

CITY OF LINCOLN PARK  
APPLICATION FOR ZONING BOARD OF APPEALS INSTRUCTIONS

**NOTICE TO APPLICANT:**

Regular meetings of the Zoning Board of Appeals are held on the third Thursday of each month at 7:00 p.m. at the Lincoln Park City Hall, 1355 Southfield Road, Lincoln Park, MI.

**Applications for a variance from the Zoning Board must be submitted at least thirty working days prior to the meeting, along with the required review fee.**

Review fee: \$250.00 \* Residential - \$500.00 \* Commercial

THE APPLICANT MUST FURNISH **EIGHT COPIES** OF ALL PLOT PLANS, AND OTHER PERTINENT INFORMATION pertaining to the topic of discussion. Additional information may be supplied on separate sheets if the space provided on this form is inadequate.

Proof of property ownership is also required.

**THE APPLICANT OR A DESIGNATED REPRESENTATIVE MUST BE PRESENT AT ALL SCHEDULED REVIEW MEETINGS OR THE APPLICATION WILL BE DENIED DUE TO LACK OF REPRESENTATION.**

Failure to provide true, accurate, and complete information on this application shall provide sufficient grounds to deny approval of an application or to revoke any permits granted.

**REMEMBER! IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVE A HARDSHIP ON THE LAND SHOULD THIS REQUEST BE DENIED.**

The decision of the Zoning Board of Appeals shall be final. However, a person having an interest affected by this Zoning Code may appeal such decision to the Circuit Court.

**NOTE:** The next meeting is scheduled for \_\_\_\_\_.  
The application deadline date is \_\_\_\_\_.

***\*Fee is non-refundable***

**City of Lincoln Park  
Application for Zoning Board of Appeals**

**OWNER INFORMATION**

Name of Applicant \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

**PROPERTY INFORMATION**

Address of Parcel \_\_\_\_\_

Lot No. & Subdivision \_\_\_\_\_

Parcel No. \_\_\_\_\_

**VARIANCE REQUEST** (Attach any additional information, plans or sketches)

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**CODE REFERENCE** \_\_\_\_\_

**HARDSHIP / PRACTICAL DIFFICULTY** (Required per Ord. 1264.10)

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**Note: A request for a variance will not be considered and the application will not be received unless a hardship or practical difficulty has been identified above.**

**APPLICANT'S ENDORSEMENT:** I hereby depose and say that all the statements and the statements contained in all exhibits transmitted herewith are true.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date