCHEDULED EVENT FOR FINALIZATION AND PAYMENT ON YOUR ESTIMATED COSTS.

*Faxed  
5/26/16*

COST RECOVERY ESTIMATE FOR: Exchange Club- LP Days

**ESTIMATED COST RECOVERY & DEPT. RECOMMENDATION TO BE SUBMITTED  
IMMEDIATELY UPON RECEIVING THIS APPLICATION**

Parks and Recreation     \$ 0 (Cost Recovery)  
Police Dept.:                 \$ 3000 (Cost Recovery)  
Treasurer's Comments: \$ NOT APPLICABLE (Outstanding Monies Owed to City)  
D.P.S.:                         \$ 2500.00 (Cost Recovery)  
Fire Dept.:                    \$ 0 (Cost Recovery)  
Water Dept.:                 \$ NOT APPLICABLE (Cost Recovery)

**AN ITEMIZED LIST FOR COST RECOVERY TO BE SUBMITTED TO  
THE CITY CLERK'S OFFICE IMMEDIATELY.**

**FORWARDED:** \_\_\_\_\_

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

Wayne County	Sewer/User fees Apr16	\$ 78,963.18
	Sewer/User fees Mar16	\$ 84,578.76
Sungard Public Sector Users	License for OSSI	\$ 26,287.88
Great Lakes Water Authority	April 2016 Water	\$ 172,277.14
Municipal Employees Retirement	May 2016 Defined benefit	\$ 261,762.33
Hennessey Engineers Inc. System	April 2016 Engineering service Various projects	\$ 46,715.64

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – DDA/EDC Director

CITIZENS COMMUNICATIONS (City related matters only.)

ORAL REPORTS OF THE MAYOR AND COUNCIL

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**PROPOSED RESOLUTION  
LINCOLN PARK CITY COUNCIL**

**DATE: 06/20/2016**

**MOVED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**SUPPORTED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

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RESOLVED, that the meeting be adjourned at \_\_\_\_\_ p.m.

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**YES:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**NO:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes

**ABSTAINED:** Dardzinski, DiSanto, Kandes, Kelsey, Murphy, Zelenak, Mayor Karnes