

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
Regular Meeting of June 14, 2012**

The Lincoln Park Downtown Development Authority met in regular session on Thursday, June 14, 2012 in the Lincoln Park City Hall Council Chambers. The Chairperson called the meeting to order at 5:00 pm, when a quorum was present.

PRESENT: Fox, Galley, Krause, McLain, Moraitis, Romain, Van Cleave

ABSENT: None

EXCUSED: None

ALSO PRESENT: David Tamsen, Attorney; Christy Summers of Beckett & Raeder; Leslie Lynch-Wilson, Farmers Market Director

Motion by Romain, supported by McLain

RESOLVED, that the agenda be approved with the addition of discussion items for Code Compliance in the District, Southfield Road Flag Pole, Flower Boxes and DDA Employee tasks. Motion unanimously carried.

Motion by Romain, supported by Fox

RESOLVED, that the minutes of the meeting of May 10, 2012 be tabled for additional language for clarification of the DDA Employee issue. Motion carried.

Motion by Romain, supported by McLain

RESOLVED, that the following Claims and Accounts be approved:

Vendor	Invoice Date/Number	Service Description	Amount
Pagnucco & Tamsen	May 2012	Legal Services (5/1/12 – 5/31/12)	\$ 3,413.67
Beckett & Raeder	5/1/12 #14446	Construction Administration	\$ 1,757.18
Beckett & Raeder	5/1/12 #14446	Resident Inspection	\$ 5,934.45
Lowes	5/15/12	Miscellaneous tools	\$ 76.07
US Lawns of Livonia	5/26/12 #688	1673 Fort	\$ 60.00
		Total	\$11,241.37

Motion unanimously carried.

Motion by Romain, supported by McLain

RESOLVED, that the Budget Report be approved as presented. Motion unanimously carried.

Motion by Moraitis, supported by McLain

RESOLVED, that the Finance Report be approved as presented. Motion unanimously carried.

Mayor's Report:

It was reported that Flappers is having a Grand-Reopening on June 15th at 1:00 pm. Also, a new ice cream shop La Sultana has opened at 1635 Fort Street and a new hair salon and day spa will be opening at 1664 Fort Street, both in the Downtown District.

Motion by Moraitis, supported by Fox

RESOLVED, that the June 2012 Friends of the Lincoln Park Farmers Market Market Report be accepted as presented.

Motion unanimously carried.

Attorney report:

2205 Fort: It was reported that the Title Company will not issue a clean title or guarantee title in the name of the DDA for the property because it involved a tax sale in Wayne County. The Attorney indicated that he would try to resolve the title issue in another manner.

Motion by McLain, supported by Romain

RESOLVED, that the Attorney attempt to close the pending sale via a Quit Claim Deed at the conclusion of the land contract.

Motion unanimously carried.

1673 Fort: It was reported by the Attorney that there was no additional information on the inquiry from last month.

Administration report:

There was no administration report

Motion by Romain, supported by Moraitis

RESOLVED, that Executive Director Contract be approved with the Vice Chairperson being inserted in place of the City Manager in paragraphs 3c and 12; paragraph 9 being worded to accept comments from the City Manager; and paragraph 13 being reworded to include payment of the dues for the American Planning Association and attendance at the Michigan annual conference of the Michigan Association of Planning.

Motion unanimously carried.

Motion by McLain, supported by Fox

RESOLVED, that the discussion regarding the Southfield Road Streetscape Extension be removed from the Table.

Motion unanimously carried.

The Board received a presentation from Christy Summers regarding the Streetscape project extension regarding both areas on Fort Street and Southfield Road.

Motion by Romain, supported by McLain

RESOLVED, that the Board authorizes Beckett & Raeder to prepare proposals to continue the streetscape project, as funds allow, with the following priority:

1. Extension of Fort Street work with emphasis first on the streetlights, sidewalk and planters;
2. New streetlights along Southfield Road from I-75 to Fort Street.

Motion unanimously carried.

BY ACCLAMATION

RESOLVED, that Victoria McLain is elected to fill the remaining term of office of Board Vice Chairperson.

Motion unanimously carried.

Motion by Fox, supported by Moraitis

RESOLVED, that the July 12, 2012 Board meeting be moved to July 26, 2012 at 5:00 pm.

Motion unanimously carried.

The Board discussed compliance in the Downtown Area with the City Zoning Code and Ordinances, in particular, signage and building color.

Motion by Romain, supported by Fox

RESOLVED, that the Board

Motion unanimously carried.

Director Moraitis left the meeting (7:15)

The Board discussed reimbursement for the damage done around the flag pole area on Southfield Road from an automobile accident.

The Board discussed the flower planting project in the Downtown Area and its completion.

The Board discussed the assignment of tasks to the DPS – DDA worker. It was hoped by the Board that the new Executive Director will oversee the assignment of tasks.

Calls to the Audience

- The Library Commission unofficially requested help with a new front sign and new and/or extension landscape maintenance.
- Ms. Wilson indicated to the Board that she is still owed money from Downriver Delta (old Farmers' Market) for her work with the Market.
- The Board was advise that there would be no City sponsored Cruise activities in the Downtown Area.

Oral reports of Directors

Motion by Romain, supported by Fox
RESOLVED, that the meeting adjourn at 7:55 pm.
Motion unanimously carried.

Respectfully submitted,

David Tamsen
Legal Counsel/Acting Secretary