

**REGULAR MEETING**

The meeting was called to order at 8:00 p.m., Mayor Steven M. Brown presiding.

Pledge of Allegiance to the Flag

Invocation by Father Gerard Cupple of St. Henry's Catholic Church

**PRESENT:** Councilpersons Valerie Brady, Mario DiSanto, Michael Higgins, Mark Kandes,  
Thomas Murphy and Frank Vaslo

**ALSO PRESENT:** City Attorney Ed Zelenak and City Clerk Donna Breeding

Mayor's remarks

**RESOLUTION 04-60 Minutes**

By Councilman Vaslo, supported by Councilman Murphy

RESOLVED, that the minutes of the Regular Meeting held under the date of Tuesday, February 17, 2004 be approved as recorded.

Motion unanimously carried.

(NOTE: Closed Mtg. held 02-17-04 at 6:50 p.m re: Labor Negotiations.)

**PROCLAMATION** to PTA – PTSA 75<sup>th</sup> Anniversary

No bids received for Ice Show Lighting.

**RESOLUTION 04-61 Re-advertise bids/Ice Show Lighting**

By Councilman Vaslo, supported by Councilman DiSanto

RESOLVED, that the Purchasing Agent be authorized to re-advertise for Ice Show Lighting. Per the specifications of the Parks & Recreation Director.

Motion unanimously carried.

**RESOLUTION 04-62 Open Bids/Generator Services**

By Councilwoman Brady, supported by Councilman Higgins

RESOLVED, that the City Clerk be authorized to open bid proposals received marked "Generator Services".

Motion unanimously carried.

**RESOLUTION 04-63 Referral of above bids**

By Councilwoman Brady, supported by Council President Kandes

RESOLVED, that the bid proposals received marked "**Generator Services**" be referred to the Purchasing Agent, Superintendent of DPS and Controller for tabulation and recommendation.

Motion unanimously carried.

**RESOLUTION 04-64 Accounts & Claims Payable**

By Councilman DiSanto, supported by Councilwoman Brady

RESOLVED, that the Accounts & Claims Payable as presented by the Controller to the Mayor & Council be approved as follows:

**Warrant Report:     \$831,665.76**

Motion unanimously carried.

Councilwoman Brady abstained from Check #12255. She is an employee of Minnesota Title.

**RESOLUTION 04-65 Proposed Ord. Amend/Chap. 215-City Manager**

By Council President Kandes, supported by Councilman Higgins

RESOLVED, that “AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK BY AMENDING TITLE SIX AND ADDING **CHAPTER 215**, ENTITLED CITY MANAGER”, be given its first and second reading.

**THE CITY OF LINCOLN PARK ORDAINS:**

That the codified ordinances of the City of Lincoln Park, Administration, Title Six be amended to include a new Chapter 215 as follows:

215.01 Establishment of Office, Powers and Duties, Qualifications & Compensation

- (a) **Establishment:** The office of City Manager is hereby established in and for the City pursuant to Chapter IV of the City Charter.
- (b) **Appointment – Term:** The City Manager shall be appointed by the Mayor and Council and shall hold office for a term to expire on the first Monday of January of even number of years.
- (c) **Powers & Duties:** The City Manager shall be under the direction of the Mayor and Council and shall supervise the administrative affairs of the City and shall carry out the policies formulated by the Mayor & Council. He/She shall coordinate the activities of the various departments and provide management direction. The City Manager serves as primary liaison between the general public and City Officials, assuring quality service provisions and responsiveness to public inquiries and information requests. The City Manager shall attend all council meetings and shall serve on various boards and commissions, and provide staff assistance and carry out their directions. The City Manager may also include those duties of Emergency Manager, Economic Development Director or Personnel/Human Resource Director.
- (d) **Qualifications:** Bachelor’s Degree in Public or Business Administration or equivalent combination of experience and training. Five years or more as City Manager/City Administrator required.
- (e) **Compensation & Benefits:** The City Manager shall receive such salary and fringe benefits as determined from time to time by Mayor & Council. Such salary shall be paid in equal payments on the regular paydays established for classified employees. The fringe benefits shall be paid by the City in the same manner as provided for classified employees.

Motion unanimously carried.

**RESOLUTION 04-66 Proposed Ord. Amend/Chapter 1262**

By Council President Kandes, supported by Councilman Vaslo

RESOLVED, that “AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK BY REPEALING THE EXISTING **SECTION .99 OF CHAPTER 1262, PENALTY** IN ITS ENTIRETY AND ADOPTING A NEW SECTION .99 OF CHAPTER 1262, PENALTY”, be given its first and second reading by TITLE ONLY.

Motion unanimously carried.

**RESOLUTION 04-67 Proposed Ord. Amend/Chapter1400**

By Council President Kandes, supported by Councilwoman Brady

RESOLVED, that “AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF LINCOLN PARK BY ADDING A NEW SECTION TO **CHAPTER 14**, DESIGNATED AS CHAPTER 1400, PENALTY, MUNICIPAL CIVIL INFRACTIONS”, be given its first and second reading by TITLE ONLY.

Motion unanimously carried.

Postponed resolution for proposed ordinance amendments to Penalty Sections of Chapters 1430-1484.

**RESOLUTION 04-68 Chg. Req. #4/Porter Ave. Bridge Proj.**

By Councilwoman Brady, supported by Councilman DiSanto

RESOLVED, that the Mayor and Council approve Change Request Number Four for the “**Porter Avenue Bridge Rehabilitation Project**”. This change request increases the final contract price by \$686.78 to reflect the as-measured quantities for the project.

BE IT FURTHER RESOLVED, that the Mayor and Council authorizes the DPS Superintendent to sign the official change order on behalf of the city.

Motion unanimously carried.

**RESOLUTION 04-69 Budget Adj./P&F and Statutory Sales Tax**

By Council President Kandes, supported by Councilman DiSanto

RESOLVED, that the Controller be and is hereby authorized to make the following budget adjustments to reflect the insurance recovery and equipment repairs due to a lightning strike at the Police and Fire Buildings:

	<u>Revenue</u>	<u>Increase</u>
101305-69211	Police Dept. Insurance Recovery	\$14,470
101340-69211	Fire Dept. Insurance Recovery	<u>\$18,125</u>
	<b>Total Revenue Budget Increase</b>	<b>\$32,595</b>

	<u>Expenditures</u>	<u>Increase</u>
101305-931	Police Dept. Bldg. Maint.	\$ 6,440
101305-934C	Police Dept. Maint. Computer	\$ 7,590
101305-709	Police Dept. M.E. Overtime	\$ 440
101340-768S	Fire Dept. State Madated Eq.	<u>\$18,125</u>
	<b>Total Expenditure Budget Increase</b>	<b>\$32,595</b>

BE IT FURTHER RESOLVED, that the Controller be and is hereby authorized to make the following budget adjustment to reflect the **reduction in State Revenue Sharing Funds** based on the State of Michigan's current projections:

	<u>Revenue</u>	<u>Decrease</u>
101923-568S	Sales Tax – Statutory	\$379,661

Motion unanimously carried.

CITIZENS COMMUNICATIONS

ORAL REPORTS OF THE MAYOR AND COUNCIL

There being no further business, the meeting adjourned at 8:54 p.m.

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STEVEN M. BROWN, MAYOR

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DONNA BREEDING, CITY CLERK