

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING MINUTES**  
**Regular Meeting of May 14, 2015**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, May 14, 2015 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5. 02 pm, when a quorum was present.

PRESENT: Wilson, Galley, Romain, Steele, Fox, Moraitis

ABSENT: None

EXCUSED: McLain, Karnes

ALSO PRESENT: Madhu Oberoi, Executive Director DDA, William Look, DDA Attorney

Motion by Romain, supported by Moraitis  
RESOLVED, that the agenda be approved as presented.  
Motion unanimously carried.

Motion by Galley, supported by Romain  
RESOLVED, that the minutes of the Regular Meeting of April 9, 2015 be approved with corrections.  
Motion unanimously carried.

Motion by Romain, supported by Moraitis  
RESOLVED, that the following claims and invoices be approved conditioned upon the approval of the Emergency Manager:

DTE	\$ 27.86
William Look ( Legal Services)	\$ 170.00
Commercial Grounds Services	\$ 3,856.00
Cinco de Mayo Expenses	\$ 7,662 .53
Revenue	(\$5910.00)
<b>TOTAL</b>	<b>\$ 11,716.39</b>

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

The Finance Report was accepted as presented.

Strategic Plan update was provided by Lea DuMouchel of Beckett & Raeder. The DDA Board members will provide their comments on the Strategic Plan to the Executive Director by May 28<sup>th</sup> for forwarding to Beckett & Raeder.

Motion by Romain, supported by Wilson  
RESOLVED, that the Façade Improvement Grant request for Lincoln Park Palace at 900 Fort Street, for new electric blue awnings facing Fort Street and Outer Drive and replacement of entranceway glass doors as presented; and

BE IT FURTHER RESOLVED, that the total grant amount shall not exceed \$9993.50, which represents 50% of the cost of the quoted work at \$19,987.00; and

BE IT FURTHER RESOLVED, that the Executive Director be authorized to complete the appropriate documents for the Façade Grant Award and that the Chairperson and Secretary are authorized to sign the documents.

Motion unanimously carried.

Motion by Galley, supported by Fox

RESOLVED, that the façade grant reimbursement for \$5600.00 for 2205 Fort Street be approved; and

BE IT FURTHER RESOLVED, that the reimbursement be released pursuant to receipt of \$1500.00 from the applicant towards land contract payment to the DDA for the subject property.

Motion unanimously carried.

The Executive Director provided a report on various proposed activities within the DDA area.

The Executive Director provided an estimate of concrete restoration work in Quandt Street. Steele, Moraitis and Romain will visit the site to make a determination.

Joint Meeting between the DDA and EDC will be held on June 16, 2015 at 6.30pm for a presentation by Councilman Dardzinski.

Wilson brought to the attention of the Board that Tech Furniture on Southfield Road had installed cemented flags in the sidewalk as permanent signage. The Executive Director will refer this to the Building Department for code enforcement as this does not comply with the ordinance.

Motion by Romain, Supported by Fox

RESOLVED, that the meeting adjourn at 6.55 PM

Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi  
Executive Director, DDA