

REGULAR MEETING

The meeting was called to order at 7:30 p.m., Mayor Patricia Krause presiding

Pledge of Allegiance to the Flag

Invocation by Reverend Russell Bone of Lincoln Park Church of Christ

PRESENT: Councilpersons Tracy Bush, Mario DiSanto, Joseph Kaiser, Suzanne Moreno
and Thomas Murphy

ABSENT: Councilperson Mark Kandes

ALSO PRESENT: City Attorney Ed Zelenak and City Clerk Donna Breeding

Mayor's Remarks

RESOLUTION 2013-110 Minutes/Regular Meeting

By Councilman DiSanto, supported by Councilwoman Bush

RESOLVED, that the minutes of the Regular Meeting held under the date of March 18, 2013 be approved as recorded.

Motion unanimously carried.

(Note: Closed Mtg. held 3-18-13 at 7 pm re: Barrios Vs. City of Lincoln Park)

(Note: Study Session held March 19, 2013 at 6:30 p.m. re: District Library)

RESOLUTION 2013-111 Minutes/Special Meeting

By Councilwoman Bush, supported by Councilman DiSanto

RESOLVED, that the minutes of the Special Meeting held under the date of March 20, 2013 at 6:30 p.m. with State of Michigan Office of Financial Responsibility be approved as recorded.

Motion unanimously carried.

HELD Resolution to Award Bid/Ambulance Service

RESOLUTION 2013-112 Accounts & Claims Payable

By Councilwoman Bush, supported by Councilman DiSanto

RESOLVED, that the Accounts & Claims Payable as presented by the Finance Director to the Mayor & Council be approved as follows:

Warrant Report: \$635,955.75

Motion unanimously carried.

RESOLUTION 2013-113 Attend Meetings/Dept. Heads – FAILED

By Mayor Krause, supported by Council President Murphy

RESOLVED, that the Department Heads be instructed to attend Council Meetings if they have placed an item on the Agenda.

YES: Councilpersons DiSanto, Murphy and Mayor Krause

NO: Councilpersons Bush, Kaiser and Moreno

TIE VOTE – Motion FAILED

RESOLUTION 2013-114 Amend Res. #2013-90/D. Cook/Contract Agrmt

By Council President Murphy, supported by Councilwoman Moreno

RESOLVED, that Resolution #2013-90 be amended to read “employee will not be permitted to work more than 720 hours in a calendar year under the MERS Guidelines”.

Motion unanimously carried.

RESOLUTION 2013-115 Rescind Res. #2013-66/Annual Action Plan

By Councilman DiSanto, supported by Council President Murphy

RESOLVED, that resolution #2013-66 dated March 4, 2013 authorizing McKenna Associates to prepare the 2013/14 CDBG Annual Action plan for the City be rescinded.

Motion carried.

NO: Councilman Kaiser

RESOLUTION 2013-116 Solicit Bids/Radio Replacement/Warning Siren

By Councilwoman Bush, supported by Council President Murphy

RESOLVED, that the Fire Chief, City Management Coordinator, and Finance Director be authorized to solicit for bids for the purpose of the radio replacement in the outdoor warning siren – Upgrade to Narrow Band. Bid Specs to include One-way control, 10 digit DTMF, narrow band VHF Radio and antenna equipment, site costs, installation of the radio controls and antenna equipment, and site costs all necessary mounting hardware. Estimated cost of \$1,930.00. Funds to come from Equipment Maintenance Account #101-340-778

Motion unanimously carried.

RESOLUTION 2013-117 Participation/Residential Rehab

By Councilman DiSanto, supported by Councilwoman Bush

RESOLVED, that the following citizen be approved for participation in the CDBG Residential Rehabilitation Loan Program, for a loan not to exceed \$20,000.00. Funds to come from the 37th Program Year CDBG Budget Account Number 24937 720R.

#1352LI Lynda Lopez – 1841 Riverbank

Bathroom remodel

BE IT FURTHER RESOLVED that, Donald T. Cook, Director of Community Planning & Development is hereby authorized and directed to process this application in accordance with the Policy and Procedures Guidelines previously approved.

