

REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Thomas E. Karnes presiding.

Pledge of Allegiance to the Flag

Invocation by Reverend John Peck of Bethel Assembly of God

PRESENT: Councilpersons Chris Dardzinski, Mario DiSanto, Mark Kandes, Larry Kelsey,
Thomas Murphy and Elliott Zelenak

ALSO PRESENT: City Manager Matt Coppler, City Attorney Ed Zelenak, and City Clerk Donna
Breeding

Mayor's remarks

Certificate of Appreciation to Brian Vizachero and City Towing

RESOLUTION 2016-330 Approve Consent Agenda

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the following items listed under the consent agenda be approved as presented to
the Mayor and City Council:

1. Approve Minutes - Regular Meeting held October 17, 2016
2. Approve Christmas Tree Lot
3. Approve Sub Recipient Agreement/Blessed Hope Church
4. Approve Special Event/Penny Drop
5. Solicit Bids/KMB doors

Motion unanimously carried.

ca-1 **RESOLUTION 2016-331 Minutes/Regular Meeting**

RESOLVED, that the minutes of the Regular Meeting held under the date of October 17, 2016 be
approved as recorded.

Approved

ca-2 **RESOLUTION 2016-332 Approve Christmas Tree Lot**

RESOLVED, that Vince DiSanto, 69457 Meadowbrook, Bruce Twp., MI 48065, be granted
permission to have a Christmas Tree Lot on the property adjacent to 3313 Dix from November 8th,
thru December 31, 2016. Deposit fee of \$100.00 will be forfeited if lot is not clean of debris on or
before December 31, 2016.

Approved

ca-3 **RESOLUTION 2016-333 Approve Sub Recipient/Blessed Hope Church**

RESOLVED, that the standard Sub Recipient Agreement dated July 1, 2016 between the City of
Lincoln Park and Blessed Hope Church/Food Pantry, is hereby approved with a budget allocation
of \$4,500 and the Mayor and City Clerk are hereby authorized and directed to execute said
Agreement on behalf of the City. Funds to come from the 42nd Program Year CDBG Budget
Account Number 24942-75614 Blessed Hope Church.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate
effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

ca-4 **RESOLUTION 2016-334 Approve Special Event/Penny Drop**

RESOLVED, that Special Event Permit #21 be approved for the DDA –“New Year’s Eve Penny
Drop” to be held in the City of Lincoln Park on December 31, 2016 from 10:00 p.m. to 1:00 a.m.
Warwick St adjacent to 1660 Fort St. under the following conditions:

1. Applicant shall be responsible for clean-up of all debris associated with
event from surrounding properties

Approved

ca-5

RESOLUTION 2016-335 Solicit Bids/KMB Doors

RESOLVED, that the Mayor and City Council hereby authorize the Director of the Department of Public Services to solicit bids for the replacement and installation of new sliding doors for Room A at the Bandshell Building.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Approved

RESOLUTION 2016-336 Award Bid/Demolition/CDBG

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that McMillian Group be awarded the bid for the demolition of 1573 Pagel and 1911 Paris for a cost not to exceed \$ 21,366.00, as they are the lowest bidder that meet all specifications of the City. Funds to come from CDBG Budget Account Number 249-040-75521 Building Department Demolitions.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

RESOLUTION 2016-337 Approve Purchase/Police Vehicles (4)

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that Mayor and Council authorize the Police Department to purchase three 2017 Ford Explorers for a total of \$78,987.00 and one 2017 F-150 for \$26,790 from Gorno Ford, a qualifying State bid pricing dealership.

BE IT FURTHER RESOLVED, Funds for the purchase of the three 2017 Explorers to come from the Police Department’s Forfeiture Capital Account 265-320-983 and funds for the 2017 F-150 to come from the Motor Pool Capital Account 661-932-983.

Motion unanimously carried.

RESOLUTION 2016-338 Amend DDA By-Laws

By Mayor Karnes, supported by Councilman Dardzinski

WHEREAS, Article IX of the City of Lincoln Park Downtown Development Authority Bylaws states that, “There may be special committees established by the BOARD as the BOARD may deem necessary. Membership of these committees may be from within or outside of the membership of the BOARD,” and does not include language establishing Standing Committees.

WHEREAS, Article X of the City of Lincoln Park Downtown Development Authority Bylaws states that any amendments to these Bylaws is subject to the approval by the City Council of the City of Lincoln Park.

RESOLVED, that the Lincoln Park City Council approve the amendment to Article IX of the City of Lincoln Park Downtown Development Authority Bylaws to read as follows:

ARTICLE IX: COMMITTEES

Section 1. Purpose

The DDA shall have the following Standing Committees: Design and Physical Improvement, Business Development, Marketing and Promotions, and Organization with duties as described in the sections below. Standing Committees will set goals, and make recommendations to the DDA board.

