

**LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY**  
**MEETING MINUTES**  
**Regular Meeting of March 12, 2015**

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, March 12, 2015 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5. 02 pm, when a quorum was present.

PRESENT: Wilson, Galley, Romain, Steele, Fox, Karnes, Moraitis

ABSENT: None

EXCUSED: McLain

ALSO PRESENT: Madhu Oberoi, Executive Director DDA, William Look, DDA Attorney

Motion by Galley, supported by Karnes  
RESOLVED, that the agenda be approved as presented.  
Motion unanimously carried.

Motion by Karnes, supported by Galley  
RESOLVED, that the minutes of the regular meeting of February 12, 2015 be approved as presented.  
Motion unanimously carried.

Motion by Romain, supported by Moraitis  
RESOLVED, that the following claims and invoices be approved conditioned upon the approval of the Emergency Manager:

Dan K. January Invoice	\$ 22,932.00
Dan K. February invoice	\$ 16,371.00
DTE	\$ 34.55
Office Max	\$ 161.11
Office Max	\$ 147.67
Gift Certificate for Chocolate Walk	\$ 50.00
Gary Printing	\$ 155.00
<b>TOTAL</b>	<b>\$ 39,851.33</b>

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

Motion by Romain, supported by Moraitis  
RESOLVED, that the Finance Report be accepted as presented.  
Motion unanimously carried.

Wendy Braun from Hometowne Decorations and Display made a presentation of the services her company provides. Discussion on Christmas lighting for 2015 was tabled until the next meeting.

Motion by Karnes, supported by Romain  
RESOLVED, that the landscape maintenance contract for 2015 be continued with Commercial Grounds Services for a total of 20 cuts (every 10 days) for the season at the 2014 rates; and

BE IT FURTHER RESOLVED, that the Executive Director be authorized to request additional cuttings at the same rate if needed.

Motion unanimously carried.

Motion by Galley, supported by Moraitis

RESOLVED, that the missing plants in three beds in the Fort Street median be replaced with 165 Daylilies, 99 Caryopteris, 204 Little Spire and 6 Yews by Commercial Grounds Services at a cost not to exceed \$2600.

Motion unanimously carried.

The board directed the Executive Director to get a quote for replacement of existing pedestrian lights in the Southfield Road median to match the lights on Fort Street, and place this item on next months agenda for discussion.

Façade Grant application for 900 Fort Street was received. A design committee meeting will be scheduled for March 18<sup>th</sup> to discuss the façade improvements.

Motion by Karnes, supported by Fox

RESOLVED by the Lincoln Park Downtown Development Authority that it authorizes the payment of a sum not to exceed Twenty-Five Thousand (\$25,000.00) Dollars as reimbursement for improvements as described in the Parking Easement Agreement between the City of Lincoln Park and Fort-Southfield LLC.

BE IT FURTHER resolved that the payments authorized by this Resolution will be issued upon completion of the improvements referenced in the Parking Easement Agreement on behalf of Fort-Southfield LLC and upon approval of said improvements by the City of Lincoln Park and the Lincoln Park Downtown Development Authority.

Motion unanimously carried.

Ray Aleks of Aleks Funeral Home requested a clarification of the easement agreement and wanted to see the drawings. He was directed to visit the building department to view the drawings.

The Board directed the Executive Director to schedule a meeting on March 18, at 12 pm at the Park Restaurant Hall to discuss the budget.

The Executive Director provided a report on various activities and potential developments.

The Board directed the Executive Director to request DPS to remove graffiti and repair pot holes in the alley behind Park Restaurant; and find out the status of the commercial space at the Wayne Metro Lofts.

Motion by Romain, supported by Galley

RESOLVED, that the meeting adjourn at 7.00 PM

Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi  
Executive Director, DDA