Motion unanimously carried.

RESOLUTION 2013-118 Approve 2013/14 CDBG Budget

By Council President Murphy, supported by Councilwoman Bush

RESOLVED, that the following proposed budget is hereby adopted for the 39th Program Year of the Community Development Block Grant Program beginning July 1, 2013 and that Donald Cook, Director of Community Development is authorized and directed to prepare the Annual Action Plan and Environmental Review Record in accordance with it and submit same to HUD for review and approval.

Administration & Planning	\$123,085
---------------------------	-----------

PUBLIC SERVICES

CPW	\$ 1,000
Community Policing	\$ 10,000
First Step Domestic Violence	\$ 5,000
The Guidance Center	\$ 2,500
The Senior Alliance	\$ 3,201
Senior Center Staffing	\$ 25,000

INFRASTRUCTURE PROJECTS

Fire Department	\$ 16,000
Streets and Utilities	\$365,943
Residential Rehab*	\$ 50,000
Parks & Recreation	<u>\$ 20,000</u>
TOTAL	\$621,729

*Plus projected Rehab Revolving Fund Income of \$25,000.

** Housing Stock Improvement Program Project Revolving Fund Income \$37,000

BE IT FURTHER RESOLVED, that any changes in the projected HUD allocation will be reflected in the Streets and Utilities and Administration portions of the budget.

Motion unanimously carried.

RESOLUTION 2013-119 Acknowledge/Memorial Day Parade

By Mayor Krause, supported by Councilman DiSanto

WHEREAS, the VFW Post 552 and the Memorial Day Parade Committee has undertaken its effort to reinstate the Memorial Day Parade on May 19th, 2013, and

WHEREAS, the Mayor and Council adopted Resolution #2012-334 that supported efforts of the citizens, businesses and local organizations to assist in seeking financial sponsors, and

WHEREAS, the City is facing a financial deficit and therefore no city funds may be utilized for this event.

THEREFORE BE IT RESOLVED, that upon receipt of approval from MDOT allowing the street closure along with the cost recovery reports from the DPS, Police Dept., Fire Dept. and Parks and Recreation Dept. and upon payment of said fees necessary for this event the Mayor and Council will approve the application for a Special Event Permit as submitted by the VFW and the Memorial Day Committee.

Motion unanimously carried.

RESOLUTION 2013-120 Approve Master Plan/Parks & Rec

By Council President Murphy, supported by Mayor Krause

WHEREAS, development of adequate parks and recreation resources requires a firm plan of action based on a combination of expert advice, community input, analysis of the needs and desires of the population, and the opportunity to budget necessary funding and apply for available grants, and

WHEREAS, the City of Lincoln Park Parks and Recreation Commission with assistance from McKenna Associates, Inc. have prepared the City of Lincoln Park Parks and Recreation Master Plan 2013-2017, which includes all of the elements above, and

WHEREAS, this plan meets the requirements of the Michigan Department of Natural Resources (MDNR), thereby making the City eligible for State and Federal Recreation Grants administered by the MDNR, and

WHEREAS, having reviewed the plan, the Lincoln Park City Council has determined that the plan will address the recreation needs of the community.

NOW THEREFORE, BE IT RESOLVED, that the Lincoln Park City Council adopts the Lincoln Park Parks and Recreation Master Plan 2013-2017.

Motion unanimously carried.

