

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY**  
**Draft MEETING MINUTES**  
**Regular Meeting of April 14, 2016**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, April 14, 2016 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5:01 pm, when a quorum was present.

PRESENT: Lynch-Wilson, Galley, Romain, Fox, McLain\*, Karnes and Steele

ABSENT:

EXCUSED: Moraitis

ALSO PRESENT: Attorney William Look and Giles Tucker, Executive Director

Motion by Karnes, supported by Galley  
RESOLVED, that the agenda be approved as presented.

Motion by Karnes, supported by Romain  
RESOLVED, that the minutes of the regular meeting of March 10, 2016 be approved as presented.

Motion unanimously carried.

Motion by Karnes, supported by McLain  
RESOLVED, that the following claims and invoices be approved as presented:

MDA Plymouth Conference	\$ 85.00
Legal Fees DDA March 10 <sup>th</sup>	\$ 127.50
Payment to VFW- Memorial Day Parade Sponsorship	\$ 250.00
Legal Fees DDA Special Meeting March 24 <sup>th</sup>	\$ 116.88
Lowes- Tarp to cover Xmas Decorations	\$ 37.98
Angel's Bake n Cakes (LP Bucks Reimbursement)	\$ 10.00

**TOTAL                    \$   627.36**

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

The Finance Report was accepted as presented.

Director Tucker updated the Board on the progress of the Demolition of 1673 Fort Street. The building is demolished, debris remains to be removed. Minor damage to the adjoining buildings wall was caused, there is a unique painted sign on the exposed wall, and there is a large portion of the wall where the cinder block wall is unfinished. Director Tucker will work to resolve these issues and report to the Board.

Director Tucker Provided the Board with updates pertaining to the upcoming Cinco de Mayo Festival in Downtown Lincoln Park. Thus far the event has secured 25 vendors and has raised approximated \$6000 in total funds.

Motion by Romain, supported by Lynch-Wilson

Resolved, that the board refer the Façade Grant Application of the Masonic Temple to the Design Committee. The Committee requests that better renderings and examples of the material proposed to be used are provided to them for further consideration.

Motion carried unanimously.

Motion by Karnes, Supported by Romain

Resolved, that the Board approve the proposal presented by Lacaria Concrete Construction for the amount not to exceed \$6800.00 provided that:

1. Bob Steele inspects locations marked by Lacaria Concrete to better identify the work to be completed within their proposal.
2. Detailed bid specifications must be provided in writing from Lacaria Concrete to Director Tucker confirming the scope of work.

Motion carried unanimously.

Motion by Karnes, Supported by Galley

Resolved, that the Board approve the Proposed Budget for Fiscal Year 2016-2017 as presented

Motion carried unanimously.

Motion by Romain, Supported by McLain

Resolved, that the Board agrees to enter into a Revenue Agreement where the DDA agrees to return to the City 50%, but no more than \$95,000 of the City's incremental tax revenue received from tax year 2015.

Motion carried unanimously.

Galley announced to the Board that he will be driving the DDA Box truck in the Memorial Day Parade. Tucker will accompany him.

Respectfully submitted,

Giles Tucker

Executive Director, DDA

\* Arrived after the approval of minutes