

REGULAR MEETING

The meeting was called to order at 8 p.m., Mayor Steven M. Brown presiding.

Pledge of Allegiance to the Flag.

Invocation by Deacon John Szware of Christ the Good Shepherd Church

PRESENT: Councilpersons Valerie Brady, Mario DiSanto, Michael Higgins, Mark Kandes,
Thomas Murphy and Frank Vaslo

ALSO PRESENT: City Attorney Ed Zelenak and City Clerk Donna Breeding

Mayor's remarks

RESOLUTION 05-31 Minutes

By Councilman Higgins, supported by Council President Kandes

RESOLVED, that the minutes of the Regular Meeting held under the date of January 18, 2005 be approved as recorded.

Motion carried.

ABSTAIN: Councilwoman Brady

By Councilman Vaslo, supported by Councilman DiSanto, that the minutes of the Public Hearing held 1-18-05 at 6:00 p.m. regarding the CDBG Budget be approved as printed.

RESOLUTION 05-32 Rotary International Day

By Mayor Brown, supported by the FULL COUNCIL

WHEREAS, Rotary International, founded on February 23, 1905 in Chicago, Illinois USA, is the world's first and one of the largest non-profit service organizations; and

WHEREAS, there are over 1.2 million Rotary club members comprised on professional and business leaders in over 31,000 clubs in more than 165 countries; and

WHEREAS, the Rotary motto "Service Above Self" inspires members to provide humanitarian service, encourage high ethical standards, and promote good will and peace in the world; and

WHEREAS, Rotary funds club projects and sponsors volunteers with community expertise to provide medical supplies, health care, clean water, food production, job training, and education to millions in need, particularly in developing countries; and

WHEREAS, Rotary in 1985 launched Polio Plus and spearheaded efforts with the World Health Organization, U.S. Centers for Disease Control and Prevention, and UNICEF to immunize the children of the world against polio; and

WHEREAS, Rotary is the world's largest privately-funded source of international scholarships and promotes international understanding through scholarships, exchange programs and humanitarian grants; and

WHEREAS, Rotary's Group Study Exchange program has helped more than 46,000 young professionals explore their career fields in other countries; and

WHEREAS, 8,000 secondary-school students each year experience life in another country through Rotary's Youth Exchange Program.

THEREFORE, BE IT RESOLVED, I, Mayor Steven M. Brown and City Council, do hereby proclaim February 23, 2005, as Rotary International Day in the City of Lincoln Park, and encourage all citizens to join us in recognizing Rotary International for 100 years of service to improving the human condition in local communities around the world.

Motion unanimously carried.

RESOLUTION 05-33 Open Bids/Ice Show Lighting

By Councilman Vaslo, supported by Council President Kandes

RESOLVED, that the City Clerk be authorized to open bid proposals received marked "ICE SHOW LIGHTING".

Motion unanimously carried.

(NOTE: NO BIDS RECEIVED.)

RESOLUTION 05-34 Open Bids/Cable Info System

By Councilman Vaslo, supported by Councilman Higgins

RESOLVED, that the City Clerk be authorized to open bid proposals received marked "Cable Information System".

Motion unanimously carried.

RESOLUTION 05-35 Refer Cable Info System Bids

By Councilman Vaslo, supported by Councilman Higgins

RESOLVED, that the bid proposals received marked "Cable Information System" be referred to the City Manager, Cable Commission, and Finance Director for tabulation and recommendation. Motion unanimously carried.

RESOLUTION 05-36 Accounts & Claims Payable

By Councilwoman Brady, supported by Council President Kandes

RESOLVED, that the Accounts & Claims Payable as presented by the Director of Finance to the Mayor & Council be approved as follows:

Warrant Report: \$805,139.57

Motion unanimously carried.

RESOLUTION 05-37 Management & Financial Policies

By Council President Kandes, supported by Councilman Vaslo

WHEREAS, it is the objective of the Mayor and City Council of the City of Lincoln Park that the management of the city government be performance driven and results oriented at all times, and

WHEREAS, the City Manager has recommended certain policies to establish and direct, administrative practices that will implement a modern financial management system.

NOW THEREFORE BE IT RESOLVED, that the following City Financial Administration Policies are established and are to be directives and guidelines for the City Administration to follow as annual operation and financial policies are developed and implemented. These policies and directives are categorized in the following sections:

Financial

- Emphasis is to be placed on areas of long-term importance such as efficiency, effectiveness, employee relations, and technology improvements
- Integrate performance measurement and productivity indicators in the budget
- Avoid practices that balance current expenditures at the expense of future years' revenues
- Provide adequate maintenance and orderly replacement of capital facilities and equipment
- Maintain adequate level of funding for all retirement systems
- Enhance the property tax base
- Actively support state legislation that supports proper community funding

Revenue

- Maintain a diversified and stable taxable revenue base
- Review fees and charges to assure the cost of providing the service is appropriately charged

Reserve Policy

- 10% Unreserved/Undesignated General Fund Balance
- 30 days of General Fund operations in general fund reserve

Capital Improvement Policy

- Implement a multi-year plan for capital improvements and projects
- Establish an equipment replacement schedule for city vehicles, operating equipment and technology devices

Motion unanimously carried.