The BOARD may also establish or designate special committees to advise the BOARD as the BOARD deems necessary. Membership of these committees may be from within or outside of the membership of the BOARD.

Section 2. Standing Committees

- a. The Design and Physical Improvement Committee will coordinate design development for all Authority projects, solicit input from the city, citizens and interested groups, set DDA maintenance priorities and prepare design recommendations for the Authority.
- b. The Business Development Committee will develop and recommend programs and strategies to recruit, retain and assist DDA businesses.
- c. Marketing and Promotions Committee will create and maintain a brand identity for Downtown Lincoln Park that supports the DDA area economy. Its responsibilities will include developing marketing and promotions plans, improvement to the Authority’s webpage and social media presence, and special events.

continued

- d. The Organization Committee is responsible for any changes in governance and organizational matters, including committees, bylaws, district boundaries, tax levies, policies and procedures. They will also be responsible for grant research, volunteer recruitment and organizing technical assistance and training for the DDA and its Committees.

Section 3. Membership

Membership of Standing committees may be from within the BOARD or outside of the membership of the BOARD. Each committee must include at least one BOARD member. The DDA Chair shall appoint the members of the Committees with the consent of the majority of the board of directors.

Section 4. Chairpersons

The DDA Chair shall appoint the members of the Committees with the consent of the majority of the board of directors.

Section 5. Quorum

A majority of the whole committee shall constitute a quorum and acts of a majority of the members present at a meeting shall be the acts of the committee.

Motion unanimously carried.

RESOLUTION 2016-339 Schedule Special Meeting

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that a Special Meeting of the Mayor and Council be scheduled for November 15, 2016 at 6:30 p.m. in the John A. Aloisi Council Chambers, 1355 Southfield Rd. Lincoln Park, MI for the purpose of discussing the following topics:

1. 2017 Road Reconstruction Program
2. Downriver Utility Wastewater Authority Service Agreement

NOTE: Councilman DiSanto opposed to discussion of item #1 at this meeting.

Motion unanimously carried.

RESOLUTION 2016-340 Contract Renewal Option/City Planner

By Council President Murphy, supported by Councilman DiSanto

WHEREAS the City in December of 2015 entered into a professional Services Agreement with Beckett and Raeder, Inc., for Planning and Economic Development Services;

WHEREAS the contract is set to expire December 31, 2016 but can be extended for an additional term of one year;

WHEREAS Beckett and Raeder, Inc. agrees to keep the same Service Fee Structure as agreed to in their proposal of 2015; and

WHEREAS the City Manager recommends to the Mayor and City Council to extend the Services Agreement for an additional term of one year;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Lincoln Park hereby extends the Professional Services Agreement with Beckett and Raeder, Inc., for one additional year pursuant to the terms and conditions of the original Agreement for Professional Services dated December 18, 2015; and

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion carried.

NO: Councilman Dardzinski

RESOLUTION 2016-341 Award Bid/Riverbank Storm Sewer

By Councilman DiSanto, supported by Councilman Dardzinski

WHEREAS, the Mayor and City Council hereby awards the bid for the Riverbank Avenue Storm Sewer and Maintenance Contract to DVM Utilities.

BE IT RESOLVED, the Mayor and City Council authorize the funds of \$89,472.50 to be taken out of account no. 450-000-818000, Road Fund Capital Improvements, and authorize the Mayor and City Clerk to sign all pertinent contract documents.

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Receivership Transition Advisory Board.

Motion unanimously carried.

RESOLUTION 2016-342 Accounts & Claims Payable

By Councilman DiSanto, supported by Councilman Kelsey

RESOLVED, that the Accounts and Claims Payable for those items greater than \$25,000 pursuant to Emergency Manager Order 60 be approved as follows:

25 th District Court	November 2016 payment	\$ 34,575.00
City of Riverview	September 2016 Services	\$ 31,142.75
Downriver Community Conference	2016/2017 Dues	\$ 25,431.47
Gorno Ford, INC	2 Ford F-550	\$162,036.00
GV Cement	Water and Sewer Concrete Repairs	\$ 72,062.68
Plante & Moran	Progress Billing FY 15/16 Audit	\$ 29,500.00
Safebuilt	September 2016 Building Svc	\$ 53,067.70
Wayne County	October 2016 Excess Flow	\$ 70,161.00

BE IT FURTHER RESOLVED, that the above resolution be implemented and given immediate effect upon the approval of the Lincoln Park Transition Advisory Board
Motion unanimously carried.

CITY MANAGER REPORT

DEPARTMENT HEAD REPORT – Library

CITIZEN COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

RESOLUTION 2016-343 Adjournment

By Council President Murphy, supported by Councilman Dardzinski

RESOLVED, that the meeting be adjourned at 9:03 p.m.

Motion unanimously carried.

THOMAS E. KARNES, MAYOR

DONNA BREEDING, CITY CLERK