

REGULAR MEETING

The meeting was called to order at 8:00 p.m., Mayor Steven M. Brown presiding.

Pledge of Allegiance to the Flag.

Invocation by Rev. John Peck of Bethel Assembly Church.

PRESENT: Councilpersons Valerie Brady, Mario DiSanto, Michael Higgins, Mark Kandes, Thomas Murphy and Frank Vaslo.

ALSO PRESENT: City Attorney Ed Zelenak and City Clerk Donna Breeding.

Mayor's Remarks

City Manager's Report

RESOLUTION 05-43 Minutes

By Councilman Higgins, supported by Councilman DiSanto.

RESOLVED, that the minutes of the Regular Meeting held under the date of January 24, 2005 be approved as recorded.

Motion unanimously carried.

(NOTE: A Closed Meeting was held 1-24-05 at 6:30 p.m. regarding pending litigation.)

RESOLUTION 05-44 ADOPT Organizational Service Standards

By Councilman Vaslo, supported by Councilman DiSanto.

WHEREAS, it is the intent of the Mayor and City Council to utilize the recommendations of the City Manager and improve the operations of the City Government in all service programs, and WHEREAS, the City Manager has recommended statements of standards of operations to implement changes in service provision to the residents of the City of Lincoln Park.

NOW THEREFORE BE IT RESOLVED, that the following ***ORGANIZATIONAL SERVICE STANDARDS*** BE ADOPTED

- 1. Continuous resident service improvement.** All Departments will be required to develop programs with the goal of continually improving government customer service.
- 2. Service Tracking Flow Chart.** Each department will develop a flow chart of the decision process with time frames included for each program and function, especially permits, licenses and board or commission approvals.
- 3. Benchmark principals and practices.** Lincoln Park City Government will benchmark its practices against other organizations, both public and private, by
- 4. Departmental and administrative performance reviews.** Annual reports on performance will be provided to the elected officials and the public.
- 5. Develop "how-to" information.** Each department will prepare easily understood, step by step brochures or web forms explaining how to obtain various licenses, permits, appeals and appearances at board or commission meetings.
- 6. Continuous improvement with technology.** Improve and expand the use of e-mail, web site public information and establish the reality of the 24 hour virtual city hall for services.
- 7. State/County/Federal and Local coordination.** The City of Lincoln Park will be an active participant in all regional, State and Federal joint service programs that can benefit the residents of Lincoln Park. The city will be active and assertive in monitoring and addressing State Government activity that effects our city government.
- 8. Labor-Management Conferences.** The employee elected officers of each collective bargaining association will be asked to regularly meet with City Management for the sole purpose of improving service program quality with employee development.
- 9. Satisfaction Following Service.** All forms of constructive feedback on City services will be implemented. Quality Service data analysis from all feedback forms will be regularly presented to the Mayor and City Council.

Progress and status reports shall be made at least annually to the Mayor and City Council by the City Manager.

Motion unanimously carried.

RESOLUTION 05-45 Solicit Bids Ice Show Lighting

By Councilman Higgins, supported by Councilman DiSanto.

RESOLVED, that Mayor and Council authorize the City Manager to advertise for bids for rental of ice show lighting. Funds to come from the Community Center Budget, Account #101.720.943V.

Motion unanimously carried.

RESOLUTION 05-46 Attend Training/Police Dept.

By Councilman Murphy, supported by Councilwoman Brady.

RESOLVED, that Mayor and Council authorize Detective Sergeant Joseph Lavis and Detective Raymond Watters to attend the "The Reid Technique of Interviewing and Interrogation" presented by John E. Reid and Associates from February 22-24, 2005 offered at the Michigan State Police Training Academy in Lansing, Michigan. The total cost of this school is \$1,020.00 (\$510.00 for each officer which includes the tuition, meals, and lodging). This school is MCOLES approved, monies to pay for this will come from the 302 Training Fund-101.000.370PT. A Police Department vehicle will be used.

Motion unanimously carried.

RESOLUTION 05-47 Purchase Dump Truck

By Councilwoman Brady, supported by Councilman DiSanto.

WHEREAS, the City Department of Public Services has experienced several problems and high maintenance cost with its current fleet of 5 yard dump trucks due to age and wear, and WHEREAS, it is in the best interest of the City to make this purchase at this time, as it is unlikely this opportunity will be made available again and the overall savings are significant.

BE IT RESOLVED, that the Mayor and Council authorize the purchase of one 2005 GMC Dump Truck from Graff Truck Centers Inc. of Saginaw, Michigan for the purchase price of \$65,000.00.

BE IT FURTHER RESOLVED, that the funds for the cost of the purchase will come from a general fund balance transfer to the motor vehicle pool capital expenditure fund.

Motion unanimously carried.

CITIZENS COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

There being no further business, the meeting adjourned at 9:15 p.m.

STEVEN M. BROWN, MAYOR

DONNA BREEDING, CITY CLERK