

**Emergency Manager of the City of Lincoln Park
Order No. 1**

**ORDER OF THE EMERGENCY MANAGER OF THE CITY OF LINCOLN PARK,
COUNTY OF WAYNE, STATE OF MICHIGAN, APPROVING AN EXPENDITURES
POLICY FOR THE CITY OF LINCOLN PARK**

By the EMERGENCY MANAGER of the City:

WHEREAS, under the Local Financial Stability and Choice Act, Act 436, Public Acts of Michigan, 2012 ("Act 436"), Brad Coulter has been appointed as the Emergency Manager (the "EM") of the City of Lincoln Park, County of Wayne, Michigan (the "City") and charged with the power to take actions with respect to the City, including the power to exercise the authority and responsibilities of the Mayor, the City Manager, as the Chief Administrative Officer, and of the City Council, as the governing body of the City, concerning the adoption and amendment and enforcement of ordinances and resolutions, affecting the financial condition of the City as provided in the Home Rule City Act, Act 279, Public Acts of Michigan, 1909, as amended ("Act 279"); and

WHEREAS, under Act 436 the EM is authorized and directed to issue to the appropriate officials and employees of the local government the orders the EM considers necessary to accomplish the purposes of Act 436 for the benefit of the City, and

WHEREAS, the EM has determined it is in the best financial interest of the City and necessary to accomplish the purposes of Act 436 to mandate limits on expenditures that may occur without prior concurrence of the EM,

**NOW THEREFORE, BE IT ORDERED BY THE EMERGENCY MANAGER OF THE CITY OF LINCOLN
PARK, PURSUANT TO ACT 436 OF 2012, AND THE CONTRACT, THAT:**

1. All non-payroll expenditures or hiring of new staff being considered in excess of \$2,000 by any employee, individual, agent or assign of the City of Lincoln Park on behalf of the City of Lincoln Park and its various divisions and public bodies corporate may not be made, guaranteed or undertaken without receiving the prior express approval of the EM. All department purchase requests must be approved by the EM and/or the EM's representative before any commitment to purchase is made. **Department Heads are responsible for managing their department's budget performance and ensuring that purchase requests and spending maintain the budget integrity of their department.**

2. All departmental expenditures for any items, services, supplies or work where payment shall be tendered to a specific vendor, supplier, contractor or professional that have or may likely have a cumulative balance, aggregate balance or anticipated balance in excess of

~~\$2,000 in the city's fiscal year may not be made, contracted for, undertaken or otherwise agreed to on behalf of the City of Lincoln Park without express approval and consent of the EM.~~

3. For the purpose of this order, any cumulative, anticipated or projected expenditure shall be construed as requiring the express approval and consent of the EM if past practice has resulted in exceeding the \$2,000 threshold.

5. The EM may modify the \$2,000 threshold from time to time and will do so in writing to modify this order.

6. In case of emergencies such as water main breaks where prior approval of spending is not possible, the EM will be informed immediately via email the nature of the spending and the cost incurred. This spending can be approved after the fact. Any questions as to what spending constitutes an emergency can be worked out between the EM and the department head in advance.

7. The EM shall approve all accounts payable before payment can be made in a manner similar to how the City Council approved accounts payable payments before the EM was named.

8. The EM will approve all contracts before being signed and the EM will be the signing authority on all contracts.

9. All orders of the EM, resolutions of the City Council of the City of Lincoln Park and parts of resolutions or orders in conflict with this order are hereby repealed to the extent of such conflict.

SO ORDERED this 11th day of August, 2014.



BRAD COULTER
Emergency Manager
City of Lincoln Park