Amendment to Cell Tower Lease HELD.

RESOLUTION 05-38 Participation/Rehab Loans

By Councilman Vaslo, supported by Councilman Higgins

RESOLVED, that the following citizens be approved for participation the CDBG Residential Rehabilitation Program, for a loan not to exceed \$15,000.00:

- #1211 DL Virginia Nieman – 667 White
Roof, windows, code violations
- #1212 DL Efren Barouski –1374 Hanford
Furnace, plumbing
- #1213 DL Barbara J. Vermillion – 1373 Garfield
Basement waterproofing and garage updates
- #1214 DL Sonya Maxwell – 618 Park
Roof, siding, code violations

BE IT FURTHER RESOLVED, that William D. Hatley, Director of Community Planning and Development is hereby authorized and directed to process these applications in accordance with the Policy and Procedures Guidelines previously approved. Funds to come from 29th Program Year CDBG Budget Account Number 24929 720R.

Motion unanimously carried.

RESOLUTION 05-39 Renew Membership/MML

By Councilman Higgins, supported by Councilwoman Brady

RESOLVED, that the Director of Finance be, and is hereby authorized to direct payment in the amount of \$10,773.00 to the Michigan Municipal League for the renewal of the City of Lincoln Park's 2004-2005 membership dues. Funds are budgeted for in the General Government Account #101923-758M (Michigan Municipal League).

Motion unanimously carried.

RESOLUTION 05-40 Emergency Replacement/Boiler-Museum

By Councilman DiSanto, supported by Councilman Vaslo

RESOLVED, that the Director of Finance be, and is hereby authorized to direct payment in the amount of \$14,310.00 to Flo-Aire Heating and Cooling, Inc. for the removal and disposal of the old boiler and to furnish and install a new boiler system located at the Historical Museum. Funds are available in the General Government Accounts with the following payment allocation:

#101000-373	\$650.00	Museum Funds
#101-000-373D	\$13,660.00	Museum Donations

Motion unanimously carried.

RESOLUTION 05-41 Attend Training/Fire Dept.

By Councilman Murphy, supported by Councilman Vaslo

RESOLVED, that Chief Gilbert Solis and Fire Inspector Kenneth Elmore to allowed to attend the Michigan Fire Inspectors Society "2005 Winter Training Seminar" to be held at Michigan State University in East Lansing on February 8 and 9, 2005. Costs for registration fees not to exceed \$450.00, costs for meals not to exceed \$200.00, transportation costs are limited to fuel, not to exceed \$40.00, as transportation will be by City Vehicle. Total costs not to exceed \$690.00. Funds to come from Fire Account #101-340-960, Training.

Motion unanimously carried.

Resolution for Sanitary Storm Sewer Repair Contract HELD.

RESOLUTION 04-278A Amend Lot Split Resolution

By Councilman Murphy, supported by Councilman Higgins

RESOLVED, that Resolution #04-278 be amended as follows:

PARENT PARCEL #1: 005-02-0403-002 – More Commonly Known as 1876 Hanford.
ELY ½ OF LOT 403 ALSO LOT 404 ALSO SLY ½ ADJ VAC ALLEY, LINCOLN PARK MANOR NO. 1 SUB, PC 671, L44 P79, WCR.

PARENT PARCEL #2: 005-02-0405-300 – More Commonly Known as 1866 Hanford.
LOTS 405 AND 406, ALSO SLY ½ ADJ VAC ALLEY, LINCOLN PARK MANOR NO. 1 SUB, PC 671, L44 P79, WCR.

Motion unanimously carried.

RESOLUTION 05-42 Purchase Dump Truck

By Councilwoman Brady, supported by Councilman DiSanto

WHEREAS, the City Department of Public Services has experienced several problems and high maintenance cost with its current fleet of 5 yard dump trucks due to age and wear, and

WHEREAS, it is in the best interest of the city to make this purchase at this time, as it is unlikely this opportunity will be made available again and the overall savings are significant.

BE IT RESOLVED, that the Mayor and Council authorize the purchase of one 2005 GMC Dump Truck from Graff Truck Centers, Inc. of Saginaw, Michigan for the purchase price of \$65,000.00

BE IT FURTHER RESOLVED, that the funds for the cost of the purchase will come from a general fund balance transfer to the motor vehicle pool capital expenditure fund.

Motion unanimously carried.

CITIZENS COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

There being no further business, the meeting adjourned at 9:40 p.m.

STEVEN M. BROWN, MAYOR

DONNA BREEDING, CITY CLERK