

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
Regular Meeting of August 14, 2014**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, August 14, 2014 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5: 08 pm, when a quorum was present.

PRESENT: Wilson*, Galley, McLain*, Romain, Karnes, Moraitis, Steele, Fox
* late

ABSENT: None

EXCUSED: None

ALSO PRESENT: Madhu Oberoi, Executive Director; David Tamsen, Attorney

Motion by Karnes, supported by Romain
RESOLVED, that the agenda be approved as presented.
Motion unanimously carried.

Motion by Fox, supported by Galley
RESOLVED, that the minutes of the regular meeting of July 10, 2014 be approved as presented.
Motion carried with ~~Abstain~~: Karnes abstaining as he was not in attendance at the July 10, Meeting

Motion by Karnes, supported by Romain
RESOLVED, that the following claims and invoices be approved as presented and conditioned upon the approval for the Emergency Manager:

Beckett & Raeder - Strategic Plan update	\$ 1,862.08
Beckett & Raeder –Streetscape Phase II Inspection	\$ 358.08
Beckett & Raeder –Dorsey Building	\$ 1,000.00
Beckett & Raeder- Streetscape Phase III Inspection	\$ 956.16
Angelo Iafrate- Project completion	\$ 13,325.00
DTE	\$ 24.85
Lowes	\$ 17.08
Commercial Grounds Services LLC	\$ 8,121.50
Gary Printing (Marketing Brochure)	\$ 45.00
Gary Printing (Newsletter)	\$ 55.00
Sells Equipment	\$ 34.95
David Tamsen	\$ 1,312.50
TOTAL	\$27,112.50

Motion unanimously carried.

Motion by Romain, supported by Fox
RESOLVED, that the Farmers Market Report be accepted as presented.
Motion unanimously carried.

Motion by Romain, supported by Galley
RESOLVED, that the Finance Report be accepted as presented.
Motion unanimously carried.

Motion by Wilson, supported by McLain

WHEREAS, the DDA previously awarded a \$50,000 façade grant, currently in escrow for 1583 Fort Street to Wayne Metro Community Agency; and
WHEREAS, the repairs to the front of the building were more extensive than originally anticipated by either the DDA or the Developer; therefore,
RESOLVED, that the additional Façade Improvement Grant request for marquee restoration and improvements to the front façade at 1583 Fort Street by Wayne Metro Community Agency be approved for an additional \$25,000 subject to approval by the Emergency Manager; and
BE IT FURTHER RESOLVED, that the Attorney be authorized to prepare the appropriate documents for the Façade Grant Award and that the Chairperson and Secretary are authorized to sign the documents.
Motion carried.

Motion by McLain, supported by Romain
WHEREAS, the Executive Committee of the Downtown Development Authority has evaluated last year's performance of the Authority's Executive Director, Madhu Oberoi, and has found it to be satisfactory; and
WHEREAS, the City of Lincoln Park is under the oversight and control of an Emergency Manager and all contracts of employment must be approved by him; therefore
BE IT RESOLVED, that the Executive Committee recommends re-appointment of Madhu Oberoi as the Executive Director for the Lincoln Park Downtown Development Authority for a term of one (1) year; and
BE IT FURTHER RESOLVED, that the Executive Committee is not recommending any changes in the terms and conditions of her employment and is leaving those matters to be resolved by the City's Emergency Manager; and
BE IT FURTHER RESOLVED, that the Executive Committee and Madhu Oberoi meet with the City's Emergency Manager to discuss and resolve the terms and conditions of employment for Madhu Oberoi as the Executive Director for the Lincoln Park Downtown Development Authority.
Motion unanimously carried.

Motion by Romain, supported by Moraitis
RESOLVED, that the Executive Director be authorized a budget not to exceed \$150 for refreshments for the Business Networking event scheduled for August 21, 2014.
Motion unanimously carried.

The Executive Director presented a report of activities in the downtown area and potential businesses.

Motion by Romain, supported by Fox
RESOLVED, that the meeting adjourn at 6:50 PM
Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi
Executive Director, DDA