

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
Regular Meeting of May 8, 2014**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, May 8, 2014 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5:02 pm, when a quorum was present.

PRESENT: Wilson, Galley, Steele, Mayor Karnes, McLain, Romain, Fox\*  
\* 5.10 Pm

ABSENT: None

EXCUSED: Moraitis

ALSO PRESENT: Madhu Oberoi, Executive Director; David Tamsen, Attorney (excused)

Motion by Romain, supported by McLain  
RESOLVED, that the agenda be approved as presented  
Motion unanimously carried.

Motion by Galley, supported by Karnes  
RESOLVED, that the minutes of the regular meeting of April 10, 2014 be approved as presented  
Motion carried.

Motion by Karnes, supported by McLain  
RESOLVED, that the following claims and invoices be approved as presented:

Beckett & Raeder - Planter repair Inspection	\$ 358.00
Beckett & Raeder- Streetscape Phase III	\$ 3,672.32
Beckett & Raeder –Design services	\$ 1,970.00
Erie Construction	\$ 89,022.61
Dan K's	\$ 881.00
DTE	\$ 33.13
Dave Tamsen	\$ 1,710.00
Refreshments- Dorsey Building Input Meeting	\$ 77.09
Lowes	\$ 20.86
Commercial Grounds Services LLC	\$ 2,369.50
Main Street Conference Registration – Madhu Oberoi	\$ 232.50
<b>TOTAL</b>	<b>\$ 100,347.01</b>

The Farmers Market Report was accepted as presented.

Finance Report for April was not available.

The Mayor provided an update on the part time employee. He clarified that the part time employee, Bruce Hurd is a DPS employee although his primary responsibility is to the DDA. During inclement weather or when the DDA has no work for him he is to report to the DPS.

Motion by Romain, supported by Fox

RESOLVED, that Bulletin # 5 for \$5,357.00 credit to the DDA for Erie Construction's substitution of no. 1 size potted perennials for No. 2 size potted perennials and Bulletin # 6 for \$5200.09 credit to the DDA for difference in plant quantities specified and utilized on the project; and change order # 4 for \$10,557.09 be approved; and

BE IT FURTHER RESOLVED, that the Chairperson and Secretary are authorized to sign the necessary documents.

Motion Carried Unanimously

Motion by Mayor, supported by Galley

RESOLVED, that grading of the vacant lot next to the Dorsey Building be tabled until plans for the development of the site are reviewed.

Motion unanimously carried.

The City Manager, Mr. Joe Merucci provided an update of the City's financial picture and requested the DDA to relinquish their entire capture for FY 14-15 to the City to assist in presenting a balanced budget to the State.

Motion by Karnes, supported by Galley

WHEREAS, the Lincoln Park Downtown Development Authority understands the financial situation of the City of Lincoln Park and the importance of submitting a balanced, non-deficit budget for the 2014/2015 fiscal year; and

WHEREAS, the Downtown Development Authority understands that the financial condition of the City has a direct impact on the Authority and the Downtown Area; therefore,

RESOLVED, that upon the condition that all outstanding invoices from the Lincoln Park Department of Public Services to the Downtown Development Authority be withdrawn and forgiven, the Downtown Development Authority agrees to return 100% percent of its TIF capture for the fiscal year 2014/2015 to the respective taxing jurisdictions; and

BE IT FURTHER RESOLVED, that the Downtown Development Authority will also:

- Pay \$20,000.00 to the City for administrative services for the next fiscal year, that being 2014/2015.
- Provide for the operation of the Lincoln Park Museum for the next fiscal year, that being 2014/2015, in an amount up to \$17,000.00.
- Pay the City rent in the amount of \$500.00 per month for the current office space in City Hall occupied by the Executive Director for the next fiscal year, that being 2014/2015 and that any future rental rate will be negotiated between the Authority and the City.

It was brought to the attention of the Board that Mr. Wilson is no longer interested in coordinating the Cruise activities. Mr. Steele offered to take up the matter with Mr. Wilson or find another coordinator.

The damaged trash receptacles need to be replaced. Noah will provide contact information for the representative for quotes and replacement to the Executive Director.

The Board decided on Thursday June 19, 2014 as the date for the visioning session for the Strategic Plan, to be held at the Kennedy memorial building from 6 pm - 8pm.

Motion by Romain, supported by Wilson  
RESOLVED, that the meeting adjourn at 6:40 PM  
Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi  
Executive Director, DDA