

LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
Regular Meeting of July 10, 2014

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, July 10, 2014 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5:10 pm, when a quorum was present.

PRESENT: Wilson, Galley, McLain, Romain, Steele, Fox*

* 5.10 Pm

ABSENT: None

EXCUSED: Karnes, Moraitis

ALSO PRESENT: Madhu Oberoi, Executive Director; David Tamsen, Attorney (Excused)

Motion by Galley, supported by Romain

RESOLVED, that the agenda be approved as presented.

Motion unanimously carried.

Motion by Galley, supported by McLain

RESOLVED, that the minutes of the regular meeting of June 12, 2014 be approved as presented.

Ayes: Galley, Wilson, Fox, Romain, McLain

Abstain : Steele as he was not in attendance at the June Meeting

Motion carried.

The Emergency Manager Brad Coulter was introduced. Mr. Coulter acknowledged the good work the DDA is doing, his willingness to work with the DDA and finding ways to improve property values in the City.

A presentation was made by Chris Dardzinski - his suggestions on how the downtown can be improved and critical action steps the DDA can take.

Motion by Galley, supported by Romain

RESOLVED, that the following claims and invoices be approved as presented:

Beckett & Raeder - Strategic Plan update	\$ 912.00
Beckett & Raeder –Streetscape Phase III Inspection	\$ 3,108.48
Beckett & Raeder –Dorsey Building	\$ 500.00
DTE	\$ 36.47
Lowe's	\$ 139.86
Commercial Grounds Services LLC	\$ 7,648.50
Commercial Grounds Services- Annual Planting	\$ 5,110.25
Gary Printing	\$ 43.00
Refreshments for visioning session	\$ 82.56
ICSC Idea Exchange Registration	\$ 95.00
Car Quest	\$ 31.88
Ace Hardware	\$ 13.99

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TOTAL \$ 17,721.99

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

The Finance Report was accepted as presented.

Mr. Busen presented his request for a façade grant for his two buildings located at 2317 and 2323 Fort Street. Both buildings will have new matching metal mansard roofs with lighting and signage; and he was requesting both buildings be considered together as one application. He presented the estimate for the work.

Motion by Romain, Supported by Fox

RESOLVED, that the Façade Improvement Grant request for 2317 and 2323 Fort Street be approved as one project for the installation of standing seam metal mansard roof with aluminum soffit on the overhang at 2317 Fort Street, and replacement of existing standing seam metal mansard roof at 2323 Fort Street; and

BE IT FURTHER RESOLVED, that lighting and white plastic letter signage be installed on both buildings as presented by applicant and shall comply with city codes; and

BE IT FURTHER RESOLVED, that the total grant amount shall not exceed \$9307.30, which represents 50% of the cost of the quoted work at \$18,614.60; and

BE IT FURTHER RESOLVED, that the Attorney be authorized to prepare the appropriate documents for the Façade Grant Award and that the Chairperson and Secretary are authorized to sign the documents.

Motion unanimously carried.

Noah Bermelin from Beckett & Raeder presented alternative design concepts for the proposed Public space on Fort Street.

The Board suggested holding a study session to further review the alternative designs.

The Board authorized the Executive Director to plan for a business networking session sometime next month on either a Wednesday or Thursday evening.

Motion by Romain, supported by Fox

RESOLVED, that the meeting adjourn at 7:30 PM

Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi
Executive Director, DDA