RESOLUTION 2013-121 DCC Program Planning Development Entity

By Councilwoman Bush, supported by Council President Murphy

WHEREAS, the Downriver Community Conference (DCC), a consortium of twenty Downriver communities in Wayne County whose total population exceeds 500,000, has joined in an effort to improve local government and enhance the quality of life for area residents through municipal cooperation; and

WHEREAS, the DCC has entered into an agreement with Flagstar Bank to provide two 911 loan agreements; for infrastructure and for radios; and

WHEREAS, Flagstar Bank requires additional wording to be included in the DCC Inter-local agreement to allow for ability to borrow; and

WHEREAS, the DCC Board of Directors approved the following wording to be added to the Inter-local Agreement:

“Notwithstanding anything contained in this Inter-local Agreement to the contrary, DCC shall have the power and is authorized in its own name to make and enter into contracts for the purchase of services, equipment and other real and personal property relating to the purposes of DCC; acquire, construct, manage, maintain and operate buildings, works or improvements; acquire, hold or dispose of property; incur debts, liabilities or obligations including obligations for borrowed money evidenced by notes or bonds; and grant security interests in, pledge, encumber or otherwise convey any real or personal property now or hereafter owned by it.”

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council approve the above resolution in support of the DCC Board of Directors to amend the DCC Inter-local agreement as presented and that the Mayor and Council approve the amended language.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute said agreement.

Motion unanimously carried.

RESOLUTION 2013-122 DCC/DMA Master Agreements

By Councilwoman Bush, supported by Council President Murphy

WHEREAS, at the February 7, 2013 DCC/DMA Board of Directors meeting, both the DCC and DMA resolved to move forward with obtaining financing from Flagstar Bank to pay for the new 911/800 Mega Hertz System; and

WHEREAS, one required component of this financing is that each member municipality acknowledge and consent to those terms and conditions of the underlying agreement via a Master Acknowledgement and Consent Agreement; and

WHEREAS, this Master Acknowledgement provides for the following:

1. That the City of Lincoln Park acknowledges that the DCC/DMA is obtaining financing from Flagstar Bank for the new 911/800 Mega Hertz System;
2. That Flagstar Bank has first priority/claim over any 911 fees, charges, or monies, until the Flagstar loan has been paid in full
3. That Flagstar Bank has first priority/claim over all equipment used for the 800 Mega Hertz System purchased, via Flagstar Bank financing, until the Bank loan has been paid in full.
4. No other assets other than the 911 fees and equipment will be used to secure the Flagstar Bank Loan

5. No assets of the City of Lincoln Park will be used to secure the loan to the DCC/DMA.
6. Allows Flagstar Bank to enter any premise (i.e. tower site) so as to gain access to the 800 Mega Hertz equipment purchased via the Flagstar Bank financing.

NOW THEREFORE BE IT RESOLVED, that the Master Acknowledgement and Consent Agreement between the City of Lincoln Park and the DCC and the Master Acknowledgement and Consent Agreement between the City of Lincoln Park and the DMA are approved as presented; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute said agreements.

Motion unanimously carried.

RESOLUTION 2013-123 Establish Library Reorganization Committee

By Councilwoman Moreno, supported by Councilwoman Bush

WHEREAS, the City of Lincoln Park has been operating the Lincoln Park Library as a part of the Wayne County Library system; and

WHEREAS, the City would like to investigate alternatives to being a member of the Wayne County Library System, which may provide library services to the residents of the City at a lower cost to the City.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Park City Council hereby establishes the Library Reorganization Committee, an Ad Hoc committee composed of Councilwoman Tracy Bush, Finance Director Lisa Griggs, the Chair and Vice Chair of the Library Commission, and Lincoln Park Librarian Filomena Sgambati, for the sole purpose of providing Council with a recommendation regarding Library services delivery and structure going forward.

Motion unanimously carried.

RESOLUTION 2013-124 Establish Operations Manual – FAILED

By Council President Murphy, supported by Councilman DiSanto

RESOLVED, that all City employees be required to create a Standard Operations Manual (SOP) for their current position. This manual should list any and all duties & responsibilities that each employee has to do in their position, as well as an outline of how and when duties are performed, during each day, week, or month. The detailed outline should be turned in to the Human Resources Department within 10 days.

YES: Councilpersons Murphy, DiSanto, and Mayor Krause

NO: Councilpersons Bush, Kaiser and Moreno

TIE VOTE – motion FAILED

RESOLUTION 2013-125 Workforce Reductions/Clerical

By Council President Murphy, supported by Councilman DiSanto

RESOLVED, that the workforce be reduced by three (3) clerical employees thru attrition or layoff, and 30 day layoff notices be issued to these employees on April 2, 2013. If there are terminations, or voluntary layoffs, or retirements in the clerical area prior to the date when layoffs are to take effect, then the number of layoffs will immediately be reduced by the number of those employees who are otherwise leaving.

