

2016 Vendor Agreement: Credit and EBT/Food Stamp

The Lincoln Park Farmers' Market accepts Credit, Debit and EBT/Bridge cards (food stamps).
Participation is optional but encouraged.

Agreement:

I agree to follow all of the rules as explained following.

I agree to follow all policies of the Lincoln Park Farmers Market, and realize that the privilege of using the EBT/credit services is contingent on following the policies.

I understand that if market staff observe or receive evidence of my failure to abide by this agreement, the market will immediately suspend or terminate my approval to accept Credit, Debit and EBT cards, and the offense may result in a fine or affect my ability to participate in the market.

I understand that it is my responsibility to inform my family and employees of these rules before they sell at the market on behalf of my farm or business.

Vendor Signature

Date

Vendor Name Printed, Please

Check Payable to (If different than vendor name)

Vendor Address (this is where we will mail your check if you are not reachable at the market)

Vendor Phone Number

Lincoln Park Farmers Market Manager Signature

Date

Lincoln Park Farmers Market
Friends of Lincoln Park Farmers Market
PO Box 1160
Lincoln Park, MI 48146

This agreement should be submitted to Friends of Lincoln Park Farmers Market along with your Vendor Application.

Credit and EBT/Food Stamp Process and Rules:

The Credit Card/EBT Card Process:

- Customers with Credit or EBT cards decide how much money they would like to spend at the market.
- Customer visits the Lincoln Park Farmers Market booth at the market and tells the staff person how much he/she wants to spend. Co-op staff processes card transaction for that amount.
- Customer is giving wooden tokens in \$1 increments for the amount he/she has chosen to spend. Tokens will be marked with “EBT” or “Credit” to differentiate.
- Customer spends tokens with any participating vendor in whole dollar increments only. Vendors are encouraged to round up/round down or adjust quantity of food to best match whole dollar increments.
- Vendors can give users of credit card tokens change in cash if requested. EBT token users **cannot** receive change.
- Customer can save unspent tokens to be used at future date. EBT customers have the option of returning to the Co-op both and refunding their tokens.
- Vendor turns in all tokens at the end of the market day to the market manager in an envelope/bag provided by the market manager. Vendors are recommended to keep their own records of total tokens redeemed each day.
- Vendors will receive a check from the Friends of Lincoln Park Farmers Market for the total amount of Credit and EBT card purchases monthly.

Additional Vendor Instructions for Accepting EBT/Food Stamps:

- **EBT/Food Stamps can buy:** vegetables, fruit, dairy products, meat, eggs, bread, jam, and pastries. They may also buy seeds or plants that produce food (i.e.: tomato or parsley plants). Flowers, shrubs, and other non-edible plants cannot be purchased with EBT/ Food Stamps.
- **EBT/ Food Stamps cannot buy:** hot food, cut flowers, decorative plants, pet food, or non-food items. These items may be purchased with a Visa or Master Card.
- It is ILLEGAL to exchange cash for food stamp benefits.
- Vendors who are authorized to accept EBT/Food Stamps must display the EBT sign provided, identifying the vendor’s stall as an authorized EBT vendor.

Additional Vendor Instructions for Credit Cards:

- No customer may charge his/her card for an amount greater than the value of the products being purchased.
- No vendor will require a credit card minimum or charge any fees or penalties to customers for using a credit card.