

LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY
Draft MEETING MINUTES
Regular Meeting of January 8, 2015

The Lincoln Park Downtown Development Authority met in a regular session, on Thursday, January 8, 2015 in the Lincoln Park City Hall Council Chambers. The Chairperson, called the meeting to order at 5: 02pm, when a quorum was present.

PRESENT: Wilson, Galley, Romain, Steele, Fox, Karnes, Moraitis*

* 5.10 pm

ABSENT: None

EXCUSED: McLain

ALSO PRESENT: Madhu Oberoi, Executive Director DDA

Motion by Karnes, supported by Galley

RESOLVED, that item # 8, Election of Officers be placed after item #3, Approval of Minutes; and BE IT FURTHER RESOLVED, that the agenda be approved as corrected.

Motion unanimously carried.

Motion by Galley, supported by Fox

RESOLVED, that the minutes of the regular meeting of November 13, 2014 be approved as corrected.

Motion unanimously carried.

The Chairperson declared that it was time for the election of Board Officers.

Nominations for Chairperson were opened.

The following individuals were elected by acclamation:

Chairperson - Robert Steele

Vice Chairperson - Todd Galley

Secretary - Peter Romain

The Board did not fill the position of Treasurer.

The new Chairperson received the gavel.

Motion by Karnes, supported by Romain

RESOLVED, that the following claims and invoices for December 2014 be approved conditioned upon the approval of the Emergency Manager, with the exception of the Commercial Grounds Services bill for excess work that was not authorized and clarification of Haddix Electric bill. :

| | | |
|--|----|----------|
| Beckett & Raeder- Strategic Plan Update | \$ | 5,558.30 |
| Beckett & Raeder – Streetscape Phase III | \$ | 680.00 |
| Christmas Tree Lighting ceremony | | |
| Angels Bake n' Cakes | \$ | 80.00 |
| Miscellaneous- Dollar Store | \$ | 12.54 |
| Los Arcos | \$ | 50.00 |

| | | |
|-----------------------------|-------|--------------|
| Yum Yum Express | \$ | 100.00 |
| Lowes | \$ | 21.00 |
| DTE Energy | \$ | 55.53 |
| Commercial Grounds Services | \$ | 2,679.00 |
| Westland Lawn and Equipment | \$ | 178.99 |
| Haddix Electric | \$ | 1,740.50 |
| | TOTAL | \$ 11,156.22 |

Motion unanimously carried.

Motion by Karnes, supported by Romain

RESOLVED, that the following claims and invoices for January 2015 be approved as presented conditioned upon the approval of the Emergency Manager.

| | | |
|----------------------|-------|-----------|
| Weingartz | \$ | 527.96 |
| ICSC Registration | \$ | 20.00 |
| ICSC Membership Dues | \$ | 100.00 |
| | TOTAL | \$ 647.96 |

Motion unanimously carried.

The Farmers Market Report was accepted as presented.

Motion by Galley, supported by Fox

RESOLVED, that the Finance Report be accepted as presented.

Motion unanimously carried.

Motion by Karnes, supported by Romain

RESOLVED, that Mr. William Look, be appointed as DDA attorney, at a rate of \$85 per hour, effective immediately upon signing of contract and approval of Emergency Manager.

Motion unanimously carried.

Motion by Wilson, supported by Karnes

RESOLVED, that \$5095.00, which represents 50 % of the quoted work be paid to the Fort Street Brewery for completion of façade improvements pursuant to approved façade grant award.

Ayes: Karnes, Wilson, Galley, Steele, Fox, Moraitis

Abstain : Romain, due to conflict of interest.

Motion carried.

Motion by Romain, Supported by Galley

RESOLVED, that \$10,000, which represents the maximum allowed be paid to Busen Appliances for completion of façade improvements pursuant to approved façade grant award.

Motion unanimously carried.

Motion by Moraitis, supported by Karnes

RESOLVED, that \$5975.00, which represents 50% of the quoted work be paid to Park Tire Co. for completion of façade improvements pursuant to approved façade grant award.

Motion unanimously carried.

The Board decided to hold a special study session on January 29th at 5.00 PM at the Park Restaurant Hall to discuss the Strategic Plan and outline goals and objectives for 2015.

The Executive Director provided a report on various activities and potential developments.

Motion by Karnes, supported by Fox

RESOLVED, that Hennessey Engineers be hired to prepare a survey of property owned by the DDA/City behind the Park Restaurant and other adjoining properties.

Karnes excused at 6.40 Pm.

The Board directed the Executive Director to get an estimate for repairing the pedestrian lights in the Southfield Road median.

Motion by Romain, supported by Wilson

RESOLVED, that the meeting adjourn at 7.23 PM

Motion unanimously carried.

Respectfully submitted,

Madhu Oberoi
Executive Director, DDA