

**City of Lincoln Park  
Community Improvement Commission  
Meeting Minutes of Thursday, July 21, 2016**

Meeting called to order at 7:01 pm by Chairman G. Michael Parr

**PRESENT:** Dennis Anderson Steven Colwell, Kimberly Comer Eugene Gross, Virginia Mondon and Michael Parr.

**ABSENT:** Curt Horvath, Mayor Karnes and Nancy Porter.

A quorum was present.

**Resolution 2016-017**

Moved by Commissioner Colwell and Supported by Chairmen Parr.  
Resolved, that the agenda be approved as presented.  
Motion Carried.

**Resolution 2016-018**

Moved by Commissioner Colwell and Supported by Commissioner Gross.  
Resolved, that the Meeting Minutes of May 19, 2016 be approved as presented.  
Motion Carried.

**Treasurers Report**

Commissioner Colwell gave the expenditure report. Currently the Commission has \$500 in FY 2016-2017 funding and \$1,267.24 in the Donation Account.

**2016-2017 CDBG Report Update**

The draft 2016-2020 Consolidated Plan with the 2016 Annual Action Plan has been posted to the web for citizen's comments. It is also available for view at the City Clerk's Office and at our office. This Plan will be submitted to HUD by Wayne County later than the due date; they expected it to be submitted by May 25th which means that our funding will be delayed until July 15th.

We received only one bid for the Senior Center accordion acoustical partition from Gardner Voss Inc. for \$12,700.00. Upon my investigation via the web they seem to be the only company that sells and installs partitions in the area. I did send out specs to numerous companies via the web. We will be awarding this bid at the May 16th Council Meeting and if it passes it will go to the RTAB on June 21st.

We received 2 bids for the Senior Center Flooring with Wilkins Flooring be the lowest bidder in the amount of \$4,457.50. This will also go to May 16th Council Meeting for the award.

The contract with Habitat for Humanity has been executed. Permits have been pulled for the new builds at 851 Park & 857 Park. Habitat is expecting to start the foundation stage on the second or third week of May. Delta Airlines has volunteered for the build at 1418 Warwick and that will start in September. Anyone wishing to volunteer to help with the build can do so at <https://habitatdetroit.org/volunteer-2> or by calling Crystal Bell, volunteer coordinator at 313 521-6691 ext. 106.

The Community Planning Department is putting on a Home Safety Awareness Event with the Wayne County Lead Safe Program on May 23rd at City Hall. The County's Lead Hazard Control Program provides free home testing for lead-based paint and free hazard repairs to homeowners or tenants who qualify.

Ms. Doreen Christian has been appointed Director of Community Policing and Development effective July 1, 2016.

### **Commission Goals**

Commissioner Mondon provided an update on the Choir Concert she is planning and hoping to hold in 2017.

### **Pride-In-Property Award**

A discussion was held on potential future recipients. Little Caesars, Wendy's on Southfield along with two auto repair businesses on Dix were suggested. Commissioner Comer will perform tax searches and obtain the necessary addresses.

### **Community Garden**

A discussion was held on the Community Garden project in 2017. The plan is to begin planning the Community Garden in February with a launch in May.

### **Garden Walk**

Commissioner Anderson reported that the plan is to hold a Garden Walk in 2017. A meeting will be held in January to begin planning.

### **Adopt-A-Park Update**

Commissioner Colwell provided an update on the Adopt-A-Park effort at Memorial Park east of the Bandshell. Two trees have been removed by the Department of Public Services. Additionally, according to the FY2016-2017 Budget, the tennis court is set to be removed in FY2017-2018 budget year. A fall clean-up event will be held either in September or October.

### **Committee Reports**

- Adopt A Park: No further update besides the update above.

- Beautification & Recognition: A discussion was held regarding the possibility of holding park clean-ups at additional city parks outside of the Commission's adopted park.
- Public Relations: No report at this time.
- Special Events: No report at this time.

**Resolution 2016-019**

Moved by Commissioner Gross and Supported by Commissioner Anderson

Resolved, that the nominations of Officers for the Commission be hereby approved:

- Treasurer – Commissioner Colwell
- Secretary – Commissioner Comer
- Chairperson – Commissioner Parr

Motion Carried.

**Resolution 2016-020**

Moved by Commissioner Colwell and Supported by Commissioner Anderson

Resolved that the Beautification and Recognition Committee be and is hereby combined with the Public Relations Committee. The new name of the committee shall be the Beautiful, Recognition and Public Relations Committee.

Motion Carried.

**Resolution 2016-021**

Moved by Chairmen Parr and Supported by Commissioner Mondon

Resolved that the following Commissioners shall be appointed to the following standing Committees of the Commission:

**Adopt-A-Park**

1. Commissioner Colwell (Chairperson)
2. Commissioner Comer
3. Chairmen Parr

**Beautification, Recognition and Public Relations**

1. Commissioner Comer (Chairperson)
2. Commissioner Colwell
3. Commissioner Gross

**Special Events**

1. Commissioner Anderson (Chairperson)
2. Commissioner Mondon

Each Committee shall have no more than four Commissioners appointed to each Committee. Therefore, additional Commissioners shall be added to any Committee until the maximum number of Commissioners shall be reached.

Motion Carried.

**Lincoln Park Days**

The annual Lincoln Park Days will be held on Friday, August 26, 2016 through August 28, 2016. The Commission will be having a promotional booth. Commissioner Comer will be leading the efforts. All available Commissioners are asked to assist with the booth if possible.

**Miscellaneous Matters**

- Chairmen Parr announced that he would not be able to attend the August 18, 2016 Commission Meeting. If there is no objections, Commissioner Anderson will be Acting Chairperson for the August 18, 2016 Commissioner Meeting
- Commissioner Mondon congratulations Commissioner Anderson for all of his hard work with the Memorial Day Parade.

**Calls to the Audience:**

No audience present.

**Next Meeting:** August 18, 2016 @ 7:00 pm at the Kennedy Memorial Building.

**Resolution 2016-022**

Moved by Commissioner Mondon and Supported by Commissioner Gross

Resolved, that the Meeting be adjourned at 7:37 pm

Motion Carried.

**Submitted by:** G. Michael Parr, Chairmen, Community Improvement Commission