

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
Regular Meeting of July 16, 2013**

The Lincoln Park Downtown Development Authority met in a regular session, adjourned from July 10, 2013 for lack of a quorum, on Tuesday, July 16, 2013 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5:09 pm, when a quorum was present.

PRESENT: Krause, Romain, Wilson, Fox, McLain, Van Cleave

ABSENT: None

EXCUSED: Bruner, Moraitis

ALSO PRESENT: Madhu Oberoi, Executive Director; Dave Tamsen- Attorney

Motion by Krause, supported by McLain

RESOLVED, that the agenda be approved as presented.

Motion unanimously carried.

Motion by McLain, supported by Romain

RESOLVED, that the minutes of the regular meeting of June 13, 2013 be approved as presented.

Motion unanimously carried.

Motion by Romain, supported by Mayor

RESOLVED, that the following claims and invoices be approved as presented

Beckett & Raeder	\$ 5,864.50
Lowe's	\$ 79.67
DPS	\$ 503.17
Office Max	\$ 27.99
Office Max	\$ 43.19
US Lawns	\$ 1,207.86
David Tamsen	\$ 2,130.00
Signs etc.	\$ 211.00

**TOTAL           \$   10,067.38**

The Farmers Market Report was received and accepted as presented.

Motion by Romain, supported by Wilson  
RESOLVED, that the Finance Report be accepted as presented.  
Motion unanimously carried.

Motion by Romain, supported by Wilson  
RESOLVED, that the Lincoln Park Downtown Development Authority hereby agrees to and does accept the jurisdiction and maintenance responsibilities for the proposed benches and trash receptacles that will be placed within the right-of-way of Southfield Road, near the Fort Street Intersection as part of the Fort Street Streetscape Project – Phase II; and

BE IT FURTHER RESOLVED, that the Lincoln Park Downtown Development Authority does hereby agree to indemnify, save harmless and defend the City of Lincoln Park against all law claims, suits and judgments of every name and description arising out of the construction of the proposed benches and trash receptacles within the right-of-way of Southfield Road, near the Fort Street Intersection as part of the Fort Street Streetscape Project – Phase II; and

BE IT FURTHER RESOLVED, that the Authority authorizes the payment of \$305.00 to Wayne County for the necessary permit.  
Motion unanimously carried.

Motion by Romain, supported by McLain  
RESOLVED, that Beckett and Raeder is appointed as the field representative for the planter repair project to perform inspection and oversight services on a part-time basis, at a total cost not exceed \$20,000.00.  
Motion unanimously carried.

Motion by Romain, Supported by Fox  
RESOLVED, that Board authorizes the purchase, from tax sale properties offered to the City of Lincoln Park, of 1657 Fort Street, Lincoln Park from Wayne County at a cost of \$21,177.02; and

BE IT FURTHER RESOLVED, that the Executive Director take such steps as necessary to secure the purchase of this property; and

BE IT FURTHER RESOLVED, that should the City of Lincoln Park have to purchase this

property on behalf of the Board, the Board agrees that it will reimburse the City for all costs incurred in the purchase and transfer of this property to the Board.

Motion unanimously carried.

Executive Director's Contract was discussed. The Attorney will make the necessary changes in the contract and obtain information from the City as to the classification of Full Time Employee.

Motion by Romain, Supported by McLain

RESOLVED, that the formal meeting be adjourned and the Board continue with a work session with the Economic Development Corporation.

Motion unanimously carried.

Meeting adjourned at 6:00 Pm.

Respectfully submitted,

Madhu Oberoi  
Executive Director, DDA

**LINCOLN PARK ECONOMIC DEVELOPMENT CORPORATION**  
**JOINT MEETING WITH DDA**  
**Meeting Minutes**  
**July 16, 2013**

The Lincoln Park EDC met in a joint Session with the DDA on July 16, 2013 in the Council Chambers at City Hall. Chairperson Busen called the Meeting to order at 6.08 PM.

PRESENT: Alviani, Knox, Busen, Cretu, Van Cleave, Mathena, Krause

ABSENT:

EXCUSED:

ALSO PRESENT: Madhu Oberoi- Executive Director EDC, Carl Colwell- EDC Attorney, DDA Board members- Don Van Cleave, Romain, McLain, Wilson, Fox; Dave Tamsen- DDA Attorney.

The Chairperson welcomed the new member Melissa Brown Knox to the EDC.

Motion by Van Cleave, supported by Alviani  
RESOLVED, that the agenda be approved as presented.  
Motion unanimously carried.

Motion by Alviani, supported by Knox  
RESOLVED, that the minutes of June 18, 2013 be approved as presented.  
Motion unanimously carried.

Two logo designs were presented. Logo with the tree design was selected by a vote of 4-3.

Motion by Van Cleave, supported by Cretu  
RESOLVED, that the Finance Report be accepted as presented.  
Motion unanimously carried.

Motion by Van Cleave, supported by Alviani  
RESOLVED, that the EDC pay the July invoice for \$585.00 for Carl Colwell  
Motion unanimously carried.

Motion by Krause, supported by Cretu  
RESOLVED, that Alviani put together a Community Cabinet of leaders from various groups to actively participate in City issues and activities.  
Motion unanimously carried.

Discussion was held on whether the 'Blood Drive' could be funded by the DDA/EDC, since the City would not be supporting it this year. There was general agreement that the actual cost of the Blood Drive should be determined before any further discussion.

Update was provided on the Inside/Out Art Exhibit and 'Art Walk'; and Cruisin' Downriver.

EDC/DDA Board members were apprised of the Main Street Training on July 17, 2013 in Portland, Michigan; ICSC Idea Exchange & Alliance Program on July 18 in Novi; Michigan Vacant Property Campaign interviews on July 15; the Redevelopment Ready Communities training on July 30; and correspondence from Historical Museum.

Resident, Chris Dardinsky presented his plans to recruit volunteers to move his 5 year plan forward.

Motion by Cretu, supported by Mathena  
RESOLVED, that the meeting be adjourned.  
Motion unanimously carried.

Meeting adjourned at 7.35 Pm.

Respectfully Submitted

Madhu Oberoi  
Executive Director, EDC