Motion unanimously carried.

RESOLUTION 2013-126 Schedule Study Session/Cost Saving Options

By Council President Murphy, supported by Councilman DiSanto

RESOLVED, that a Special Study Session of the Mayor and Council be scheduled for Wednesday April 10, 2013 at 7:00 p.m. in the John A. Aloisi Council Chambers at City Hall, 1355 Southfield Rd., Lincoln Park, to discuss the vehicle use policy and operations of park restroom facilities, and numerous other short term cost saving options.

Motion carried.

NO: Councilwoman Bush

RESOLUTION 2013-127 Grant Application Fees/Public Safety

By Councilwoman Bush, supported by Councilwoman Moreno

RESOLVED, that Mayor and Council authorize the \$10,076.34 payment to Warner Norcross & Judd LLP for the preparation and submission of the Competitive Grant Assistance Program Application regarding Public Safety. Funds to come from Account 101.923.880C.

Motion unanimously carried.

RESOLUTION 2013-128 Grant Application Fees/Court

By Councilwoman Bush, supported by Councilwoman Moreno
RESOLVED, that Mayor and Council authorize the \$5,076.87 payment to Warner Norcross & Judd LLP for the preparation and submission of the Competitive Grant Assistance Program Application regarding the 25th District Court. Funds to come from Account 101.923.880C.
Motion unanimously carried.

RESOLUTION 2013-129 Special Event Permit Investigation Fees

By Council President Murphy, supported by Councilman DiSanto
WHEREAS, various organizations have applied for Special Events, and
WHEREAS, Municipal Code Chapter 878 Section .03 (b) requires that the applicant shall pay a nonrefundable application investigation fee, and
WHEREAS, the following organizations have requested the Mayor and Council waive said investigation fee.
NOW THEREFORE BE IT RESOLVED, that the Mayor & Council hereby grants the request to waive the investigation permit fees for the following organization for 2013.

- Relay for Life Event
- VFW/Parade Committee Event
- Historical Society/Pow Wow Event

BE IT FURTHER RESOLVED, that each organization is responsible for payment of cost recovery fees as determined by the various departments during their investigation.
Motion carried.

NO: Councilpersons Bush and Moreno

HELD resolution regarding DDA Financial Assistance

RESOLUTION 2013-130 Rescind Res. #2013-94/Resumes

By Council President Murphy, supported by Councilwoman Bush
RESOLVED, that Resolution #2013-94 regarding solicitation of resumes for City Manager be and is hereby rescinded.
Motion unanimously carried.

RESOLUTION 2013-131 Sched. Spec. Mtg/Interim Manager Interviews

By Council President Murphy, supported by Councilwoman Bush
RESOLVED, that a Special Meeting to interview two additional candidates for the position of Interim City Manager be held in the John A. Aloisi Council Chambers, 1355 Southfield Rd. on Thursday, April 11, 2013 at 6:30 p.m.
Motion unanimously carried.

RESOLUTION 2013-132 Shared Payroll Services

By Council President Murphy, supported by Councilwoman Bush
RESOLVED, that the Management Coordinator be directed to contact neighboring communities regarding shared services of payroll processing operations.
Motion unanimously carried.

RESOLUTION 2013-133 Grant Application Approvals

By Mayor Krause, supported by Council President Murphy
RESOLVED, that any expenditure of funds for grant applications be approved by vote of Mayor and City Council prior to the execution of any contract related thereto.
Motion unanimously carried.

Councilwoman Bush excused herself from the meeting at 9:10 p.m.

CITIZENS COMMUNICATIONS
ORAL REPORTS OF THE MAYOR AND COUNCIL

There being no further business before the Mayor & Council, the meeting adjourned at 9:50 p.m.